

BOARD OF TRUSTEES OF HARRISON TOWNSHIP
LICKING COUNTY, OHIO
MINUTES OF REGULAR MEETING FEBRUARY 6, 2023

The Harrison Township Trustees met in regular session on February 6, 2023 at the Township Hall. The Chairman, Mark Van Buren, called the meeting to order at 6:00 p.m. and he led those present in the Pledge of Allegiance. The Fiscal Officer called the roll, and the following members and guests were present.

Trustee	Mark Van Buren
Trustee	Eric Smith
Trustee	Ray Foor
Fiscal Officer	Carolyn Elder
Zoning Inspector	Valerie Hans
Road Superintendent	Ben Patterson
Guest	Teresa Meno, 220 Citation Drive
Guest	Deb Moore, 35 Gristmill Ct.
Guest	John McGowan, 7889 Blacks Road
Guest	Larry Kretzmann, SWLCWSD

From the floor – Teresa Meno, 220 Citation Drive

Teresa Meno attended the meeting to express her concerns about speeding on Citation Drive. She attended the August 5, 2019 meeting where she stated a traffic study was approved. She never heard the results of the study. She explained that her grandchildren boarded the bus from her driveway. After Covid the bus stop was moved from her driveway to a stop down the road. She has seven children, mostly kindergarteners, walking down Citation Drive. Last week she was hit by a car and is attending the meeting asking for help. She felt that four or five stop signs should be installed to slow traffic. Trustee Van Buren responded that Matt Hill with LCATS has stated that stop signs are not used to slow traffic. She has been checking with the school district with no help offered. Options were discussed.

From the floor – John McGowen

Mr. McGowen was seeking permission to use the Township Park on May 13, 2023 for a Gravely Tractor Swap Meet. The trustees had no issues with the event and will check on the insurance requirements.

From the floor – Deb Moore

Ms. Moore inquired about what warehouses would be next to the Kirkersville Cemetery. Trustee Van Buren stated that OPUS would.

Road Report – Ben Patterson, Road Superintendent

Ben and Pete Sigman prepared an estimate to pave roads as follows: Harrison Trace, Apple

Blossom, York Gate, Ellington Village, Harvest Ridge and Gale Road in the amount of \$882,264.15. Discussion was held. The trustees would like to get another year out of these roads (recommended by Pete) and follow through on a resurfacing project in 2024. Ben and Pete will work on a list of roads to crack seal this year.

-Eric Smith moved to approve pay application #4 to The Righter Company for \$147,821.00 for the Harrison Township Sheet Pile Wall Project. Ray Foor seconded the motion. Roll call: Van Buren YES, Smith YES and Foor YES. The motion passed.

-Eric Smith moved to approve a purchase order to Tree King in the amount of \$6,000.00 to cut a tree in the York Street Cemetery. Ray Foor seconded the motion. Roll call: Van Buren YES, Smith YES and Foor YES. The motion passed.

-Ray Foor moved to approve change order #2 in the amount of \$700.00 to The Righter Company for the extra guardrail that was removed and re-installed on the Harrison Township Sheet Pile Wall Project on Refugee Road. Eric Smith seconded the motion. Roll call: Van Buren YES, Smith YES and Foor YES. The motion passed.

Ben shared pictures of a 5455 Massey Ferguson Tractor with a 18' Alamo Side Arm Mower that Granville Township has for sale for approximately \$60,000. Pete Sigman felt it was a good buy but would need to operate the tractor and find out why they are selling it.

-Ray Foor moved to spend up to \$60,000.00 on a 5455 Massey Ferguson Tractor with a side arm mower from Granville Township. Eric Smith seconded the motion. Roll call: Van Buren YES, Smith YES and Foor YES. The motion passed.

Ben talked about replacing both pickup trucks for the road department. This will be discussed later.

-Ray Foor moved to approve \$150.00 for each of the 4 road employee to purchase safety work shoes. Eric Smith seconded the motion. Roll call: Van Buren YES, Smith YES and Foor YES. The motion passed.

From the floor – Larry Kretzmann, SWLCWSD

Mr. Kretzmann reported on activities of the district. He stated that no projects will be built that are not funded. Trustee Smith inquired about the district business plan. Mr. Kretzmann answered the trustee's questions. Mr. Kretzmann reported that Rob Platte has been hired. On March 9th the district will have new bills for customers. The debt elimination fee will go from \$11.95 to \$9.95.

Zoning Report – Valerie Hans, Zoning Inspector

- The Zoning Inspector reported on the following items.
- The January zoning permit and fee total was \$250.00.

- Edward J. Stiles Parcels – The case is set for a non-oral hearing on March 3, 2023 at 8:00 a.m. There is a possibility that he might sell the property.
- 4180 Outville Road – After inspection by the Licking County Building Code Department, it was verified that the detached garage is no longer being used as a living space.
- 7720 York Road – The property owners are continuing to supervise the cleanup to ensure it continues.
- 7186 Columbus Road – There has been no improvement this month.
- 51 Ohio Ave. – Nuisance property that will be re-visited at a later time.
- The BZA and ZC will hold a training session on February 7, 2023.
- Valerie attended the OTA Winter Conference.
- 138 Ford Ave. and 5103-3 York Road – Both are nuisance properties that will be followed up in the spring.
- 96 Cadillac Ave. – Installed a swimming pool without a permit.
- The ZC is working on zoning code revisions and hope to have them enacted by the summer of 2023.
- 6669 Watkins Road – Filed a lot split application to split 49.362 +/- acres into three zoning compliant parcels, which was approved by the LCPC.
- Valerie met with Stephen Caruso, who shared information he has obtained on the Sheldon Cemetery.
- The Reserve at Turtle Pond is continuing to move through the preliminary plan process at the LCPC. The subdivision is adjacent to the existing Indian Hills neighborhood. This project is a 49.04 acre subdivision with 51 lots planned on existing R-15 zoned land. The lot sizes range from 0.35 to 1.53 acres in size with 10.90 acres of greenspace planned. This subdivision will have a secondary emergency access off of Columbus Road and through the old gold course clubhouse property.

-Eric Smith moved to approve the following:

- 1. The minutes of the January 3, 2023 regular/organizational meeting**
- 2. Payment advice #4-2023 through 54-2023**
- 3. Warrants 18597 through 18631**
- 4. The final December Bank Reconciliation**
- 5. The January Bank Reconciliation**

Mark Van Buren seconded the motion. Roll call: Van Buren YES, Smith YES and Foor YES. The motion passed.

Trustee Van Buren reported that the TRC meeting for the S.R. 158 LLC will be March 2, 2023. The trustees discussed if the roads should be private or public. They agreed that they should be private.

On February 14, 2023 at 1:00 p.m., Pete Griggs, John Havens and John Carlisle will meet concerning the S.R. 158 LLC.

Trustee Smith stated that the Waste Management Contract expires on September 30, 2023 and that he will have the Licking County Prosecutor prepare a bid packet.

Trustee Van Buren updated the Board on the West Licking Fire District activities.

-Eric Smith moved to adopt Resolution 2023 02 06 01 which states: HARRISON TOWNSHIP TOWNSHIP ANNUAL PERMANENT APPROPRIATION RESOLUTION. Ray Foor seconded the motion. Roll call: Van Buren YES, Smith YES and Foor YES. The resolution was adopted.

The trustees reviewed employee's driver abstracts.

-Eric Smith moved to approve the 2022 Township Highway System Mileage Certification stating the Harrison Township was responsible for maintaining 49.612 miles of public roads. Ray Foor seconded the motion. Roll call: Van Buren YES, Smith YES and Foor YES. The motion passed.

The Board received a letter from the SWLCWSD stating that Nick Eippert will be the Chief Legal Council.

-Ray Foor moved to approve blanket purchase orders for the Indian Hills Street Lights for \$1,200.00 and Outville Street Lights in the amount of \$1,000.00. Eric Smith seconded the motion. Roll call: Van Buren YES, Smith YES and Foor YES. The motion passed.

-Eric Smith moved to approve road employee Mike Stickle's sick and vacation hours payout. 240 hours of sick leave (as per handbook) and 199 hours of vacation leave. Total payout is \$10,553.56. Ray Foor seconded the motion. Roll call: Van Buren YES, Smith YES and Foor YES. The motion passed.

The fiscal officer read various pieces of correspondence and passed out Financial Reports for the trustees to review. The January bank reconciliation was signed.

Being no further business, Chairman Mark Van Buren adjourned the meeting at 8:30 p.m. Minutes are unofficial until approved by the trustees.

Respectively Submitted,

Carolyn I. Elder
Harrison Township Fiscal Officer

Resolution 2023 02 06 01 is a part of the February 6, 2023 minutes.