

BOARD OF TRUSTEES OF HARRISON TOWNSHIP
LICKING COUNTY, OHIO
MINUTES OF REGULAR MEETING MARCH 6, 2023

The Harrison Township Trustees met in regular session on March 6, 2023 at the Township Hall. The Chairman, Mark Van Buren, called the meeting to order at 6:00 p.m. and he led those present in the Pledge of Allegiance. The Fiscal Officer called the roll, and the following members and guests were present.

Trustee	Mark Van Buren
Trustee	Eric Smith
Trustee	Ray Foor
Fiscal Officer	Carolyn Elder
Zoning Inspector	Valerie Hans
Road Superintendent	Ben Patterson
Guest	James Havens, 3987 Loudon Street NW
Guest	Deb Moore, 35 Gristmill Ct.
Guest	Larry Kretzmann, SWLCWSD

From the floor – Jim Havens

Mr. Havens thanked the Board for their work and complexity of the S.R. 158 LLC Project. He stated that they will have to see if the road through the commercial section needs to be a public road. Others will be private roads. There is a possible Speedway going in the project. He stated that the TID will be discussed.

Road Report – Ben Patterson, Road Report

Ben presented three estimates for the Refugee Road Sheet Pile Wall Project As-Built Survey as follows:

- | | |
|-----------------------------|------------|
| 1. J & J Surveying Services | \$1,200.00 |
| 2. Smart Services | \$2,144.00 |
| 3. Buckley Group | \$7,300.00 |

-Eric Smith moved to have J & J Surveying Services preform the Refugee Road Sheet Pile Wall Project As-Built Survey and approve a purchase order for \$1,200.00. Ray Foor seconded the motion. Roll call: Van Buren YES, Smith YES and Foor YES. The motion passed.

-Ray Foor moved to approve pay application #5 (final pay) for the Refugee Road Sheet Pile Wall Project to The Righter Company, Inc. for \$47,917.00. Eric Smith seconded the motion. Roll call: Van Buren YES, Smith YES and Foor YES. The motion passed.

The 2009 Massey Ferguson 5455 4WD Tractor and 2009 Alamo 18' Machete Boom Mower with 60" rotary head was discussed. Granville Township will use the equipment on an as needed

basis until they take delivery of their new mower. Their mower should arrive in August. The cost will be \$45,000.00. A \$60,000.00 purchase order was approved at the last meeting. The road department will move forward with the purchase.

Ben shared an example of a sign to post at the Sheldon Cemetery and it was approved.

Ben presented a list of roads to crack seal using the ODOT contract and Strawser Construction.

-Ray Foor moved a motion to adopt Resolution 2023 03 06 01 which states: IN THE MATTER OF DECLARING THE NECESSITY FOR CONSTRUCTION, RECONSTRUCTION, RESURFACING, OR IMPROVEMENT OF VARIOUS ROADS IN HARRISON TOWNSHIP "2023 Crack Seal Project". Eric Smith seconded the motion. Roll call: Van Buren YES, Smith YES and Foor YES. The resolution was adopted.

-Eric Smith moved to adopt Resolution 2023 03 06 02 which states: RESOLUTION AUTHORIZING PARTICIPATION IN ODOT COOPERATIVE PURCHASING PROGRAM FOR CRACK SEAL. Ray Foor seconded the motion. Roll call: Van Buren YES, Smith YES and Foor YES. The resolution was adopted.

Ben explained that East Avenue off of Blacks Road has a drainage issue and it was discussed. Ben feels that a jetter should be rented to clear the drainage pipe. Visu-Sewer has waived the 3 hour minimum fee and will charge \$275.00 per hour. The obstruction is causing water to go over the road.

-Eric Smith moved to approve a purchase order to Visu-Sewer, Inc. for \$2,000.00 to clear the drainage issue at East Avenue off of Blacks Road. Ray Foor seconded the motion. Roll call: Van Buren YES, Smith YES and Foor YES. The motion passed.

Trustee Smith inquired about Ashcraft Drive. Ben explained a plan for the drainage issues.

Pete Sigman presented information concerning the purchase of a new pickup truck. No dealerships are ordering fleet style trucks and state bid is not being offered. He reviewed several options. A F-150 XL crew cab costs \$55,425.00. A F-350 cab and chassis estimate was \$61,380.00. Adding a light package from Ace Truck would cost \$14,965.00 for a total of \$76,345.00.

A Chevrolet 2022 1500 Rst package with 5.71 cost \$58,000.00. A 2022 1500 work truck 2.71 cost \$48,000.00. A 2023 3500 crew cab with utility bed installed cost \$78,648.00.

It is not easy to order or buy a pickup right now. The trustees would like to wait and revisit this at a later time.

Pete Sigman inquired if it would be acceptable to purchase an iPad to track all of the road signs in the township. All agreed.

From the floor – Larry Kretzmann, SWLCWSD

Mr. Kretzmann reviewed activities of the district. He stated the Wagram wastewater project will be operational by 2025.

7:00 p.m. – Open Stone Material Bids

One bid was received.

Martin Trucking

All line items are the price plus a fuel surcharge.

Limestone	Price per ton	
#4	\$22.20	
#2	\$23.25	
#57	\$28.25	
#304	\$22.25	
#411	\$23.00	
C & D Rip Rap	\$50.65 and \$35.65	
#8 washed stone from		
National Delaware	\$34.40	
#9 stone from Ostrander	\$23.45	
Washed Gravel		
#9 washed	\$11.70	
#57 washed	\$18.25	
#9 rounds with brine water	\$12.20	
#9 washed limestone from the Olen Corporation Columbus		N/A
#8 washed limestone from the Olen Corporation Columbus		\$38.10

-Eric Smith moved to award the bid to Martin Trucking and approve a purchase order in the amount of \$55,000.00. \$50,000 road and bridge fund and \$5,000 general fund. Ray Foor seconded the motion. Roll call: Van Buren YES, Smith YES and Foor YES. The motion passed.

Zoning Report – Valerie Hans, Zoning Inspector

- The Zoning Inspector presented the following items.
- The February zoning permit and fee total was \$1,663.49.
- 7186 Columbus Road – An auction is scheduled and vehicles should be picked up by March 20th.
- Edward Stiles properties – The non-oral hearing was held on March 3rd and the township is waiting on the judge’s decision.
- 7720 York Road – There is clean up improvement, the tenant’s deadline from the property owner is this June.
- 51 Ohio Ave. – Clean up progress has stopped. Need a motion to direct the LCPO to take legal action.

-Eric Smith moved to have the Licking County Prosecutor take legal action for 51 Ohio Avenue, Parcel #025-077040-00.000, Leitwein for nuisance property violation. Ray Foor seconded the motion. Roll call: Van Buren YES, Smith YES and Foor YES. The motion passed.

- 46 Nashua Drive – Certified letter sent on 2/17/2023, will wait and post notice on property before further action is taken.
- 7692 Blacks Road – Cleanup of this property is continuing to progress each week.
- 5103-3 York Road – Will consult the Licking County Prosecutor concerning nuisance.
- The Nelson Tract – Continuing to progress through the TRC review process.
- The Zoning Commission is working on revisions and hope to have them enacted by the summer of 2023.
- York Street Cemetery – Valerie expressed concern that the cemetery policy did not address the cost of plots for out of state residents, that would like to purchase a plot with other family members. The trustees agreed to update the fee schedule for purchasing a plot and to raise the opening and closing fee from \$500.00 to \$750.00.

-Eric Smith moved to adopt Resolution 2023 03 06 03 which states: HARRISON TOWNSHIP, YORK ROAD CEMETERY RULES AND REGULATIONS RESOLUTION. This resolution updates the York Road Cemetery fees and makes all previous York Road Cemetery resolutions obsolete. Ray Foor seconded the motion. Roll call: Van Buren YES, Smith YES and Foor YES. The resolution was adopted.

- Sheldon Cemetery – Valerie has discovered at least four persons buried there.
- Valerie has requested assistance from the Licking County Health Department on the following three properties.
- 139 Ford Ave. – Tires on back of property.
- 142 Jones Ave. – Fire damaged building left open and unsecured.
- 7910 Blacks Road – 30 to 40 tires on the west side of the property.
- On March 1st Valerie was advised of two AirBnB properties operating in Harrison Township. The first, 121 Kennedy Park Drive, is located in Ellington Village which is zoned PUD. The property owner turned the lower level of their home into a separate living unit with its own entrance and garage. The second, 7635 Blacks Rd, is zoned M-1. The property owner created a separate living unit with its own dedicated entrance. Both of these properties appear to be in violation of the Harrison Township Zoning Resolution as they are rental units on properties that can only be used for one living unit. She has contacted building code to have them address the building code compliance issues. Valerie also contacted the HOA for the Ellington Village property to address deed restriction issues. She is working with the prosecutor's office to draft and send violation letters on both of these properties.
- Corylus Drive – Valerie observed clogged stormwater drains causing ponding on the roadway during and after last rainstorm. She contacted Christina Coughlin and made her aware of the situation. The trustees stated that this is a parking lot and there is nothing else to follow up on.

- 162 Ohio Ave. - The single wide mobile home which has been located on this property with another structure in violation of the zoning code was removed today. The double wide mobile home will be demolished in the next few weeks as well. The property owner plans to subdivide the lot into two conforming lots and build two new homes on the properties which will comply with all of the requirements of the Harrison Township Zoning Resolution.
- The Reserve at Turtle Pond – Continuing through the TRC process.
- Ellington Village - Permanent fencing with a gate and a lock was installed around the pools and clubhouse area in Ellington Village. Eventually there will be an electronic lock on the gate at the center of the clubhouse.

Trustee Van Buren reviewed the Licking County Park District Grant program.

Trustee Smith presented a list of property parcels in Outville that are not currently paying the street lighting assessment. They will be added to the list and assessed in the future.

Trustee Smith shared the completed Single Hauler, Residential Refuse, Recycling and Yardwaste Collection Bid Packet.

-Eric Smith moved to place the Single Hauler, Residential Refuse, Recycling and Yardwaste Collection Bid Packet out for bid. The legal notice is as follows.

The Board of Harrison Township Trustees, Licking County, Ohio, is seeking bids for an exclusive contract (single hauler) for the collection, transportation and disposal of residential garbage/refuse, recyclables and yard waste within the unincorporated areas of Harrison Township, Licking County, Ohio. If awarded, the contract period shall be from October 1, 2023 through September 30, 2028.

Sealed bids, labeled “Refuse Bid” will be received by the Fiscal Officer, Carolyn Elder, at 3886 Outville Road SW, Granville, OH 43023, on or before April 3, 2023, at 4:00 p.m. Bids received after said date and time will not be considered.

Bids will be publicly opened and read at the meeting of the Harrison Township Trustees, 6750 Outville Road, Pataskala, at 7:00 p.m. on April 3, 2023.

Bidding and contract documents may be obtained by contacting the Fiscal Officer at (740) 927-3545 or celder@harrisontownship.net.

The Trustees reserve the right to waive informalities and to reject any and all bids, waive any technical requirements, and to accept any bid that is deemed by the Board of Trustees to be the lowest responsive and responsible bidder.

Ray Foor seconded the motion. Roll call: Van Buren YES, Smith YES and Foor YES. The motion passed.

-Eric Smith moved to approve the following:

- 1. The minutes of the February 6, 2023 regular meeting.**
- 2. Payment advice #56-2023 through 88-2023.**
- 3. Warrants 18632 through 18655.**

4. The February Bank Reconciliation.

Ray Foor seconded the motion. Roll call: Van Buren YES, Smith YES and Foor YES. The motion passed.

-Eric Smith moved to go into executive session at 7:53 p.m. to consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee, or the investigation of charges or complaints against a public employee, ORC 121.22 G1 AND ORC 121.22 G8, to consider confidential information related to the marketing plans, specific business strategy, production techniques, trade secrets, or personal financial statements of an applicant for economic development assistance. Discussion concerning the S.R. 158 LLC project. Ray Foor seconded the motion. Roll call: Van Buren YES, Smith YES and Foor YES. The motion passed.

-Eric Smith moved to return to regular session at 9:21 p.m. Ray Foor seconded the motion. Roll call: Van Buren YES, Smith YES and Foor YES. The motion passed.

The trustees signed the agreement to provide competitive retail electric service to a governmental aggregation program by and between Harrison Township, Licking County, Ohio and Archer Energy LLC. This was approved at a previous meeting.

The National Prescription Opiate Litigation was discussed.

The Fiscal Officer has returned the insurance renewal with OTARMA and they will credit the township with costs to cover driver abstracts and drug testing.

The fiscal officer read various pieces of correspondence and passed out Financial Reports for the trustees to review. The February bank reconciliation was signed.

Being no further business, Chairman Mark Van Buren adjourned the meeting at 9:30 p.m. Minutes are unofficial until approved by the trustees.

Respectively Submitted,

Carolyn I. Elder
Harrison Township Fiscal Officer

The following resolutions are a part of the March 6, 2023 minutes.

Resolution 2023 03 06 01

Resolution 2023 03 06 02

Resolution 2023 03 06 03