

BOARD OF TRUSTEES OF HARRISON TOWNSHIP
LICKING COUNTY, OHIO
MINUTES OF REGULAR MEETING JUNE 20, 2023

The Harrison Township Trustees met in regular session on June 20, 2023 at the Township Hall. The Chairman, Mark Van Buren, called the meeting to order at 9:00 a.m. and he led those present in the Pledge of Allegiance. The Fiscal Officer called the roll, and the following members and guests were present.

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| Trustee | Mark Van Buren |
| Trustee | Eric Smith |
| Trustee | Ray Foor |
| Fiscal Officer | Carolyn Elder |
| Zoning Inspector | Valerie Hans |
| Road Superintendent | Ben Patterson |
| Road Department | Pete Sigman |
| Guest | John Carlisle |

Zoning Report – Valerie Hans, Zoning Inspector

Trustee Van Buren inquired if violation letters had been sent for short term rentals (AirBnB) in the township. Valerie is sending them later today.

Valerie reported that there will be no Outville Power Show this year in July at the township complex.

Road Report – Ben Patterson, Road Superintendent

No one attended the meeting to represent Zachery Builders. They had repaired the siding on the old administration building and billed the township for \$3,540.85, when the approved quote was for \$3,110.00.

-Eric Smith moved to pay Zachery Builders the approved quoted amount of \$3,110.00 to repair the siding on the old administration building. Ray Foor seconded the motion. Roll call: Van Buren YES, Smith YES and Foor YES. The motion passed.

-Eric Smith moved to approve the following:

- 1. The minutes of the June 5, 2023 regular meeting.**
- 2. Payment advice 193-2023 through 197-2023.**
- 3. Warrants 18750 through 18758.**

Ray Foor seconded the motion. Roll call: Van Buren YES, Smith YES and Foor YES. The motion passed.

Discussion was held concerning the next regular meeting scheduled for July 3, 2023 and how it could be impacted by Fourth of July weekend activities.

-Ray Foor moved to cancel the July 3, 2023 regular meeting and resume the meeting schedule with the July 18, 2023 regular meeting. Eric Smith seconded the motion. Roll call: Van Buren YES, Smith YES and Foor YES. The motion passed.

-Ray Foor approved a purchase order for \$25,000.00 to cover 300 tons of road salt. The ODOT contract for Licking County was awarded to Cargill, Inc. and the township will participate in the contract. The price will be \$69.56 per ton. Eric Smith seconded the motion. Roll call: Van Buren YES, Smith YES and Foor YES. The motion passed.

-Mark Van Buren moved to approve a purchase order for \$2,639.00 to cover the 2022 MS-4 Partner Fees to the Licking County Commissioners. Eric Smith seconded the motion. Roll call: Van Buren YES, Smith NO and Foor YES. The motion passed.

Discussion was held concerning the retirement of the Road Superintendent. He is not sure of the date yet but the trustees would like to see Pete Sigman taking over the Road Superintendents duties starting with the August 7, 2023 meeting.

-Ray Foor moved to appoint Pete Sigman as a full-time status appointment for the road department, which remains at-will. He has been employed for six months and his probationary period is complete. Eric Smith seconded the motion. Roll call: Van Buren YES, Smith YES and Foor YES. The motion passed.

-Ray Foor moved to go into executive session at 9:37 a.m. to consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee, or the investigation of charges or complaints against a public employee, ORC 121.22 G1 AND ORC 121.22 G8, to consider confidential information related to the marketing plans, specific business strategy, production techniques, trade secrets, or personal financial statements of an applicant for economic development assistance. Discussion concerning the S.R. 158 LLC project. Eric Smith seconded the motion. Roll call: Van Buren YES, Smith YES and Foor YES. The motion passed.

-Eric Smith moved to return to regular session at 10:10 a.m. Ray Foor seconded the motion. Roll call: Van Buren YES, Smith YES and Foor YES. The motion passed.

The fiscal officer read various pieces of correspondence and passed out Financial Reports for the trustees to review.

Being no further business, Chairman Mark Van Buren adjourned the meeting at 10:12 a.m. Minutes are unofficial until approved by the trustees.

Respectively Submitted,

Carolyn I. Elder
Harrison Township Fiscal Officer

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