

BOARD OF TRUSTEES OF HARRISON TOWNSHIP  
LICKING COUNTY, OHIO  
MINUTES OF REGULAR MEETING MAY 16, 2023

The Harrison Township Trustees met in regular session on May 16, 2023 at the Township Hall. The Chairman, Mark Van Buren, called the meeting to order at 9:00 a.m. and he led those present in the Pledge of Allegiance. The Fiscal Officer called the roll, and the following members and guests were present. Trustee Ray Foor arrived to the meeting at 9:05 a.m.

Trustee	Mark Van Buren
Trustee	Eric Smith
Trustee	Ray Foor
Fiscal Officer	Carolyn Elder
Zoning Inspector	Valerie Hans
Road Superintendent	Ben Patterson
Road Department	Pete Sigman
Guest	Mark Harsanye, 51 Ephriam Drive
Guest	Andy Leitch, OTARMA
Guest	Vickie Noble

**-Eric Smith moved to approve the following:**

- 1. The minutes of the May 1, 2023 regular meeting.**
- 2. Payment advice 154-2023 through 162-2023.**
- 3. Warrants 18714 through 18726.**

**Mark Van Buren seconded the motion. Roll call: Van Buren YES, Smith YES and Foor ABSENT. The motion passed.**

**-Eric Smith moved to approve a blanket purchase order for \$1,600.00 for electricity for Harrison Meadows Street Lights. Mark Van Buren seconded the motion. Roll call: Van Buren YES, Smith YES and Foor ABSENT. The motion passed.**

The fiscal officer presented a letter from the Ohio Division of Liquor Control for a liquor permit for Tipaq LLC, 113 Lois Lane. The trustees do not request a hearing.

From the floor – Andy Leitch

Mr. Leitch is the township’s insurance agent with OTARMA. He reviewed the upcoming renewal policy. Discussion took place concerning coverage. Mr. Leitch suggested that the crime coverage limit could be reduced and the trustees agreed.

**-Eric Smith moved to approve a purchase order for \$15,410.00 to OTARMA for the township’s insurance renewal, policy year 6/16/2023 – 6/16/2024. The premium will be reduced by the reduction in crime coverage. Ray Foor seconded the motion. Roll call: Van Buren YES, Smith YES and Foor YES. The motion passed.**

From the floor – Mark Harsanye

Mr. Harsanye is a resident of Ellington Village and is quite concerned with speeding in the subdivision. He understood that speed bumps could not be used but thought that three way stop signs could help the issue. Trustee Van Buren stated that by code three way stop signs cannot be used to control speed. Matt Hill with LCATS is the source of information. Trustee Van Buren stated that he would provide Mr. Harsanye with a link to the traffic safety manual that governs the township.

The meeting was stopped to hold a Public Hearing at 9:39 a.m.

The meeting was back in session at 10:02 a.m.

Road Department Report – Ben Patterson, Road Superintendent  
Ben presented an estimate to repair the roof of the Historical Depot.  
The estimate was from Durable Slate for \$575.00.

**-Eric Smith moved to approve a purchase order to Durable Slate Company for \$575.00 to repair the Historical Depot. Ray Foor seconded the motion. Roll call: Van Buren YES, Smith YES and Foor YES. The motion passed.**

**-Ray Foor moved to approve a change order to Mark Rodgers Construction for the Lexington Woods sidewalk project for \$600.00. The original purchase order will cover this expenditure. Eric Smith seconded the motion. Roll call: Van Buren YES, Smith YES and Foor YES. The motion passed.**

Zoning Report – Valerie Hans, Zoning Inspector

Valerie reported that she has received many reservations for the shelter houses and several high grass complaints. She reviewed several properties that she is following.

Valerie reported that a cemetery software company will present their product by a zoom meeting at our next meeting on June 5, 2023 at 6:45 p.m.

**-Mark Van Buren moved to request engineering from the Licking County Engineer for replacement of the Middle Ground Road Culvert. Eric Smith seconded the motion. Roll call: Van Buren YES, Smith YES and Foor YES. The motion passed.**

The fiscal officer read various pieces of correspondence and passed out Financial Reports for the trustees to review.

Being no further business, Chairman Mark Van Buren adjourned the meeting at 10:36 a.m.  
Minutes are unofficial until approved by the trustees.

Respectively Submitted,

Carolyn I. Elder  
Harrison Township Fiscal Officer