

BOARD OF TRUSTEES OF HARRISON TOWNSHIP
LICKING COUNTY, OHIO
MINUTES OF REGULAR MEETING DECEMBER 5, 2022

The Harrison Township Trustees met in regular session on December 5, 2022 at the Township Hall. The Chairman, Mark Van Buren, called the meeting to order at 6:00 p.m. and he led those present in the Pledge of Allegiance. The Fiscal Officer called the roll, and the following members and guests were present.

Trustee	Mark Van Buren
Trustee	Eric Smith
Trustee	Ray Foor
Fiscal Officer	Carolyn Elder
Zoning Inspector	Valerie Hans
Road Superintendent	Ben Patterson
Guest	Jim Organ, Siekmann Co.
Guest	James Havens
Guest	Chris Connelly
Guest	Alex Vulic
Guest	Peggy Williams, 6252 Beaver Run Road
Guest	Tony Palandrani, Rankin & Rankin Ins.
Guest	Ed Stiles, 7910 Blacks Road
Guest	Steve Layman, 915 Hawthorne Lane
Guest	Joe Garrett, Trebel
Guest	Larry Kretzmann, SWLW&SD
Guest	Jim Dorenbusch, 8039 York Road SW

From the floor – Jim Havens

Mr. Havens introduced Alex Vulic, the Engineer for the Kirkersville PUD project. The Engineer is working on the engineering design and is working with the Licking County Planning Commission on the roads and the decision to be public or private. Chris Connelly is working on the JEDD agreement and the financial information. Mr. Havens stated that the project is on a fast track at this time. They are ready and willing to negotiate the JEDD agreement.

From the floor – Peggy Williams

Peggy Williams shared pictures of their property at 7720 York Road and the progress of the cleanup. The trustees ask that cleanup continue in a timely manner.

From the floor – Tony Palandrani, Rankin & Rankin Insurance Services

Mr. Palandrani presented quotes from Aetna for township health insurance.

Option 1 Aetna AFA CPOII 6250 PPO 100/50 \$16,810.76 monthly premium

Option 1 would have an HRA funded for single \$6,250/family \$12,500

Option 2 Aetna AFA CPOSII 2250 HSA 100/50 \$17,855.75 monthly premium
Option 2 would have an HSA funded for single \$2,250/family \$4,500
Mr. Palandrani recommended using an HSA account instead of the HRA account for savings.

From the floor – Jim Organ, Siekmann Co.

Mr. Organ stated that he would not recommend using an HSA account. Funds not used by employees would become the employee's money and this would be considered an in-term salary increase for elected officials (which is not allowed by law).

Mr. Organ shared two quotes from Aetna as follows:

1. AFA CPOSII 6250 with 100% coinsurance has a monthly premium of \$11,711.71.
A savings of \$23,952.60 over the current Medical Mutual policy.
2. AFA CPOSII 5500 with 80% coinsurance has a monthly premium of \$11,221.40
A savings of \$29,836.32 over the current Medical Mutual policy.

Mr. Organ stated that this is a stacked policy which he recommends as long as the township is willing to switch companies again for 2024. Being a small group, if one person has high claims, the premiums for 2024 will most likely go up.

-Eric Smith moved to approve the following:

- **Resend approval to renew the Medical Mutual insurance policy for 2023.**
- **Approve enrolling with agent Jim Organ, AFA CPOSII 6250 Aetna policy, estimated monthly premium of 11,711.71.**
- **Renew with VSP and Delta Dental with no rate increase.**
- **Fund employees HRA account, single \$6,900/family \$13,800.**
- **Approve purchase order for the January premium up to the amount of \$15,000.00.**

Ray Foor seconded the motion. Roll call: Van Buren YES, Smith YES and Foor YES. The motion passed.

From the floor – Joe Garrett, Trebel (Township Aggregation)

Mr. Garrett stated that AEP is going to AES. Electric price with AEP is 7.3. He explained that there are tons of movement in the price. He recommended signing a 12 month contract with Archer Energy.

-Eric Smith moved to sign an agreement to provide competitive retail electric service to a governmental aggregation program between Harrison Township, Licking County, Ohio and Archer Energy LLC. The term would be for June 1, 2023 through May 31, 2024. Fixed Price: Archer to provide competitive retail electric service to Aggregation Members at a fixed rate for the Term of the Agreement at a rate not to exceed the standard service officer rate of the local utility in effect on June 1, 2023. The first purchase of energy shall be equal to 45% of the projected load at a rate no less than 15% lower than the standard service offer price obtained through the competitive auction results held by AEP on November 1, 2022. The remaining portion of the rate shall be established within two days of the results being accepted by

PUCO for any remaining auctions. The weighted average of all the auctions shall be used to calculate the fixed rate that is in effect on June 1, 2023 through May 31, 2024. In the event that the all-in fixed rate is not below the standard service rate for the same period, neither party shall be obligated to perform under this agreement.

Ray Foor seconded the motion. Roll call: Van Buren YES, Smith YES and Foor YES. The motion passed.

7:05 p.m. – The regular meeting was placed on hold to start the Public Hearing.

7:10 p.m. – The Chairman, Mark Van Buren called the meeting back in session.

Road Report – Ben Patterson, Road Superintendent

Ben stated that the Refugee Road Sheet Pile Wall Project started last week and they have submitted pay application #2.

-Eric Smith moved to approve pay application #2 in the amount of \$24,700.00 to The Righter Company for the Refugee Road Sheet Pile Wall Project. The work has been completed. Ray Foor seconded the motion. Roll call: Van Buren YES, Smith YES and Foor YES. The motion passed.

Ben would like to replace the lights in the road department shop with LED lights. There are 11 lights in the north bay and 9 lights in the south bay.

He presented estimates from the following:

BJ's Electrical Service	Replace bulbs	\$3,351.00
	Replace fixtures with Hy Bays	\$3,979.00
Gutridge Electric, Inc.	Replace bulbs	\$2,800.00
	Replace fixtures with Hy Bays	\$5,900.00

-Ray Foor moved to approve a purchase order to BJ's Electrical Service for \$4,500.00 to replace 20 lights in the road department shop with LED Hy Bays. The PO will expire April 1, 2023. Eric Smith seconded the motion. Roll call: Van Buren YES, Smith YES and Foor YES. The motion passed.

-Ray Foor moved to approve reducing the weight load limits in Harrison Township on the following roads from January 1st to April 15th, 2023:

Almahust Road	East off York Road
Amanda Drive	South off St. Rt. 16
Ashcraft Drive	South of St. Rt. 16
Beaver Run Road	Outville Road to Gale Road
Beaver Run Road	Outville Road to York Road
Beecher Road	Outville Road to York Road
Beecher Road	York Road to Watkins Road

Brandon Drive
Carryback Drive
Cherokee Trail
Citation Drive
Creek Road
Ellington Blvd.
Ephriam Drive
Gale Road
Gale Road
Gale Road
Harvest Ridge Avenue
Millstone Circle
Highview Blvd. S. 2-Lane
Hollow Road
Hollow Road
Jefferson Ridge Drive
Joshua Lane
Kelly Marie Drive
Lexington Woods Drive
Middleground Road
Needles Drive
Nichole Court
Palmer Road
Refugee Road
Refugee Road
Refugee Road
Smoke Road
Watkins Road
Wesleyan Church Road
Wesleyan Church Road
York Gate Drive
Zackary Drive

Outville Road to Beecher Road
York Road to Watkins Road N. of St. Rt. 16
South off St. Rt. 16 E. of Outville Road
West off Watkins Road N. of St. Rt. 16
West off Watkins Road to Pataskala Corp.
North off St. Rt. 16
North off St. Rt 16
Blacks Road to Deeds Road
Deeds to St. Rt. 16
At Granview
East off York Road
West of Outville Road
East off St. Rt. 310
York Road W. to Watkins Road S.
Watkins Road W. to St. Rt. 310
Watkins Road to Beecher
St. Rt. 16 to Amanda
West off Outville Road to Brandon Drive
West off Outville Road S. of St. Rt. 16
W. off Watkins Road & S. off Riva Ridge
Watkins Road to Twenty Grand
South off Blacks Road
East off St. Rt. 158 to Union Township Line
Gale Road to Outville Road
Outville Road to York Road
Watkins Road to Smoke Road
Refugee Road to Creek Road
Hollow Road to Wesleyan Church Road
St. Albans Line to Watkins Road S.
Watkins Road S. to St. Rt. 310
West of York Road
South of St. Rt. 16

Eric Smith seconded the motion. Roll call: Van Buren YES, Smith YES and Foor YES.
The motion passed.

-Eric Smith moved to approve the following:

1. The minutes of November 21, 2022 special meeting.
2. Payment advice #340-2022 through 362-2022
3. Warrants 18542 through 18557
4. The November bank reconciliation

Ray Foor seconded the motion. Roll call: Van Buren YES, Smith YES and Foor YES. The motion passed.

Ben presented the culvert report and stated that nine culverts need to be replaced.

-Eric Smith moved to adopt Resolution 2022 12 05 01 which states: RESOLUTION TO APPROVE THE SALE OF SALT TO SOUTHWEST LICKING SCHOOLS. Ray Foor seconded the motion. Roll call: Van Buren YES, Smith YES and Foor YES. The resolution was adopted.

The trustees started interviewing candidates for positions on the Zoning Commission and the Board of Zoning Appeals.

7:40 p.m. – Gerald Saffo – he would like to move from being the first alternate on the BZA to the Zoning Commission.

7:48 p.m. – Brad Sager – current member of the ZC

8:00 p.m. – Mark Motz

8:10 p.m. – Steve Clegg – currently second alternate on the BZA

8:30 p.m. – Jeremy Nestor – current member of the BZA

Richard Brock did not attend for his interview.

-Eric Smith moved to appoint the following members for a five year term starting January 1, 2023 through December 31, 2027.

- 1. Jeremy Nestor, full member of the Board of Zoning Commission**
- 2. Steve Clegg, 1st alternate for the Board of Zoning Commission**
- 3. Mark Motz, 2nd alternate for the Board of Zoning Commission**
- 4. Brad Sager, full member of the Zoning Commission**
- 5. Gerald Saffo, 1st alternate for the Zoning Commission**

Ray Foor seconded the motion. Roll call: Van Buren YES, Smith YES and Foor YES. The motion passed.

Zoning Report – Valerie Hans, Zoning Inspector

- The Zoning Inspector reported on the following items.
- The November zoning permit and fee totals were \$1,755.15.
- Updating zoning fees for 2023 were discussed.

-Eric Smith moved to approve the following list of Zoning Fees, effective January 1, 2023.

HARRISON TOWNSHIP ZONING FEES 2023

- | | |
|---|----------------------------------|
| 1. ZONING CERTIFICATE | \$35.00 MINIMUM CHARGE |
| 2. RESIDENCE SINGLE FAMILY AND/OR PER UNIT | \$100.00 PLUS \$0.20/S.F. |
| 3. CONVERSION TO DWELLING | \$50.00 PER UNIT |
| 4. ADDITION TO ANY STRUCTURE | \$100.00 PLUS \$0.20/S.F. |
| 5. COMMERCIAL & MANUFACTURING BUILDING | \$250.00 PLUS \$0.30/S.F. |
| ARCHITECTURAL STANDARDS REVIEW DEPOSIT | \$250.00 DEPOSIT* |

6. GARAGE/SHED/ACCESSORY BUILDING	LESS THAN 100 S.F. \$20.00 UP TO 576 S.F. \$35.00 + \$0.20/S.F. OVER 576 S.F. \$50.00 + \$0.20/S.F.
7. SOLAR PANEL INSTALLATION	\$50.00 PLUS \$0.20/S.F.
8. SWIMMING POOL	\$50.00
9. DECK, PORCHES, GAZEBOS, PAVILIONS	\$50.00
10. MOBILE HOME * CONDITIONAL USE* TEMPORARY RESIDENCE OR VISITORS	\$150.00
11. CHANGE IN USE (COMMERCIAL & MANUFACTURING)	\$100.00
12. REZONING APPLICATION PUD REZONING APPLICATION	\$1,500.00 DEPOSIT*
13. VARIANCE, CONDITIONAL USE OR APPEAL	\$1,000.00 DEPOSIT*
14. PUD APPLICATION	\$1,500.00 DEPOSIT*
15. OCCUPANCY PERMIT – RESIDENTIAL COMMERCIAL OR MANUFACTURING	\$50.00 \$200.00
16. CONSTRUCTION TRAILER	\$200.00
17. SIGNS	\$150.00 PLUS \$0.50/S.F. PER SIDE
18. REVISION OR CHANGE OF PERMIT	\$25.00
19. HOME OCCUPATIONS	\$50.00
20. RETURNED CHECKS	\$35.00
21. ZONING BOOK COPY	\$30.00
22. COMPREHENSIVE PLAN COPY	\$30.00

* FOR APPLICATIONS REQUIRING ARCHITECTURAL STANDARDS REVIEW, REZONING, BOARD OF APPEALS CONDITIONAL USE, OR VARIANCE, THE DEPOSIT IS THE BASE FEE. IF EXPENSES FOR SUCH AN APPLICATION ARE MORE THAN THE DEPOSIT, THE APPLICANT WILL BE BILLED

FOR THE ADDITIONAL EXPENSES. IF EXPENSES ARE LESS THAN THE DEPOSIT, THE REMAINING AMOUNT WILL BE RETURNED TO THE APPLICANT.

Ray Foor seconded the motion. Roll call: Van Buren YES, Smith YES and Foor YES. The motion passed.

-Eric Smith moved to contract with Crystal Davis to perform Website Maintenance for 2023. The annual fee will be \$599.00 for 2023. Ray Foor seconded the motion. Roll call: Van Buren YES, Smith YES and Foor YES. The motion passed.

- The Zoning Inspector reported that no one submitted a bid to mow property at 138 Ford Ave. The trustees decided to wait until spring.
- An Agricultural Building Exemption was received and processed for property located on the east side of Outville Road, just north of State Route 16.
- Valerie reviewed the annual public access safety inspection for the township hall. Report in review:
 1. HVAC system is non-functional and being replaced.
 2. Carbon monoxide detectors are functioning but are not audible alarms when levels are high. Trustees authorized purchase of at least three carbon monoxide detectors with alarms.
 3. Automatic on/off light switch in zoning secretary's office is not functioning. Trustees authorized repairs.
 4. South facing exterior door does not latch when pulling it shut manually. Need to allow this door to close with the automatic feature.

-Mark Van Buren moved to adopt Resolution 2022 12 05 02 which states: A RESOLUTION ADOPTING THE STORMWATER MANAGEMENT PROGRAM FOR LICKING COUNTY & OTHERS, A SMALL MS4. HARRISON TOWNSHIP, LICKING COUNTY, OHIO. Eric Smith seconded the motion. Roll call: Van Buren YES, Eric Smith NO and Foor YES. The resolution was adopted.

Trustee Van Buren reported that the annual Licking County Township Association meeting will be January 7, 2023 at Highwater Church.

Trustee Van Buren reported on the activities of the West Licking Fire District.

Jim Dorenbusch gave the trustees a letter with additional information concerning the York Road speed limit and his concerns.

-Mark Van Buren moved to advertise the January 3, 2023 regular/organizational meeting and approve January 2, 2023 as a township holiday for New Years Day. Ray Foor seconded the motion. Roll call: Van Buren YES, Smith YES and Foor YES. The motion passed.

-Eric Smith moved to revise the 2022 revenue budget as follows:

General Fund

1000-101	General Property Tax	+\$14,790.84	increase
1000-199	Other Local Taxes	-\$250.00	decrease
1000-302	Fees	+\$15,400.00	increase
1000-303	Cable Franchise Fees	+\$7,550.71	increase
1000-532	Local Government Distribution	+\$13,000.00	increase
1000-533	Liquor Permit Fees	-\$385.00	decrease
1000-701	Interest	+\$31,000.00	increase
1000-891	Other-Misc. Operating	+\$1,945.89	increase
1000-892	Other-Misc. Non-Operating	+\$50.00	increase
Total Increase for the General Fund		\$83,102.44	

Motor Vehicle License Tax Fund

2011-701	Interest	+\$1,345.00	increase
Total Increase for the MVL Tax Fund		\$1,345.00	

Gasoline Tax Fund

2021-537	Gasoline Tax	+\$5,000.00	increase
2021-701	Interest	+\$4,000.00	increase
Total Increase for the Gasoline Tax Fund		\$9,000.00	

Road & Bridge Fund

2031-101	General Property Tax-Real Estate	+\$70,885.92	increase
2031-535	Property Tax Allocation	+\$1,158.44	increase
2031-891	Other-Misc. Operating	+\$2,763.67	increase
Total Increase for the Road & Bridge Fund		\$74,808.03	

Cemetery Fund

2041-302	Fees	+\$750.00	increase
Total Increase for the Cemetery Fund		\$750.00	

American Rescue Plan Act Fund

2272-511	Federal Funds	+\$3,153.14	increase
Total Increase for the ARPA Fund		\$3,153.14	

NO APPROPRIATIONS WERE CHANGED.

Ray Foor seconded the motion. Roll call: Van Buren YES, Smith YES and Foor YES. The motion passed.

-Eric Smith moved to approve the estimated revenue budget presented by the fiscal officer for the fiscal year 2023 budget. Ray Foor seconded the motion. Roll call: Van Buren YES, Smith YES and Foor YES. The motion passed.

The fiscal officer shared a letter from AEP Ohio. It was a letter of notification concerning the Kirk-Union Ridge Solar 138 kV Transmission Line Project. AEP Ohio representatives plan to build approximately .2 miles of 138-kilovolt (kV) transmission, extending southwest out of the Kirk Substation off of Watkins Road Southwest in Harrison Township. The new line provides power between the Union Ridge Solar Facility and the Kirk Substation to provide a connection for the generation facility' power delivery. If approved, they expect construction to begin in the spring 2023 and conclude in summer 2023. The letter will be posted on the township website at www.harrisantownship.net.

The Fiscal Officer read various pieces of correspondence and passed out Financial Reports for the trustees to review. The November bank reconciliation was signed.

Being no further business, Chairman Mark Van Buren adjourned the meeting at 9:30 p.m. Minutes are unofficial until approved by the trustees.

Respectively Submitted,

Carolyn I. Elder
Harrison Township Fiscal Officer

Resolution 2022 12 05 01 and Resolution 2022 12 05 02 are a part of the December 5, 2022 minutes.