

BOARD OF TRUSTEES OF HARRISON TOWNSHIP  
LICKING COUNTY, OHIO  
MINUTES OF REGULAR MEETING APRIL 3, 2023

The Harrison Township Trustees met in regular session on April 3, 2023 at the Township Hall. The Vice Chairman, Eric Smith, called the meeting to order at 6:00 p.m. and he led those present in the Pledge of Allegiance. The Fiscal Officer called the roll, and the following members and guests were present. Trustee Mark Van Buren was absent.

Trustee	Eric Smith
Trustee	Ray Foor
Fiscal Officer	Carolyn Elder
Zoning Inspector	Valerie Hans
Road Superintendent	Ben Patterson
Guest	Judith Casto, 107 W. Main Street
Guest	Andy Leitch, OTARMA
Guest	Larry Kretzmann, SWLCWSD
Guest	Vince Crawford, Waste Management
Guest	Jack Heffron, Rumpke
Guest	Brian Pence, Local Waste Services

From the floor – Andy Leitch, OTARMA

Mr. Leitch is the insurance agent for the township. He reviewed the upcoming insurance policy. The trustees will review the listed values in preparation for the renewal quote, which should be ready for the May 16, 2023 meeting.

Road Report – Ben Patterson, Road Superintendent

**-Ray Foor moved to adopt Resolution 2023 04 03 01 which states: Resolution Authorizing Participation in the ODOT Road Salt Contracts Awarded in 2023. The township will order 300 tons of road salt. Eric Smith seconded the motion. Roll call: Van Buren ABSENT, Smith YES and Foor YES. The resolution was adopted.**

Ben shared the proposal from Strawser Construction to crack seal various roads in Harrison Township. The quote was for \$100,377.16.

**-Ray Foor moved to adopt Resolution 2023 04 03 02 which states: IN THE MATTER OF CONSTRUCTING, RECONSTRUCTING, RESURFACING, OR IMPROVING CRACK SEAL ON VARIOUS ROADS IN HARRISON TOWNSHIP, 2023 Crack Seal Project. Eric Smith seconded the motion. Roll call: Van Buren ABSENT, Smith YES and Foor YES. The resolution was adopted.**

**-Eric Smith moved to approve a purchase order to the Licking County Health Department for \$10,000.00 for mosquito control in 2023. Ray Foor seconded the motion. Roll call: Van Buren ABSENT, Smith YES and Foor YES. The motion passed.**

**-Eric Smith moved to approve the following:**

- 1. The minutes of the March 6, 2023 regular meeting.**
- 2. Payment Advice 90-2023 through 120-2023.**
- 3. Warrants 18656 through 18685.**
- 4. The March Bank Reconciliation.**

**Ray Foor seconded the motion. Roll call: Van Buren ABSENT, Smith YES and Foor YES. The motion passed.**

Ben reported that there have been problems with people letting their dogs run loose in the township park. The trustees agreed, dogs are not allowed in the township park. Ben would like to post a larger sign. He presented quotes for the Sheldon Cemetery sign, cost \$107.28 and no dogs allowed sign, cost \$66.39 from Branham Signs.

**-Ray Foor moved to approve up to \$200.00 to order signs for the Sheldon Cemetery and a NO DOGS ALLOWED sign for the park. Eric Smith seconded the motion. Roll call: Van Buren ABSENT, Smith YES and Foor YES. The motion passed.**

Ben discussed the need for a side walk repair in Lexington Woods. He shared estimates for the repair as follows:

- |   |            |
|---|------------|
| 1. Mark Rodgers Construction, Inc.      | \$1,800.00 |
| 2. Visintine Construction Services, LLC | \$2,800.00 |
| 3. Gaddis & Son, Inc.                   | \$4,700.00 |

**-Ray Foor moved to approve a purchase order to Mark Rodgers Construction, Inc. for \$2,500.00 to repair the sidewalk in Lexington Woods. Eric Smith seconded the motion. Discussion: The township is not responsible for sidewalks. The Licking County Prosecutor has advised repair of this sidewalk. Roll call: Van Buren ABSENT, Smith YES and Foor YES. The motion passed.**

Road employee Hunter Skaggs has been employed for six months as of April 3, 2023. It is time to appoint him to his position or extend his probation period.

**-Eric Smith moved to extend Hunter Skaggs (road worker position) probation for another three months. He has completed six months of employment on probation. Probation status will be reevaluated July 3, 2023. Ray Foor seconded the motion. Roll call: Van Buren ABSENT, Smith YES and Foor YES. The motion passed.**

Ben shared estimates for renting a portable handicap restroom for the park and playground area as follows:

1. Rent A John A/R  
\$220.00 28-day billing cycle/includes weekly service plus \$10.00 fuel surcharge and a \$45.00 delivery and pick up fee.
2. United Site Services  
\$303.26 with weekly service and a \$85.00 delivery and pickup fee.
3. Affordable Portables  
\$200.00 monthly with weekly service and a delivery fee of \$35.00.
4. Zemba Bros Inc.  
\$190.00 monthly with weekly service and no delivery fee.

**-Ray Foor moved to rent a handicap portable restroom from Zemba Bros Inc. for \$190.00 per month for use in the township park and playground area. Eric Smith seconded the motion. Roll call: Van Buren ABSENT, Smith YES and Foor YES. The motion passed.**

Ben reported roof damage to the historical Depot and siding damage to the old Administration Building. He will obtain estimates and make needed repairs.

7:00 p.m. – Open Refuse, Recycling & Yardwaste Collection Bids

Rumpke of Ohio, Inc.

**Refuse Garbage Trash and Yard Waste**

Monthly unit cost for each residential household: \$16.30  
Monthly unit cost for each residential household (Senior Citizen): \$14.67

**Refuse Garbage Trash and Yard Waste (Fuel Adjustment Alternative)**

Monthly unit cost for each residential household: \$14.18\*  
Monthly unit cost for each residential household (Senior Citizen): \$12.76\*

**Recycling**

Monthly unit cost for each residential household  
**weekly collection:** \$5.00  
Monthly unit cost for each residential household  
**weekly collection (Senior Citizen):** \$4.50

**Recycling (Fuel Adjustment Alternative)**

Monthly unit cost for each residential household  
**weekly collection:** \$4.62\*  
Monthly unit cost for each residential household  
**weekly collection (Senior Citizen):** \$4.16\*

Monthly unit cost for wheeled Toter (90 Gallon minimum) \$3.50

\*Monthly fuel surcharge will be based upon the Department of Energy's Midwest Diesel fuel average and adjusted monthly based on the "Rumpke Fuel Surcharge Table.

Waste Management of Ohio, Inc.

Alternate Proposal Bid

Refuse Garbage Trash and Yard Waste (Fuel Adjustment Alternative)

Monthly unit cost for each residential household cart included

Year 1 \$15.50

Year 2 \$16.12

Year 3 \$16.76

Year 4 \$17.44

Year 5 \$18.13

Monthly unit cost for each Senior residential household cart included

Year 1 \$13.95

Year 2 \$14.51

Year 3 \$15.09

Year 4 \$15.69

Year 5 \$16.32

Monthly unit cost for additional wheeled cart

Year 1 \$9.30

Year 2 \$9.67

Year 3 \$10.06

Year 4 \$10.46

Year 5 \$10.88

Every Other Week Recycling (Fuel Adjustment Alternative)

Monthly unit cost for each residential household cart included

Year 1 \$5.90

Year 2 \$6.14

Year 3 \$6.38

Year 4 \$6.64

Year 5 \$6.90

Monthly unit cost for each Senior residential household cart included

Year 1 \$5.31

Year 2 \$5.52

Year 3 \$5.74

Year 4 \$5.97

Year 5 \$6.21

With the absence of Trustee Mark Van Buren and the importance of this bid effecting residents of the township, the Trustees did not award the bid at this meeting.

**-Eric Smith moved to hold a Special Meeting on Tuesday, April 18, 2023. The meeting will start at 9:00 a.m. and will be held at the Harrison Township Hall, located at 6750 Outville Road, Pataskala, Ohio 43062. The purpose of the meeting will be to review, discuss and act on Proposals and Specifications for Single Hauler: Residential Refuse, Recycling and Yardwaste Collection, proposed amendments to the Zoning Resolution as well as approve minutes and warrants/bills. Ray Foor seconded the motion. Roll call: Van Buren ABSENT, Smith YES and Foor YES. The motion passed.**

From the floor – Larry Kretzmann, SWLCWSD

Mr. Kretzmann reviewed activities of the district. He stated that the new water tower will increase the water pressure for Harrison Township. The district is bidding out the Pataskala JEDD area. The district has purchased two parcels in the 161 area for future waste services.

Zoning Report – Valerie Hans, Zoning Inspector

- The Zoning Inspector presented the following items from her report.
- The March zoning permit and fee total was \$931.40.
- Edward Stiles parcels – Waiting on the judge’s decision on the case.
- 7720 York Road – Deadline for tenant to clean up is in June.
- 7186 Columbus Road – No progress, tenant sent email on 4/3/23 stating that an auction took place and the trucks will be removed by 4/4/2023. The trustees want the Zoning Inspector to move forward with another violation letter.
- 51 Ohio Ave. – Only construction material left on property.
- 46 Nashua Drive - Parcel #025-074298-00.000 trash, beer cans and junk appliances in the front yard, trash in the side and rear yards. 3/24/2023 Letter sent and posted to the property following documentation of nuisance. Ready to move on to adopting the first nuisance resolution.

**-Ray Foor moved to adopt Resolution 2023 04 03 03 which states: RESOLUTION TO DECLARE AND ABATE NUISANCE OHIO REVISED CODE SECTION 505.87. 46 Nashua Drive, Parcel #025-074298-00.000. Eric Smith seconded the motion. Roll call: Van Buren ABSENT, Smith YES and Foor YES. The resolution was adopted.**

- 7692 Blacks Road – Continuing cleanup progress each week.
- 5103-3 York Road – Trash and car parts are piled on the southwest corner of property. Will check with the Prosecutor on next steps.
- 7600 Smoke Road – Lighting violation that still exists with no response from resident.
- 96 Cadillac Ave. – Did not obtain a swimming pool permit.
- Zoning Inspector sent list of pole numbers to AEP for street lights in Outville and Indian Hills that are not functioning properly.
- Reviewed lighting assessment lists for Indian Hills and Outville. Will discuss further at next meeting.

- The Zoning Commission met on 3/7/2023 to discuss the zoning revisions and voted to move them forward to LCPC for a non-binding recommendation. They also set 4/4/2023 at 7 p.m. for the zoning revisions public hearing. Following the Zoning Commission Public Hearing, they will provide a formal recommendation to the Trustees.
- 121 Kennedy Park Drive – The Airbnb is in violation. Building code and the Home Owners Association has been contacted. The Zoning Commission will be looking at adding to the Zoning Resolution to better protect the township in this topic area.
- The Reserve at Turtle Pond – Project is progressing. The township is requesting a turn lane. There will be 51 lots in this subdivision.
- Valerie has been receiving requests from non-township residents to reserve the shelter houses in the park. She inquired if the trustees would like to charge a fee for non-township residents. The trustees would like to keep the privilege of reserving a shelter house in the township park for Harrison Township residents only.
- Valerie has received several calls concerning the new contract for electric aggregation.

In the absence of the Chairman Mark Van Buren, Vice Chairman Eric Smith completed the first quarter credit card compliance report.

The fiscal officer reported that the Ohio Bureau of Workers Compensation conducted an audit of the township's records and everything is in order.

The fiscal officer read various pieces of correspondence and passed out Financial Reports for the trustees to review. The March bank reconciliation was signed.

Being no further business, Vice Chairman Eric Smith adjourned the meeting at 7:51 p.m. Minutes are unofficial until approved by the trustees.

Respectively Submitted,

Carolyn I. Elder  
Harrison Township Fiscal Officer