

BOARD OF TRUSTEES OF HARRISON TOWNSHIP  
LICKING COUNTY, OHIO  
MINUTES OF REGULAR MEETING FEBRUARY 7, 2022

The Harrison Township Trustees met in regular session on February 7, 2022 at the Township Hall. The Chairman, Mark Van Buren, called the meeting to order at 6:00 p.m. and he led those present in the Pledge of Allegiance. The Fiscal Officer called the roll, and the following members and guests were present.

Trustee	Mark Van Buren
Trustee	Eric Smith
Trustee	Ray Foor
Fiscal Officer	Carolyn Elder
Zoning Inspector	Valerie Hans
Road Superintendent	Ben Patterson
Guest	Larry Kretzmann, SWLCW&SD

Road Report – Ben Patterson, Road Superintendent

**-Eric Smith moved to approve a credit account at Advanced Auto Parts for the township. Ray Foor seconded the motion. Roll call: Van Buren YES, Smith YES and Foor YES. The motion passed.**

Ben presented estimates for the Wesleyan Church Road Culvert Guardrail project as follows:

- |                               |            |
|-------------------------------|------------|
| 1. Paul Peterson              | \$8,880.00 |
| 2. Lake Erie Construction Co. | \$7,570.00 |
| 3. M.P. Dory Co.              | \$6,720.00 |

**-Eric Smith moved to approve a purchase order to M.P. Dory Co. for \$7,000.00 to install the guardrail for the Wesleyan Church Road Culvert Project. Ray Foor seconded the motion. Roll call: Van Buren YES, Smith YES and Foor YES. The motion passed.**

Ben reported that he would like to replace all the bushings on the backhoe bucket and presented a quote from Murphy Tractor for \$2,777.90 for parts.

**-Ray Foor moved to approve a check to Murphy Tractor & Equipment Co. for \$2,777.90 on purchase order BC 16-2022. Eric Smith seconded the motion. Roll call: Van Buren YES, Smith YES and Foor YES. The motion passed.**

Ben explained issues with the electric service on the fuel pump and the lights in the salt barn that need repaired.

**-Eric Smith moved to approve a purchase order to BJ Electric for \$2,000.00 to repair electric service in the salt barn. Ray Foor seconded the motion. Roll call: Van Buren YES, Smith YES and Foor YES. The motion passed.**

Ben reported that a mailbox was damaged on Kelly Marie Drive.

**-Ray Foor moved to approve reimbursing \$51.58 to Chris Weatherman, 93 Kelly Marie Drive, Pataskala, Ohio 43062 for mailbox replacement due to damage from a snow plow. Eric Smith seconded the motion. Roll call: Van Buren YES, Smith YES and Foor YES. The motion passed.**

Ben reported that the Refugee Road Retaining Wall project is waiting on an estimate from Terracon.

Ben reported that the defibrillator in the road department needs replaced.

**-Ray Foor moved to approve up to \$4,500.00 for a new defibrillator for the road department to Allied 100 LLC. Eric Smith seconded the motion. Roll call: Van Buren YES, Smith YES and Foor YES. The motion passed.**

The recent storm and snow removal were discussed.

Zoning Report – Valerie Hans, Zoning Inspector

The following items were presented by the Zoning Inspector

- The January fee and permit totals were \$930.42.
- The Ed Stiles property hearing is on February 11, 2022.
- 7720 York Road is now owned by the Williams Homestead LLC and they are working on clean up.
- 110 Ford Ave. is working on removing the second dwelling unit.
- 4180 Outville Road has applied for a 5' x 50' room permit to connect to the additional dwelling and make it part of the existing home.
- Valerie reported on a new subdivision, the 25.9-acre Dhital property on Outville Road.
- Existing subdivision Scotland Ridge was discussed.
- The Comprehensive Plan committee met on 1/31/22 and will meet again on 3/14/22.
- TRC recently went to an online electronic review process.

Trustee Van Buren brought up the subject of flag lots and if they need to be added to the zoning code. Many flag lots have been approved by the BZA without proof of hardship. Trustee Van Buren wonders if they should set the size of flag lots if flag lots are a need in the township. Discussion took place.

From the floor – Larry Kretzmann, SWLCW&SD

Mr. Kretzmann spoke about new developments in Etna Township and the surrounding area. From 2020 to 2021 the district took in \$5,000,000 in fees and gave employee a 5% increase.

**-Eric Smith moved to request engineering from the Licking County Engineer for a speed study for Outville Road, 158 to Kirkersville South Alley and a speed study for Watkins Road, Creek Road to Blacks Road. Ray Foor seconded the motion. Roll call: Van Buren YES, Smith YES and Foor YES. The motion passed.**

The trustees conducted employee evaluations with Ben Patterson and Valerie Hans.

Fiscal Officer, Carolyn Elder Report

The trustees were presented with Licking County Planning Commission/Subdivision applications report, the Licking County Treasurer delinquent tax report and a fee schedule from the Licking County Recorder. The Licking County Commissioners issued a Township Officials Booklet. The fiscal officer reviewed permanent appropriations.

**-Eric Smith moved to adopt Resolution 2022 02 07 01 which states: HARRISON TOWNSHIP TOWNSHIP ANNUAL PERMANENT APPROPRIATION RESOLUTION. Ray Foor seconded the motion. Roll call: Van Buren YES, Smith YES and Foor YES. The resolution was adopted.**

**-Eric Smith moved to approved the following:**

- 1. Minutes of the January 3, 2022 regular/organizational meeting.**
- 2. Payment advice 11-2022 through 47-2022**
- 3. Warrants 18173 through 18203**
- 4. The January Bank Reconciliation**

**Ray Foor seconded the motion. Roll call: Van Buren YES, Smith YES and Foor YES. The motion passed.**

The trustees reviewed drivers abstracts for all township drivers.

The trustees reviewed a notice from the Ohio Division of Liquor Control for a request for a liquor permit by Granville Milling Co. on Hazelton Etna Road. The trustees did not request a hearing.

The Fiscal Officer read various pieces of correspondence and passed out Financial Reports for the trustees to review. The January bank reconciliation was signed.

Being no further business, Chairman Mark Van Buren adjourned the meeting at 9:00 p.m. Minutes are unofficial until approved by the trustees.

Respectively Submitted,

Carolyn I. Elder  
Harrison Township Fiscal Officer

The following resolution is a part of the February 7, 2022 minutes. Resolution 2022 02 07 01.