

BOARD OF TRUSTEES OF HARRISON TOWNSHIP
LICKING COUNTY, OHIO
MINUTES OF REGULAR MEETING DECEMBER 4, 2023

The Harrison Township Trustees met in regular session on December 4, 2023 at the Township Hall. The Vice Chairman, Eric Smith, called the meeting to order at 6:00 p.m. and he led those present in the Pledge of Allegiance. The Fiscal Officer called the roll, and the following members and guests were present. Trustee Mark Van Buren was absent.

Trustee	Eric Smith
Trustee	Ray Foor
Fiscal Officer	Carolyn Elder
Zoning Inspector	Valerie Hans
Road Superintendent	Pete Sigman
Guest	Susan Foor, 9397 Wesleyan Church Road
Guest	Larry Kretzmann, SWLCW&SD
Guest	Jim Roberts, SWLCW&SD

From the floor – Larry Kretzmann, SWLCW&SD

Mr. Kretzmann introduced Jim Roberts as the new Executive Director for the district. Mr. Roberts introduced himself and talked about his commitment to the district. Trustee Foor inquired about the board having evening meetings so that residents could attend. Mr. Roberts responded that it would be taken under advisement.

Road Report – Pete Sigman, Road Superintendent

Pete reviewed the list of roads to reduce the weight load limits on, effective January 1, 2024.

-Eric Smith moved to approve reducing the weight load limits in Harrison Township on the following roads from January 1st to April 15th, 2023:

Almahust Road	East off York Road
Amanda Drive	South off St. Rt. 16
Ashcraft Drive	South of St. Rt. 16
Beaver Run Road	Outville Road to Gale Road
Beaver Run Road	Outville Road to York Road
Beecher Road	Outville Road to York Road
Beecher Road	York Road to Watkins Road
Brandon Drive	Outville Road to Beecher Road
Carryback Drive	York Road to Watkins Road N. of St. Rt. 16
Cherokee Trail	South off St. Rt. 16 E. of Outville Road
Citation Drive	West off Watkins Road N. of St. Rt. 16
Creek Road	West off Watkins Road to Pataskala Corp.
Ellington Blvd.	North off St. Rt. 16

Ephriam Drive	North off St. Rt 16
Gale Road	Blacks Road to Deeds Road
Gale Road	Deeds to St. Rt. 16
Gale Road	At Granview
Harvest Ridge Avenue	East off York Road
Millstone Circle	West of Outville Road
Highview Blvd. S. 2-Lane	East off St. Rt. 310
Hollow Road	York Road W. to Watkins Road S.
Hollow Road	Watkins Road W. to St. Rt. 310
Jefferson Ridge Drive	Watkins Road to Beecher
Joshua Lane	St. Rt. 16 to Amanda
Kelly Marie Drive	West off Outville Road to Brandon Drive
Lexington Woods Drive	West off Outville Road S. of St. Rt. 16
Middleground Road	W. off Watkins Road & S. off Riva Ridge
Needles Drive	Watkins Road to Twenty Grand
Nichole Court	South off Blacks Road
Palmer Road	East off St. Rt. 158 to Union Township Line
Refugee Road	Gale Road to Outville Road
Refugee Road	Outville Road to York Road
Refugee Road	Watkins Road to Smoke Road
Smoke Road	Refugee Road to Creek Road
Watkins Road	Hollow Road to Wesleyan Church Road
Wesleyan Church Road	St. Albans Line to Watkins Road S.
Wesleyan Church Road	Watkins Road S. to St. Rt. 310
York Gate Drive	West of York Road
Zackary Drive	South of St. Rt. 16

Ray Foor seconded the motion. Roll call: Van Buren ABSENT, Smith YES and Foor YES. The motion passed.

Pete met with Jeff Thompson representing DR Horton regarding the roads in Ellington Village. Mr. Thompson has been working hard to meet the criteria to dedicate the roads to the township. Pete explained to Mr. Thompson the concerns with Mannaseh West having the asphalt grade lower than the concrete curb.

Pete reported that the radar signs have been delivered. Locations that he feels meet the criteria are:

1. Citation west of Forward Pass both directions
2. Beecher N. of 16 both directions
3. Ellington Blvd. NB lane
4. Refugee Road near Ballpark, both directions
5. Carryback midway between York Road and Watkins Road

Pete reported that the GMC 5500 truck needs new tires.

Quotes for G622 Goodyear tires are as follows:

- | | |
|-------------------------------|------------|
| 1. Ohio Tire, Newark | \$2,379.24 |
| 2. Millersburg Tire | \$2,331.24 |
| 3. Newlon Tire, New Lexington | \$2,143.98 |

-Ray Foor moved to approve a purchase order to Newlon Tire for new Goodyear tires for the GMC 5500 truck in the amount of \$2,143.98. Eric Smith seconded the motion. Roll call: Van Buren ABSENT, Smith YES and Foor YES. The motion passed.

Zoning Report – Valerie Hans, Zoning Inspector

The Zoning Inspector reported on the following items.

- The November zoning permit and fee total was \$3,149.35.
- Edward J. Stiles property – The first nuisance resolution has been sent to the property owner and posted on the property.
- 4765 National Road, L & W Supply Corporation – Working with the company to get a timeline for paving of their lot and entry drive. They are still storing product outside.
- 7186 Columbus Road – Still receiving complaints about the number of junk motor vehicles on this property.
- 31 Buick Ave. – Property owner cleaned up nuisance debris.
- 201 Riva Ridge Road – A second nuisance resolution is needed. Two quotes for cleanup were obtained from Freedom Hauling & Junk Removal for \$460.00 and Purefoys Professionals Junk Removal for \$3,657.50.

-Eric Smith moved to adopt Resolution 2023 12 04 01 which states: WHEREAS, R.C. 505.87(A) provides that a board of township trustees may provide for the abatement, control, or removal of vegetation, garbage, refuse, or debris from land in the township if the board determines that the owner’s maintenance of that vegetation, garbage, refuse, or other debris constitutes a nuisance. 201 Riva Ridge Road SW, Pataskala, Sarah M. & Mary J. Humphreys. This motion further approves a purchase order to Freedom Hauling & Junk Removal for \$460.00 to clean up the nuisance property if the property owner does not comply. Ray Foor seconded the motion. Roll call: Van Buren ABSENT, Smith YES and Foor YES. The resolution was adopted.

- 8338 Gale Road – Nuisance complaint, will give them more time to clean up.
- 125 Ashcraft Drive – Someone living in a camper on the property. Will contact the Licking County Prosecutor for next steps.
- 6591 Outville Road – Property owners had two sheds delivered to this property and someone was living in the detached garage. Posted violation notice, larger shed has been removed and living in the garage has stopped.

-Eric Smith moved to approve the following:

- 1. The minutes of the November 6, 2023 regular meeting.**
- 2. Payment advice #355-2023 through 382-2023.**
- 3. Warrants 18915 through 18938.**
- 4. The November Bank Reconciliation report.**

Ray Foor seconded the motion. Roll call: Van Buren ABSENT, Smith YES and Foor YES. The motion passed.

- Valerie reviewed the annual public access safety inspection for the township hall.
Report in review:
1. Evidence of slight leak in men's restroom faucet. Dried water spots underneath the sink trap.
 2. Cracking of drywall seams on walls throughout the building. The cracks are particularly noticeable above the entry doors to the building foyer.
 3. Use of the exterior front building lights and foyer light are causing a trip in circuit breaker #13 in the larger electric panel. This is more often an issue when it is raining outside.
 4. South facing exterior (handicapped accessible door to the building) does not latch when pulling it shut manually. Make sure to allow this door to close with the automatic feature or push it shut from the outside to avoid alarm malfunctions. No need to repair just something to watch when closing the door.
 5. Bird and insect nests under eaves of the building. These should be removed to avoid damage to the building.

-Ray Foor moved to accept the annual public access safety inspection for the township hall. Eric Smith seconded the motion. Discussion: The trustees want an electrician hired to correct all electrical issues. All items will be addressed. Roll call: Van Buren ABSENT, Smith YES and Foor YES. The motion passed.

End of Zoning Report.

-Ray Foor moved to adopt Resolution 2023 12 04 02 which states: RESOLUTION EMPLOYING TOWNSHIP'S ATTORNEYS ON AN ANNUAL BASIS FOR THE YEAR 2024. Eric Smith seconded the motion. Peter N. Griggs of Brosius, Johnson & Griggs, LLC and the law firm are hereby employed for 2024. Roll call: Van Buren ABSENT, Smith YES and Foor YES. The resolution was adopted.

-Eric Smith moved to advertise the January 2, 2024 regular/organizational meeting and approve New Years Day as a Township Holiday. Ray Foor seconded the motion. Roll call: Van Buren ABSENT, Smith YES and Foor YES. The motion passed.

-Ray Foor moved to approve the estimated revenue budget presented by the fiscal officer for the fiscal year 2024 budget. Eric Smith seconded the motion. Roll call: Van Buren ABSENT, Smith YES and Foor YES. The motion passed.

-Eric Smith moved to adopt Resolution 2023 12 04 03 which states: RESOLUTION TO PROVIDE HEALTH INSURANCE FOR TOWNSHIP OFFICERS AND FULL TIME EMPLOYEES. Ray Foor seconded the motion. Roll call: Van Buren ABSENT, Smith YES and Foor YES. The motion passed.

The fiscal officer read various pieces of correspondence and passed out Financial Reports for the trustees to review. The November bank reconciliation was signed. A credit application for Shelly Materials was reviewed and signed.

Being no further business, Vice Chairman Eric Smith adjourned the meeting at 6:45 p.m. Minutes are unofficial until approved by the trustees.

Respectively Submitted,

Carolyn I. Elder
Harrison Township Fiscal Officer

The following resolutions are a part of the December 4, 2023 minutes.

Resolution 2023 12 04 01

Resolution 2023 12 04 02

Resolution 2023 12 04 03