

BOARD OF TRUSTEES OF HARRISON TOWNSHIP
LICKING COUNTY, OHIO
MINUTES OF REGULAR MEETING OCTOBER 4, 2021

The Harrison Township Trustees met in regular session on October 4, 2021 at the Township Hall. The Chairman, Mark Van Buren, called the meeting to order at 6:00 p.m. and he led those present in the Pledge of Allegiance. The Fiscal Officer called the roll, and the following members and guests were present.

Trustee	Mark Van Buren
Trustee	Eric Smith
Trustee	Ray Foor
Fiscal Officer	Carolyn Elder
Road Superintendent	Ben Patterson
Guest	Ed Bright, Beaver Run Road
Guest	Larry Kretzmann, SWLCW&SD
Guest	Vickie Noble, Zoning Secretary

From the floor – Ed Bright

Mr. Bright inquired about the solar panels that are coming to the township. He wanted to know about zoning, location and their life span. Trustee Van Buren explained the Union Ridge Solar project.

Road Report – Ben Patterson, Road Superintendent

Ben presented estimates for a topo survey for the Refugee Road Retaining Wall Project.

Smart Services	\$11,558.00
Buckley Group	\$7,300.00

-Ray Foor moved to approve a purchase order to the Buckley Group for \$9,000.00 to conduct a Field Survey (topo survey) for the Refugee Road Retaining Wall Project. Eric Smith seconded the motion. Roll call: Van Buren YES, Smith YES and Foor YES. The motion passed.

Ben reviewed the status of the ODOT Stimulus Grant Project. The township will have the engineers estimate by the next meeting to proceed. The township will present one project for the grant application.

Ben reviewed the Hollow Road issues with the Water and Sewer District. Ben will have the engineer review the road edges before the district makes repairs to the road.

Ben stated that the Wesleyan Church Road Culvert Project will begin October 12th. The road will be closed for 3 to 4 weeks for the job to be completed.

The fiscal officer reviewed an Auditor of State Advisory Memo concerning fuel inventory/usage. The Road Department is keeping a fuel use log currently. Ben will continue to keep the records up to date in compliance with the memo.

Discussion was held about hiring Aaron Hollis as a part time on call employee to plow snow.

Will discuss more at next meeting.

From the floor – Larry Kretzmann, SWLCW&SD

Mr. Kretzmann reviewed activities of the district and answered questions from the trustees.

Zoning Report – Vickie Noble, Zoning Secretary

Vickie presented the Board with a packet of Articles with proposed revisions from the Harrison Township Zoning Resolution. The Board has 30 days to hold a public hearing.

-Eric Smith moved to hold a Public Hearing on November 1, 2021, 7:00 p.m. at the Harrison Township Hall located at 6750 Outville Road, Pataskala, Ohio 43062. The purpose of this hearing is to consider proposed revisions to the Harrison Township Zoning Resolution. Articles with proposed revisions to be presented, discussed and acted upon are: Article 3 Definitions, Article 8 Non-Conformities, Article 10 District and General Provisions, Article 13 R-Residential District, Article 15 B-Business Districts, Article 17 Exceptions and Modifications, Article 18 Off-Street Parking and Loading Regulations. Ray Foor seconded the motion. Roll call: Van Buren YES, Smith YES and Foor YES. The motion passed.

The trustees reviewed the zoning report prepared by Valerie Han, Zoning Inspector.

-Eric Smith moved to approve the following:

- 1. The minutes of the September 7, 2021 regular meeting**
- 2. Payment advice #247-2021 through 282-2021**
- 3. Warrants 18041 through 18072**
- 4. The September Bank Reconciliation**

Ray Foor seconded the motion. Roll call: Van Buren YES, Smith YES and Foor YES. The motion passed.

Trustee Foor shared an Auditor of State basic audit report for years ended December 31, 2020-2019 for the Pataskala Corporate Park Joint Economic Development District which included a statement of cash position.

Trustee Smith reported on the Comprehensive Plan.

The trustees reviewed the Licking County, Ohio, Roadway Use and Maintenance Agreement for the Licking County/Union Ridge RUMA. All three trustees signed the document from the Licking County Prosecutor's Office.

Chairman Van Buren completed the quarterly credit card compliance report.

The fiscal officer passed out Medicare, creditable coverage information.

The fiscal officer reported that the American Rescue Plan funds have been received and that the county auditor approved opening a new fund and issued an amended certificate.

-Eric Smith moved to officially accept the American Rescue Plan funds according to requirements and conditions set forth in the grant. The motion further states that the township fiscal officer start of new fund 2272, report the revenue to the county auditor and receive a new amended certificate. No funds are being appropriated at this time. Ray Foor seconded the motion. Roll call: Van Buren YES, Smith YES and Foor YES. The motion passed.

The Fiscal Officer read various pieces of correspondence and passed out Financial Reports for the trustees to review. The September Bank Reconciliation was signed.

Being no further business, Chairman Mark Van Buren adjourned the meeting at 7:20 p.m. Minutes are unofficial until approved by the trustees.

Respectively Submitted,

Carolyn I. Elder
Harrison Township Fiscal Officer