

BOARD OF TRUSTEES OF HARRISON TOWNSHIP
LICKING COUNTY, OHIO
MINUTES OF REGULAR MEETING DECEMBER 21, 2021

The Harrison Township Trustees met in regular session on December 21, 2021 at the Township Hall. The Vice Chairman, Eric Smith, called the meeting to order at 9:30 a.m. and he led those present in the Pledge of Allegiance. The Fiscal Officer called the roll, and the following members and guests were present. Trustee Mark Van Buren was absent.

Trustee	Eric Smith
Trustee	Ray Foor
Fiscal Officer	Carolyn Elder
Zoning Inspector	Valerie Hans
Road Superintendent	Ben Patterson
Guest	Peggy Williams

Road Report – Ben Patterson, Road Superintendent

Trustee Smith reported on the latest email from Archer Excavating concerning the Wesleyan Church Road Culvert Project. Mr. Archer would like for the township to pay \$15,000.00 and consider the work from Archer Excavating complete. They have not completed the berm seeding and mulching or brought the guardrail up to the engineer’s specifications. They want the township to take care of grinding the bump and getting estimates for the removal from another contractor. Discussion took place and the trustees would like for Mr. Archer to attend the January 3, 2022 meeting.

-Ray Foor moved to close PO 32-2021 (expires 12/31/2021) to Archer Excavating and approved a new purchase order for \$24,017.50 (balance of contract) to Archer Excavating due to the project taking considerably more time to complete. The new PO will expire June 30, 2022. Eric Smith seconded the motion. Roll call: Van Buren ABSENT, Smith YES and Foor YES. The motion passed.

-Ray Foor moved to reduce the following purchase orders before year end:

- 1. Martin Trucking for stone material. Reduce from \$45,906.22 down to \$20,000.00.**
- 2. Garmann Miller & Associates for architectural review. Reduce from \$9,802.00 down to \$1,000.00.**

Eric Smith seconded the motion. Roll call: Van Buren ABSENT, Smith YES and Foor YES. The motion passed.

-Ray Foor moved to approve blankets, super blankets and purchase orders with amounts listed. Issue date will be January 1, 2022 and the expiration date will be December 31, 2022. Regular Blanket and Super Blanket purchase order numbers 1-2022 through 36-2022, issued January 1, 2022 and expires December 31, 2022 will have a maximum limit of \$15,000.00.

The motion further approves the following regular purchase orders:

1. Ischy Technology Solutions, LLC	\$5,000.00
2. McDonald Auto & Truck Repair	\$15,000.00
3. Columbia Gas	\$10,000.00
4. Co-Alliance LLP	\$18,000.00
5. The Dexter Company	\$5,000.00
6. ELM Concrete Recycling Yard	\$10,000.00
7. Osburn Associates, Inc.	\$10,000.00
8. Asphalt Materials Inc.	\$10,000.00
9. Edwards Sheet Metal Works Inc.	\$5,000.00
10. Jess Howard Electric Company	\$3,000.00
11. Jae's Towing & Recovery	\$10,000.00
12. Lucas Truck Sales, Inc.	\$5,000.00
13. Licking County Auditor	\$45,000.00
14. Tree King Tree Services, Inc.	\$5,000.00
15. Medical Mutual of Ohio	\$130,000.00
16. Koenig Equipment	\$30,000.00
17. Licking County Health Department	\$10,000.00
18. U.S. Bank Equipment Finance	\$2,000.00
19. Shelly Materials, Inc.	\$10,000.00
20. Chaney Mechanical, LLC	\$10,000.00
21. Garmann Miller & Associates, Inc.	\$10,000.00
22. Health Reimbursement Account	\$102,750.00
23. Crystal Davis (website)	\$599.00
24. Bestco Hartford (Benistar)	\$37,000.00

Eric Smith seconded the motion. Roll call: Van Buren ABSENT, Smith YES and Foor YES. The motion passed.

-Ray Foor moved to approve the Harrison Township annual inventory for 2021. Eric Smith seconded the motion. Roll call: Van Buren ABSENT, Smith YES and Foor YES. The motion passed.

-Eric Smith moved to approve reducing the weight load limits in Harrison Township on the following roads from January 1st to April 15th, 2022:

Almahust Road	East off York Road
Amanda Drive	South off St. Rt. 16
Ashcraft Drive	South of St. Rt. 16
Beaver Run Road	Outville Road to Gale Road
Beaver Run Road	Outville Road to York Road
Beecher Road	Outville Road to York Road
Beecher Road	York Road to Watkins Road
Brandon Drive	Outville Road to Beecher Road

Carryback Drive	York Road to Watkins Road N. of St. Rt. 16
Cherokee Trail	South off St. Rt. 16 E. of Outville Road
Citation Drive	West off Watkins Road N. of St. Rt. 16
Creek Road	West off Watkins Road to Pataskala Corp.
Ellington Blvd.	North off St. Rt. 16
Ephriam Drive	North off St. Rt 16
Gale Road	Blacks Road to Deeds Road
Gale Road	Deeds to St. Rt. 16
Gale Road	At Granview
Harvest Ridge Avenue	East off York Road
Millstone Circle	West of Outville Road
Highview Blvd. S. 2-Lane	East off St. Rt. 310
Hollow Road	York Road W. to Watkins Road S.
Hollow Road	Watkins Road W. to St. Rt. 310
Jefferson Ridge Drive	Watkins Road to Beecher
Joshua Lane	St. Rt. 16 to Amanda
Kelly Marie Drive	West off Outville Road to Brandon Drive
Lexington Woods Drive	West off Outville Road S. of St. Rt. 16
Middleground Road	W. off Watkins Road & S. off Riva Ridge
Needles Drive	Watkins Road to Twenty Grand
Nichole Court	South off Blacks Road
Palmer Road	East off St. Rt. 158 to Union Township Line
Refugee Road	Gale Road to Outville Road
Refugee Road	Outville Road to York Road
Refugee Road	Watkins Road to Smoke Road
Smoke Road	Refugee Road to Creek Road
Watkins Road	Hollow Road to Wesleyan Church Road
Wesleyan Church Road	St. Albans Line to Watkins Road S.
Wesleyan Church Road	Watkins Road S. to St. Rt. 310
York Gate Drive	West of York Road
Zackary Drive	South of St. Rt. 16

Ray Foor seconded the motion. Roll call: Van Buren ABSENT, Smith YES and Foor YES. The motion passed.

Trustee Smith stated that SWL Schools are interested in purchasing road salt from the township. Discussion was held concerning the price. The township has purchased road salt on the ODOT state contract for \$60.47 per ton. Trustee Smith will check with the Licking County Prosecutor concerning necessary paperwork.

Ben Patterson thought the snow plow trucks should have heated back up cameras. He will obtain estimates for review at the next meeting and check with other entities for their usefulness.

From the floor – Peggy Williams

Valerie Hans explained that the Williams family is purchasing property from Scott Hutchinson on York Road. They will be working with Scott Hutchinson for eighteen months for him to remove his belongings from the property. Valerie stated that there are several junk motor vehicles and many other items.

Peggy Williams stated that Mr. Hutchinson will have fifteen months to remove all visible belongings and a little more time to remove items from the house. Mrs. Williams would like the Boards assurance that she will not be in violation or fined for a violation during this time. The Zoning Inspector stated that she would have the memorandum of understanding reviewed by the Prosecutor before she signed it. Trustee Smith stated that the Board is not interested in signing a MOU or any kind of document. Trustee Smith explained that there needs to be continuous progress with the cleanup and the Board will work with them with no promises. The Zoning Inspector stated that there has been a study stream of complains concerning this property. She warned that Mr. Hutchinson cannot spend the night in a camper, utility vehicle, etc. on the property. Valerie also informed Mrs. Williams that the construction trailer has a permit that will expire soon and should be removed from the property. The Board was glad to hear that the Williams family have plans to purchase and clean up the property.

Zoning Report – Valerie Hans, Zoning Inspector

- Valerie reported that Front Porch Investments has paid their outstanding expenses for the BZA hearing and submitted a new application which will be heard on January 11, 2022. The legal action against the township has been closed.
- Valerie updated the Board concerning legal action against Ed Stiles and his zoning violation.
- 110 Ford Ave. – Owners have evicted tenants from the trailer and the tenants have not moved. One trailer needs to be removed from the property. Valerie will follow up.
- 120 Ford Ave. – Addition with permit is larger than the original plan. Valerie will let building code act. They have not preformed any inspections yet.

Trustee Smith reported that the family that owns property directly across from the township hall has inquired if the township would like to purchase the ten acres. The Board is not interested.

Fiscal Officer Business – Carolyn Elder, Fiscal Officer

-Ray Foor moved to allow the fiscal officer to transfer funds to the HRA account to cover reimbursements for 2022. Eric Smith seconded the motion. Roll call: Van Buren ABSENT, Smith YES and Foor YES. The motion passed.

-Eric Smith moved to adopt Resolution 2021 12 21 01 which states: IN THE MATTER OF PROVIDING HEALTH INSURANCE FOR TOWNSHIP OFFICERS AND FULL TIME EMPLOYEES. Ray Foor seconded the motion. Roll call: Van Buren ABSENT, Smith YES and Foor YES. The resolution was adopted.

-Ray Foor moved to set January 3, 2022 as the first regular/organizational meeting of the Harrison Township Board of Trustees and that New Year's Day (12/31/2021) will be observed as a township holiday. Eric Smith seconded the motion. Roll call: Van Buren ABSENT, Smith YES and Foor YES. The motion passed.

-Eric Smith moved to adopt Resolution 2021 12 21 02 which states: RESOLUTION EMPLOYING TOWNSHIP'S ATTORNEYS ON AN ANNUAL BASIS FOR THE YEAR 2022. The motion further states that a purchase order for \$20,000.00 is approved for 2022. Ray Foor seconded the motion. Roll call: Van Buren ABSENT, Smith YES and Foor YES. The resolution was adopted.

The fiscal officer passed out information for employees concerning benefits.

-Ray Foor moved to revise the 2021 revenue budget as follows:

General Fund

1000-533 Liquor Permit Fees -\$500.00

Total – Reduce General Fund Revenue by \$500.00

Eric Smith seconded the motion. NO APPROPRIATIONS WERE CHANGED.

Roll call: Mark Van Buren ABSENT, Smith YES and Foor Yes. The motion passed.

-Eric Smith moved to approve the following:

- 1. The minutes of the December 6, 2021 regular meeting**
- 2. Payment advice 342-2021 through 352-2021**
- 3. Warrants 18140 through 18151**

Ray Foor seconded the motion. Roll call: Van Buren ABSENT, Smith YES and Foor YES.

The motion passed.

The Fiscal Officer read various pieces of correspondence and passed out Financial Reports for the trustees to review.

Being no further business, Vice Chairman Eric Smith adjourned the meeting at 11:04 a.m. Minutes are unofficial until approved by the trustees.

Respectively Submitted,

Carolyn I. Elder
Harrison Township Fiscal Officer

The following resolutions are a part of the December 21, 2021 minutes.

Resolution 2021 12 21 01

Resolution 2021 12 21 02