

BOARD OF TRUSTEES OF HARRISON TOWNSHIP
LICKING COUNTY, OHIO
MINUTES OF REGULAR MEETING JULY 18, 2023

The Harrison Township Trustees met in regular session on July 18, 2023 at the Township Hall. The Chairman, Mark Van Buren, called the meeting to order at 9:00 a.m. and he led those present in the Pledge of Allegiance. The Fiscal Officer called the roll, and the following members and guests were present.

Trustee	Mark Van Buren
Trustee	Eric Smith
Trustee	Ray Foor
Fiscal Officer	Carolyn Elder
Zoning Inspector	Valerie Hans
Road Superintendent	Ben Patterson
Road Department	Pete Sigman
Guest	Jim Bell

From the floor – Jim Bell

Mr. Bell had two concerns to present to the trustees. He stated that he was on the BZA years ago when a mobile home on York Road near Wesleyan Church Road was moved in. As part of their approval, they were to move the mobile home within six months after the death of the grandmother. Currently no one lives there and it has trash and trees growing near it.

The Zoning Inspector will look into this matter.

Mr. Bell's second concern is the debt elimination fee charged by the City of Pataskala to Harrison Township residents that receive water service from Pataskala. He has contacted the Ohio Attorney General and they do not want to get involved. He received a letter from the City of Pataskala stating that no one has attended a council meeting concerning this topic. He has read the City of Pataskala's financial report and the different areas they are spending the money for capital improvements. He would like Harrison Township to get the City of Pataskala to escrow the funds to use only in Harrison Township.

Trustee Van Buren has spoke with several officials and has been told that it is legal, which is wrong in his opinion.

Mr. Bell stated that he is upset that Pataskala is allowed to steal their money and something should be done about it.

Road Report – Pete Sigman, Road Department

Pete reviewed details for a new Hotsy pressure washer to wash the trucks and equipment with. At a prior meeting estimates from different companies were reviewed. The road department choose Enzo's and checked into different products with this company.

A pressure washer from Enzo's Cleaning Solutions would cost \$13,833.00.

-Ray Foor moved to purchase a new Hotsy pressure washer from Enzo's Cleaning Solutions. The purchase order was approved for \$13,833.00 for the road department. Eric Smith seconded the motion. Roll call: Van Buren YES, Smith YES and Foor YES. The motion passed.

Pete presented estimates to replace the roof on one of the shelter houses in the park as follows:

- | | |
|-------------------------|-------------|
| 1. Zachery Builders | \$19,446.00 |
| 2. All Phase Roofing | \$18,750.00 |
| 3. High Hill Structures | \$10,639.00 |
| 4. Kern Konstruction | \$10,100.00 |

-Eric Smith moved to approve a purchase order to Kern Konstruction for \$12,000.00 to replace the roof on one of the shelter houses. Ray Foor seconded the motion. Roll call: Van Buren YES, Smith YES and Foor YES. The motion passed.

Pete explained that the 6230 needs new tires and that Firestones have always been used in the past. The cost for Firestones has gone up and he suggested an off brand tire. The trustees agreed. They can be purchased for under \$1,000.00.

Ben Patterson explained that Lexington Woods road signs are breaking off. They need new brackets and that in the past the HOA has paid for this. The township furnishes the signs. The trustees want to keep the signs and post as close as possible to what has been there and the township will provide the hardware.

The brackets will cost \$267.20 and the signs will cost \$395.00 from MD Solutions, Inc.

Road worker, Hunter Skaggs, probation period is complete.

-Eric Smith moved to appoint Hunter Skaggs as a full-time status appointment for the road department, which remains at-will. He has been employed for nine months and his probationary period is complete. Ray Foor seconded the motion. Roll call: Van Buren YES, Smith YES and Foor YES. The motion passed.

The trustees signed three cemetery deeds.

Zoning Report – Valerie Hans, Zoning Inspector

- The Zoning Inspector reviewed the following items.
- The July zoning permit and fees total was \$3,541.92.
- 7720 York Road – Cleanup continues and should be finished by October or November.
- 60 Hiawatha Trail – Carrick – Parcel #025-073512-00.006. Verified that this property is still being used for short-term lodging which is in violation of Section 15.2 of the Zoning Resolution. Property owner applied for a conditional use permit. The BZA public hearing will be on 8/1/2023.

- 7635 Blacks Road - Sites – Parcel #025-067860-00.000. 6/30/2023 Verified that this property is still being used for short-term lodging which is in violation of Section 15.2 of the Zoning Resolution. Violation letter sent. They want to apply for a conditional use permit but have not done so.
- 51 Ohio Ave. – Leitwein – Construction material on property. Valerie stated that construction material is not nuisance debris. The trustees want the Zoning Inspector to check with the prosecutor for the process to clean up this property because construction material can be deemed a nuisance.
- 7945 Blacks Road – Studer – A realtor has listed the property and will do the cleanup.
- 138 Cavalcade Lane – Culler – 30 to 40 bags of trash sitting in the front yard of the property. The Zoning Inspector will check on progress.
- 3976 York Road – Miller – High grass complaint. Valerie ask for the first nuisance resolution to be adopted.

-Eric Smith moved to adopt Resolution 2023 07 18 01 which states: RESOLUTION TO DECLARE AND ABATE NUISANCE OHIO REVISED CODE SECTION 505.87, 3976 York Road, Parcel 025-068724-00.005. Ray Foor seconded the motion. Roll call: Van Buren YES, Smith YES and Foor YES. The resolution was adopted.

- 201 Riva Ridge Road – Humphreys – High grass and weeds complaint. Valerie ask for the first nuisance resolution to be adopted.

-Eric Smith moved to adopt Resolution 2023 07 18 02 which states: RESOLUTION TO DECLARE AND ABATE NUISANCE OHIO REVISED CODE SECTION 505.87, 201 Riva Ridge Road, Parcel 025-068084-10.000. Ray Foor seconded the motion. Roll call: Van Buren YES, Smith YES and Foor YES. The resolution was adopted.

- 8338 Gale Road – Simpson – Received a complaint for nuisance debris and a junk boat on the property. Violation letter will be sent.
- 4874 National Road – Bukalski – Received a complaint regarding the back 2/3 of the property not being mowed and the presence of known noxious weeds. Valerie contacted Soil and Water for verification. Trustee Van Buren stated that there is a process the township needs to follow.
- 23 Jefferson Court – Family Realtors – Junk motor vehicle on property. Valerie requested the first resolution to proceed.

-Eric Smith moved to adopt Resolution 2023 07 18 03 which states: RESOLUTION TO REMOVE JUNK MOTOR VEHICLE OHIO REVISED CODE SECTION 505.871, 23 Jefferson Court, Family Realtors. Ray Foor seconded the motion. Roll call: Van Buren YES, Smith YES and Foor YES. The resolution was adopted.

- 201 Riva Ridge Road – Humphreys - Junk motor vehicle on property. Valerie requested the first resolution to proceed.

-Eric Smith moved to adopt Resolution 2023 07 18 04 which states: RESOLUTION TO REMOVE JUNK MOTOR VEHICLE OHIO REVISED CODE SECTION 505.871, 201 Riva Ridge Road, Humphreys. Ray Foor seconded the motion. Roll call: Van Buren YES, Smith YES and Foor YES. The resolution was adopted.

- 6682 Outville Road – Fraker – Swimming pool installation without a permit.
- The Zoning Commission met in June to discuss the small solar farm code revisions as well as AirBnB code revisions.
Trustee Van Buren ask Valerie to check with the Township’s Attorney to see if the short term rental section of the zoning code is strong enough as it is.
- Valerie reported that the S.W.L. Youth Football League will hold practices at the complex from July 31st to August 31st. Their certificate of liability insurance is on file.

The Chairman, Mark Van Buren completed the quarterly credit card compliance report.

-Eric Smith moved to approve the following:

- 1. The minutes of the June 20, 2023 regular meeting.**
- 2. Payment advice 199-2023 through 235-2023**
- 3. Warrants 18757 through 18785.**
- 4. The June Bank Reconciliation.**
- 5. Note: the July 3, 2023 regular meeting was cancelled due to the holiday.**

Ray Foor seconded the motion. Roll call: Van Buren YES, Smith YES and Foor YES. The motion passed.

-Ray Foor moved to allow the fiscal officer to transfer funds up to \$1,000.00 within the general fund to cover any bills received from Ohio Department of Job and Family Services for unemployment if needed. Eric Smith seconded the motion. Roll call: Van Buren YES, Smith YES and Foor YES. The motion passed.

-Ray Foor moved to allow the fiscal officer to start the process of obtaining a VISA credit card for Pete Sigman for use in the Road Department. Eric Smith seconded the motion. Roll call: Van Buren YES, Smith YES and Foor YES. The motion passed.

Discussion took place concerning the retirement of Ben Patterson, Road Superintendent. The trustees would like for Pete Sigman to start being the Road Superintendent while Ben is still here to help Pete transition into the position. Ben will stay on as a road department worker until retirement.

-Eric Smith moved to appoint Pete Sigman, Road Superintendent in charge of all maintenance and repair of the roads within the township and the supervisor of all township road employees as of July 18, 2023. Ray Foor seconded the motion. Roll call: Van Buren YES, Smith YES and Foor YES. The motion passed.

The fiscal officer reported that the Rumpke Contract is in order and will take effect on October 1, 2023. The trustees mentioned that Rumpke and Waste Management will use the yard around the road department to coordinate totter collection and dispersal.

The fiscal officer read various pieces of correspondence and passed out Financial Reports for the trustees to review.

Being no further business, Chairman Mark Van Buren adjourned the meeting at 10:40 a.m. Minutes are unofficial until approved by the trustees.

Respectively Submitted,

Carolyn I. Elder
Harrison Township Fiscal Officer

The following resolutions are a part of the July 18, 2023 minutes.

RESOLUTION 2023 07 18 01

RESOLUTION 2023 07 18 02

RESOLUTION 2023 07 18 03

RESOLUTION 2023 07 18 04