

BOARD OF TRUSTEES OF HARRISON TOWNSHIP
LICKING COUNTY, OHIO
MINUTES OF SPECIAL MEETING AUGUST 16, 2022

The Harrison Township Trustees met in special session on August 16, 2022 at the Township Hall. The purpose of the meeting is as follows:

1. To open, discuss and act upon bids for the Refugee Road Sheet Pile Wall Project.
2. Interview potential road worker applicants, discuss road worker position and hire new employee if applicable.
3. Approve minutes and bills.

The Chairman, Mark Van Buren, called the meeting to order at 9:00 a.m. and he led those present in the Pledge of Allegiance. The Fiscal Officer called the roll, and the following members and guests were present.

Trustee	Mark Van Buren
Trustee	Eric Smith
Trustee	Ray Foor
Fiscal Officer	Carolyn Elder
Road Superintendent	Ben Patterson

-Eric Smith moved to approve the following:

1. **The minutes of the August 1, 2022 regular meeting.**
2. **The minutes of the August 1, 2022 public hearing.**
3. **Payment advice 235-2022 through 238-2022.**
4. **Warrants 18411 through 18429.**

Ray Foor seconded the motion. Roll call: Van Buren YES, Smith YES and Foor YES. The motion passed.

9:02 – Open the Harrison Township Refugee Road Sheet Pile Wall Project Bids.

The Righter Company, Inc.	\$349,329.00
Wolf Creek Construction	\$432,538.00
Ohio-West Virginia Excavating Company	\$421,351.00
Anderzack-Pitz Construction	\$468,266.00

A representative from Terracon Consultants was supposed to be in attendance to assist with the review of the bids. No one attended. The trustees want Terracon Consultants to review the four bid packets before the bid is awarded. Therefore, awarding the bid will take place at the September 6, 2022 meeting if applicable.

The trustees proceeded to interview applicants for the road worker position.

9:15 a.m. – Interviewed Pete Sigman

9:45 a.m. – Interviewed Hunter Skaggs

10:10 a.m. – Interviewed Delbert Moody

Discussion took place concerning filling the road worker position as well as hiring a second person to be trained to take over the road superintendent position once the current superintendent retires. All trustees participated in the discussion and they were pleased to have three good applications to choose from.

-Ray Foor moved to hire Pete Sigman with the following details:

- 1. \$31.00 per hour rate of pay, train to become the Road Superintendent.**
- 2. Six-month probation.**
- 3. One (1) week of vacation in the first year of employment, after the six-month probation period.**
- 4. Start date of December 19, 2022.**
- 5. Pending the results of a drug and alcohol pre-employment testing and all other pre-employment requirements.**

Eric Smith seconded the motion. Roll call: Van Buren YES, Smith YES and Foor YES. The motion passed.

-Eric Smith moved to hire Hunter Skaggs with the following details:

- 1. \$24.00 per hour rate of pay, train to fill road worker position.**
- 2. Six-month probation.**
- 3. One (1) week of vacation in the first year of employment, after the six-month probation period.**
- 4. Three (3) weeks' vacation after one (1) year of continuous service.**
- 5. Start date of October 1, 2022.**
- 6. Pending the results of a drug and alcohol pre-employment testing and all other pre-employment requirements.**

Ray Foor seconded the motion. Roll call: Van Buren YES, Smith YES and Foor YES. The motion passed.

Being no further business, Chairman Mark Van Buren adjourned the meeting at 11:10 a.m. Minutes are unofficial until approved by the trustees.

Respectively Submitted,

Carolyn I. Elder
Harrison Township Fiscal Officer