

BOARD OF TRUSTEES OF HARRISON TOWNSHIP
LICKING COUNTY, OHIO
MINUTES OF REGULAR MEETING MARCH 4, 2024

The Harrison Township Trustees met in regular session on March 4, 2024 at the Township Hall. The Vice Chairman, Eric Smith, called the meeting to order at 6:00 p.m. and he led those present in the Pledge of Allegiance. The Fiscal Officer called the roll, and the following members and guests were present. Trustee Mark Van Buren was absent.

Trustee	Eric Smith
Trustee	Ray Foor
Fiscal Officer	Carolyn Elder
Zoning Inspector	Valerie Hans
Road Superintendent	Pete Sigman
Guest	Larry Kretzmann, SWLCWSD
Guest	Michael Nicholas, BWT Park & Pool
Guest	Sarah M.

From the floor – Michael Nicholas

Mr. Nicholas is representing the BWT Park and Pool. They have a meeting on Sunday to elect a new board. He wanted to know if the trustees had made any decisions.

The Road Superintendent, Pete Sigman, prepared estimated calculations for the cost to mow the park and resurface the parking lot. To mow 26 weeks, 120 hours, a mower with an operator would be approximately \$50.00 per hour at a cost of \$6,000.00 per season (with no benefits for the operator). Pete recommended to mill 3” type 2 base 16’ x 200’, this area is the roadway back to the second parking area. He considered this the area in the worse condition and would have the heaviest traffic. Based on recent engineering estimates, the total cost estimate would be \$35,305.28. This estimate would be for a larger combined project. A stand alone project would cost considerably more.

Trustee Smith is concerned with the amount of time needed to maintain the park. An additional concern would be favoritism by not doing this in other subdivisions in Harrison Township.

The township does not have a park and recreation fund. All expenditures would come from the general fund.

The Zoning Inspector will look into other funding sources.

Road Report – Pete Sigman, Road Superintendent

Pete presented the Licking County Engineers estimate for the 2024 Harrison Township Road Maintenance Project. The project had been revised at the prior meeting and is now appropriate for the budget after the revisions.

-Ray Foor moved to adopt Resolution 2023 03 04 01 which states: Declaring the construction, reconstruction, resurfacing, or improvement to the “2024 Harrison Township Road Maintenance Project” in Harrison Township (the “Project”) to be a necessity. Eric Smith seconded the motion. Roll call: Van Buren ABSENT, Smith Yes and Foor YES. The resolution was adopted.

The equipment that the township sold on GovDeals brought \$17,509.00 and sold well on the website.

Trustee Smith inquired about snow plowing on Manasseh West in Ellington Village. Pete replied that sections 3-2 already had been dedicated to the township.

Zoning Report – Valerie Hans, Zoning Inspector

- The Zoning Inspector reported on the following items.
- The February permit and fee totals were \$5,954.40.
- 7910-7911-7921-7941 Blacks Road - Edward J. Stiles Parcel #s 025-073608-00.000, 025-073614-00.000, 025-078036-00.000, 025-078030-00.000, 025-077094-00.000.
2/13/2024 met with the LCP office to request an administrative search warrant for the property to inventory vehicles to be removed. 2/14/2024 Took reinspection pictures from the ROW and sent them to the LCP office to be included in the administrative search warrant request.
If the cost of removal is under \$75,000.00, the township does not have to bid the project.
- 4765 National Road – L & W Supply Corporation Parcel #025-067986-00.000
2/5/2024 Re-inspected the property and found materials still being stored outdoors. Parking lot is still not paved. Sent follow-up letter.
- 3203 Hazelton-Etna Road – Contract Lumber – 025-069366-00.000
Complaints received on trash blowing from the property onto neighboring properties. Contacted Troy Meikle at Contract Lumber. Mr. Meikle stated that they will have employees conduct daily cleanup/recovery of blowing debris on the property and neighboring properties.
- 6591 Outville Rd – Martinez Parcel #025-077394-00.000
Property owner applied for and received a permit for the small shed to be moved to a zoning compliant location on the property. Recheck on 3/8/2023.
- Assistance requested from LCHD on the following property situations this month.
30 Cadillac Ave. Mattress sitting outside for several months. (mosquito hazard)
125 Cadillac Ave. Camper with gray water pipe discharging into the woods.
They will continue to follow these properties until the situations are remedied.
- Valerie spoke with Licking Memorial representatives regarding a lot split and adjacent land transfer of property on Blacks Road. Reviewed the Stanley Lot split on Blacks Rd just west of York Rd. This lot split creates a new 6.401 +/- acre parcel with the home and existing barn on it. The remainder vacant parcel is 29.146 +/- acres. The applicant will continue with the process of splitting the lots with the LCPC on 2/26/2024.

- The Zoning Commission will meet on 3/5/2024 for a public hearing on the small solar zoning amendments. They received a non-binding recommendation from LCPC in favor of adopting these changes.
- On 2/26/2024 LCPC met to consider the preliminary plat approval for The Reserve at Turtle Pond. During this meeting many Indian Hills and Cherokee Woods homeowners were present to ask questions and voice their concerns about using an outdated traffic study, access and narrow road size on Cherokee Trail. The LCPC listened to extensive applicant and resident comments and ultimately turned down approval of this preliminary plat.
- Scenic View Estates is a subdivision in the City of Pataskala that will be utilizing Harrison Township roadways for access. Therefore, LCPC will have review authority for the development of road connections that lie in Harrison Township. This project will be reviewed by the Licking County Technical Review Committee (TRC).

From the floor – Larry Kretzmann, SWLCW&SD

Mr. Kretzmann reported that the district raised capacity fees for larger buildings and tap fees. Section 8 in Ellington Village is all receiving service. He reviewed other activities of the district.

7:00 p.m. – Open Stone Material Bids

One bid was received.

Martin Trucking

Limestone

#4 stone	\$23.90
#2 stone	\$23.90
#57	\$29.35
#304	\$22.85
#411	\$24.10
C and D Rip Rap	C: \$48.85 and D: \$37.05
#8 washed stone from National Delaware	\$40.20
#9 stone from Shelly Ostrander	\$25.70
Washed Gravel	
#9 washed	\$11.70
#57 washed	\$18.75
#9 rounds with brine water	\$15.40
#9 Washed Limestone	\$25.70
#8 Washed Limestone	\$39.00

All line items are the quoted price plus a fuel surcharge.

-Ray Foor moved to award the bid to Martin Trucking and approve a purchase order for \$55,000.00. The contract period will be April 1, 2024 through March 31, 2025. Eric Smith seconded the motion. Roll call: Van Buren ABSENT, Smith Yes and Foor Yes. The motion passed.

-Ray Foor moved to approve the following:

- 1. The minutes of the February 5, 2024 regular meeting.**
- 2. Payment advice 55-2024 through 93-2024.**
- 3. Warrants 19002 through 19026.**
- 4. The February Bank Reconciliation.**

Eric Smith seconded the motion. Roll call: Van Buren ABSENT, Smith Yes and Foor Yes. The motion passed.

-Ray moved to approve a purchase order to Chaney Mechanical in the amount of \$10,000.00. \$8,000.00 general fund and \$2,000.00 Road & Bridge Fund for heating and cooling service and repair. Eric Smith seconded the motion. Roll call: Van Buren ABSENT, Smith Yes and Foor Yes. The motion passed.

The fiscal officer reported that it is time for a risk survey with OTARMA. Trustee Ray Foor, Fiscal Officer Carolyn Elder and Road Superintendent Pete Sigman will meet with the representative on Thursday, March 14, 2024 at 9:00 a.m. at the township hall.

The fiscal officer read various pieces of correspondence and passed out Financial Reports for the trustees to review. The February reconciliation was signed.

Being no further business, Vice Chairman Eric Smith adjourned the meeting at 7:09 p.m. Minutes are unofficial until approved by the trustees.

Respectively Submitted,

Carolyn I. Elder
Harrison Township Fiscal Officer

Resolution 2024 03 04 01 is a part of the March 4, 2024 minutes.