

BOARD OF TRUSTEES OF HARRISON TOWNSHIP  
LICKING COUNTY, OHIO  
MINUTES OF REGULAR MEETING MAY 1, 2023

The Harrison Township Trustees met in regular session on May 1, 2023 at the Township Hall. The Chairman, Mark Van Buren, called the meeting to order at 6:00 p.m. and he led those present in the Pledge of Allegiance. The Fiscal Officer called the roll, and the following members and guests were present.

Trustee	Mark Van Buren
Trustee	Eric Smith
Trustee	Ray Foor
Fiscal Officer	Carolyn Elder
Zoning Inspector	Valerie Hans
Road Department	Pete Sigman
Guest	Lee Morgan, 268 Middleground Road SW

Road Report – Pete Sigman, Road Department, filling in for Ben Patterson  
Pete presented three estimates to purchase a new chain saw as follows:

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|--|----------|
| 1. Wright Brothers Power LLC - Husqvarna chain saw | \$672.00 |
| 2. Fackler Country Gardens                         | \$674.99 |
| 3. Bowman Power and Equipment LLC – Echo chain saw | \$419.99 |

Pete preferred the Husqvarna and the trustees instructed Pete to purchase one on the credit card.

Pete presented two estimates to repair the siding on the old Administration Building as follows:

- |                                      |            |
|--------------------------------------|------------|
| 1. Zachary Builders                  | \$3,110.00 |
| 2. Gerding Construction Services LLC | \$5,440.00 |

**-Eric Smith moved a motion to approve a purchase order to Zachary Builders for \$3,500.00 to repair the siding on the old Administration Building. Ray Foor seconded the motion. Roll call: Van Buren YES, Smith YES and Foor YES. The motion passed.**

Pete presented a quote from Southeastern Equipment Company for mower parts in the amount of \$2,232.83. The trustees inquired if the road department needs a standing purchase order for parts from Southeastern.

**-Ray Foor moved a motion to approve a purchase order to Southeastern Equipment Co. Inc. in the amount of \$2,232.83 for mower parts. Eric Smith seconded the motion. Roll call: Van Buren YES, Smith YES and Foor YES. The motion passed.**

**-Eric Smith moved a motion to approve a purchase order to Southeastern Equipment Co. Inc. in the amount of \$5,000.00 for equipment parts and repair. Ray Foor seconded the motion. Roll call: Van Buren YES, Smith YES and Foor YES. The motion passed.**

Discussion was held concerning the road departments spending limit set by the trustees. The cost of everything has increased in the last few years.

**-Eric Smith moved a motion to increase the spending limit for the Road Superintendent ONLY. Any and all purchases over \$2,500.00 shall require a purchase order approved by the trustees. Everyone else making any and all purchases over \$1,500.00 for the township shall require a purchase order approved by the trustees. Ray Foor seconded the motion. Roll call: Van Buren YES, Smith YES and Foor YES. The motion passed.**

Pete inquired about a dress code for the road department. Employees are wanting to wear shorts to mow. The trustees said that Ben and Pete should work together and allow clothing to be worn that is safe for the task being performed.

Zoning Report – Valerie Hans, Zoning Inspector

- The Zoning Inspector presented the following items.
- The April zoning permit and fee total was \$793.10.
- Edward Stiles parcels – Waiting on the judge’s decision on the case.
- 7720 York Road – Deadline for tenant to clean up is in June.
- 7186 Columbus Road – Some progress has been made.
- 23 Jefferson Ct. – High grass complaint, the property is in foreclosure.
- 70 Jefferson Ridge Drive – High grass complaint, requesting first resolution.

**-Eric Smith moved to adopt Resolution 2023 05 01 01 which states: RESOLUTION TO DECLARE AND ABATE NUISANCE OHIO REVISED CODE SECTION 505.87, Tariatu F. Bundu. Ray Foor seconded the motion. Roll call: Van Buren YES, Smith YES and Foor YES. The resolution was adopted.**

- 46 Nashua Drive – Nuisance debris complaint. Will move forward with nuisance process.
- 7945 Blacks Road – Nuisance debris complaint, letter sent and posted to the property on 4/17/2023. Requesting first resolution.

**-Eric Smith moved to adopt Resolution 2023 05 01 02 which states: RESOLUTION TO DECLARE AND ABATE NUISANCE OHIO REVISED CODE SECTION 505.87, Jonathan M. & Joan L. Studer and Jason & Taylor Studer. Ray Foor seconded the motion. Roll call: Van Buren YES, Smith YES and Foor YES. The resolution was adopted.**

- 7692 Blacks Road – Nuisance debris complaint resolved.
- 5103-3 York Road - Nuisance debris complaint, will move forward with process.
- 7600 Smoke Road – Lighting complaints, working on issue.
- Street Lights in Outville have been repaired and one is left in Indian Hills to repair.
- 3589 Outville Road – 3 new agricultural buildings.
- At the May 16<sup>th</sup> meeting, Valerie will have CIMS Software company attend the meeting with a presentation. This would be for cemetery software.
- This month, Valerie requested the Health Department’s assistance on the following township properties.
- 139 Ford Ave. - Tires on back of property, garage open and unsecure.
- 142 Jones Ave. - Fire damaged building left open and unsecured.
- 7910 Blacks Rd. - 30-40 tires on west side of the property.
- LCHD sent letters to the property owners on each of these properties. They will continue to follow these properties until the situations are remedied.
- AirBnB Properties at 7635 Blacks Road and 121 Kennedy Park Drive. The Zoning Inspector stated that no violation letter has been sent because the township allows mother in law suits. Trustee Van Buren stated that an advertised AirBnB was a short term rental and are not allowed under Harrison Township’s Zoning Resolution. Violation letters need to be issued.
- The Reserve at Turtle Pond – Continuing to move through the preliminary plan process. The Zoning Inspector stated that the property is for sale.

Trustee Foor stated that the Zoning Inspector needs to purchase or research a camera for the front entrance of the township hall for safety reasons. Trustee Van Buren mentioned a system in which you would buzz someone in.

Street Light Assessments for Outville and Indian Hills were discussed. The Zoning Inspector has worked on updating the assessment records. Outville had several updates and Indian Hills had a few to update. Discussion was held concerning the residents in the back of Indian Hills and if they benefit. The trustees decided that they only drive through the lights and do not have lights in their area, so they will not be added to the assessment list.

**-Mark Van Buren moved to approve the updated list of properties to be assessed for lighting in Outville and Indian Hills. This list will be used to process the assessments due to the county in September. Eric Smith seconded the motion. Roll call: Van Buren YES, Smith YES and Foor YES. The motion passed.**

**-Ray Foor moved to hold a Harrison Township Records Commission meeting on June 5, 2023 at 5:45 p.m. at the Township Hall. Eric Smith seconded the motion. Roll call: Van Buren YES, Smith YES and Foor YES. The motion passed.**

**-Eric Smith moved to approve the following:**

- 1. The minutes of the April 18, 2023 Special Meeting.**
- 2. Payment advice 130-2023 through 153-2023.**
- 3. Warrants 18697 through 18713.**
- 4. The April Bank Reconciliation.**

**Ray Foor seconded the motion. Roll call: Van Buren YES, Smith YES and Foor YES. The motion passed.**

The fiscal officer read various pieces of correspondence and passed out Financial Reports for the trustees to review. The April bank reconciliation was signed.

Being no further business, Chairman Mark Van Buren adjourned the meeting at 6:55 p.m. Minutes are unofficial until approved by the trustees.

Respectively Submitted,

Carolyn I. Elder  
Harrison Township Fiscal Officer

The following resolutions are a part of the May 1, 2023 minutes.  
Resolution 2023 05 01 01  
Resolution 2023 05 01 02