

BOARD OF TRUSTEES OF HARRISON TOWNSHIP
LICKING COUNTY, OHIO
MINUTES OF REGULAR MEETING OCTOBER 3, 2022

The Harrison Township Trustees met in regular session on October 3, 2022 at the Township Hall. The Chairman, Mark Van Buren, called the meeting to order at 6:00 p.m. and he led those present in the Pledge of Allegiance. The Fiscal Officer called the roll, and the following members and guests were present.

Trustee	Mark Van Buren
Trustee	Eric Smith
Trustee	Ray Foor
Fiscal Officer	Carolyn Elder
Zoning Inspector	Valerie Hans
Road Superintendent	Ben Patterson
Guests	Cub Scout Pack 141
Guest	Kattie Bailey, Scout Parent
Guest	Amanda Roosa, Scout Parent
Guest	Kevin Clear/Melissa Dilley
	Cub Scouts Leaders
Guest	James Walters
Guest	Matt Walters
Guest	Mike Leitwein, 51 Ohio Ave.

The Chairman, Mark Van Buren, welcomed Cub Scout Pack 141, who were in attendance to learn about their local government.

From the floor – Kevin Clear

Mr. Clear, a leader of the Cub Scouts, explained that the boys in attendance were in the fifth grade and were Webelos.

From the floor – Noah, Cub Scout

Noah ask who The Shelly Company might be that was listed on the agenda.

The Chairman explained that they were the company that paved the township's roads.

From the floor – Logan, Cub Scout

Logan ask when do you have meetings.

The Chairman explained the Board of Trustees meeting schedule.

From the floor – Dalton, Cub Scout

Dalton ask what the population is in Harrison Township.

Trustee Smith stated 8500 residents.

From the floor – Kevin Clear, Cub Scout Leader
Mr. Clear ask how does the board obtain their position.
The Chairman explained the process of becoming an elected official.

From the floor – Mike Leitwein
Mr. Leitwein inquired about how much time he has to clean up his property at 51 Ohio Avenue.
The Zoning Inspector stated that it is the volume of items that is the problem. Chairman Van Buren ask how long does he need. He answered thirty days and the trustees approved.

From the floor – James Walters
Mr. Walters inquired about what it will take to obtain a zoning permit. The Zoning Inspector explained that he needs to file an Architectural Review and pay the deposit of \$250.00. The building material must be natural appearing. Mr. Walters stated that the building would not be seen from the road. The Zoning Inspector responded that it would be seen from the housing addition that will be expanding later this year. He stated that he might not build the building.

Road Report – Ben Patterson, Road Superintendent

Ben reported that The Shelly Company needs a change order for extra asphalt used for the resurfacing project.

-Eric Smith moved to approve Change Order #1 for the Harrison Township Resurfacing Project Contract with The Shelly Company for \$1,622.21. The motion approves a Then and Now Purchase Order in this amount. Extra asphalt was needed to finish the project. Ray Foor seconded the motion. Roll call: Van Buren YES, Smith YES and Foor YES. The motion passed.

Ben reported estimates for electric service to the new fuel tanks.

Waibel Electric \$1,250.00

Gutridge Electric \$2,110.00

BJ Electric could not provide service.

-Eric Smith moved to approve a purchase order to Waibel Electric for \$2,000.00 to provide electrical service to the new fuel tanks. Ray Foor seconded the motion. Roll call: Van Buren YES, Smith YES and Foor YES. The motion passed.

Valerie and Ben met with Bill Ischy concerning security cameras for the township complex. Bill will prepare an estimate.

From the floor – Calvin, Cub Scout
Calvin ask how old do you have to be to become a trustee.
The Chairman explained age 18 and a registered voter.

Ben reported that the Sheet Pile Wall Project on Refugee Road will be starting soon and will be a forty-five day project to complete.

Ben will get estimates to change the shop lights to LED lights.

Ben reported that road worker Mike Stickle will work until February 3, 2023.

From the floor – Tyler, Cub Scout

Tyler ask what the trustees were doing when a vote was called.

The Chairman explained about spending money, hiring employees and other items that are voted on by the trustees and how roll call was taken.

From the floor – Noah, Cub Scout

Noah ask about snow being removed from the roads.

The Chairman explained about the road crew and the plows that were used.

Zoning Report – Valerie Hans, Zoning Inspector

- Valerie Hans, Zoning Inspector reported on the following items.
- The September permit and fee totals were \$4,490.35.
- The trustees discussed rezoning parcel 025-067920-00.003 on York Road

-Ray Foor moved to adopt Resolution 2022 10 03 01 which states: A RESOLUTION TO INITIATE A ZONING AMENDMENT FOR A REZONING TO THE AGRICULTURAL DISTRICT AND CERTIFY THE CHANGE AS A ZONING AMENDMENT TO THE ZONING COMMISSION FOR PUBLIC HEARING HARRISON TOWNSHIP, LICKING COUNTY, OHIO. Licking County Auditor Parcel No. 025-067920-00.003. Eric Smith seconded the motion. Roll call: Van Buren YES, Smith YES and Foor YES. The resolution was adopted.

- 4180 Outville Road - After the BZA denied their application, they are considering removing the living space in the detached garage and placing it in the attached garage to comply.
- 150 Madison Street - Established a second living unit. As of 9/30/22 the tent still remains. Will contact Licking County Prosecutor for next steps.
- 199 Cadillac Ave. - Established second living unit. Person living long term in Jeep Cherokee in driveway. Previous letters have been sent on this same issue. Letter sent 9/12/2022. 9/16/2022 property owner called and stated that the person staying in the Jeep Cherokee has moved to a different location. Valerie will continue to monitor for compliance.
- 7186 Columbus Road - Property owner has been advised that there is no outdoor storage permitted in the B-1 District. Valerie granted time until December 1, 2022 for cleanup.
- 139 Ford Ave. - Sold and was cleaned up.
- 162 Ohio Ave. - Needs mowed again and second dwelling unit needs removed.
- 138 Ford Ave. - Grass on hillside has not been mowed.

Valerie ask about Tom Frederick filling in for her if needed.

-Ray Foor moved to approve a purchase order to Thomas Frederick in the amount of \$1,200.00 (\$30 per hour) to fill in for the Zoning Inspector if needed. Eric Smith seconded the motion. Roll call: Van Buren YES, Smith YES and Foor YES. The motion passed.

From the floor – Mr. Layman

Mr. Layman inquired about the JEDD and ask if he would be allowed in executive session. The Chairman explained that the board was going into executive session and he would not be included.

From the floor – Larry Kretzmann, SWLCW&SD

Mr. Kretzmann updated the trustees on activities of the district. A sewer site in Jersey Township, east of State Route 310 was taken by eminent domain. The Wagram Sewer Plant, costing 35 million, will be ready in 2025 and serve the Pataskala JRS site. The 161/Hatch Road water tower has a 4 million-dollar USDA loan. Larry stated that this should create better water pressure for Harrison Township. At the next district meeting the board will address all rates and adjust.

Trustee Van Buren ask Mr. Kretzmann to heavily consider surcharges for those outside the district.

Trustee Smith reported that Trebel has informed him that it will be several months for an aggregation contract.

Trustee Van Buren reported that Hebron is now a part of the West Licking Fire District and Union Township is covered by a contract.

-At 7:32 p.m. Eric Smith moved a motion to adjourn into executive session pursuant to Ohio Revised Code Section 121.22(G)(8) for the purpose of considering confidential information related to the marketing plans, specific business strategy, and trade secrets of an applicant for economic development assistance that is to be provided or administered pursuant to O.R.C. Section 5709.73 to 5709.75, inclusive, and involves public infrastructure improvements directly related to an economic development project. The executive session is necessary to protect the interests of the applicant or the possible investment or expenditure of public funds to be made in connection with the proposed economic development project. Ray Foor seconded the motion. Roll call: Van Buren YES, Smith YES and Foor YES. The motion passed.

-At 8:15 p.m. Eric Smith moved to adjourn executive session and return to the regular meeting. Ray Foor seconded the motion. Roll call: Van Buren YES, Smith YES and Foor YES. The motion passed.

-Eric Smith moved to approve the following:

- 1. The minutes of the September 6, 2022 public hearing.**
- 2. The minutes of the September 6, 2022 regular meeting.**

3. **Payment advice 271-2022 through 296-2022.**
4. **Warrants 18457 through 18481.**
5. **The September Bank Reconciliation.**

Ray Foor seconded the motion. Roll call: Van Buren YES, Smith YES and Foor YES. The motion passed.

The fiscal officer reported that the Benistar Policy, effective January 1, 2023, will have a rate increase of 6.76% for the Express Scripts Group Medicare Part D Program and an average rate increase of 4.90% for the Retiree Medical Plan.

The fiscal officer handed out Creditable Coverage Disclosure to all employees eligible for Medicare.

-Eric Smith moved to approve increasing the HRA purchase order by \$13,700.00 to cover new employee, Hunter Skaggs. Ray Foor seconded the motion. Roll call: Van Buren YES, Smith YES and Foor YES. The motion passed.

-Ray Foor moved to approve allowing the fiscal officer the ability to move line item funds within a fund if needed. Eric Smith seconded the motion. Roll call: Van Buren YES, Smith YES and Foor YES. The motion passed.

The trustees spoke about a new employee carrying sick time over from their prior employment to Harrison Township. No decision was made. While reviewing the Employee Handbook the fiscal officer noted that the township has a maximum of 120 working days that can be accumulated. Employee Mike Stickle has accumulated a few more than the maximum. UAN now has a maximum limit if activated.

-Ray Foor moved to allow the fiscal officer to adjust road worker Mike Stickle's sick time hours down to the maximum limit (960 hours) of 120 working days to be in compliance with the Personnel Policies and Procedures Manual 2018 Edition. All employees with sick time will have the maximum limit set in the UAN system. Eric Smith seconded the motion. Roll call: Van Buren YES, Smith YES and Foor YES. The motion passed.

The trustees discussed the out of pocket premiums that the two new road employees will be paying for their children. It is considerably higher than their prior employment was. In checking around the trustees have discovered that other employers are offering more benefits and compensation than in prior years to maintain dedicated employees.

-Ray Foor moved to approve the township paying 75% of employee's family insurance premium up until the age of 18. Employees will pay 25% of their family insurance premium. Family insurance covers children (dependents), the employee and spouse are covered 100%. The motion further approves a purchase order to Medical Mutual of Ohio for \$4,000.00 to cover the new road employees' premiums for 2022. Eric Smith seconded the motion. Roll call: Van Buren YES, Smith YES and Foor YES. The motion passed.

The trustees reviewed an EPA letter, Solid Waste District Letter and a letter from a resident who was pleased with the road superintendent.

The trustees reviewed new employee documents.

The Fiscal Officer read various pieces of correspondence and passed out Financial Reports for the trustees to review. The September Bank Reconciliation was signed.

Being no further business, Chairman Mark Van Buren adjourned the meeting at 8:52 p.m. Minutes are unofficial until approved by the trustees.

Respectively Submitted,

Carolyn I. Elder
Harrison Township Fiscal Officer

Resolution 2022 10 03 01 is a part of the October 3, 2022 minutes.