

BOARD OF TRUSTEES OF HARRISON TOWNSHIP
LICKING COUNTY, OHIO
MINUTES OF REGULAR MEETING SEPTEMBER 7, 2021

The Harrison Township Trustees met in regular session on September 7, 2021 at the Township Hall. The Chairman, Mark Van Buren, called the meeting to order at 6:00 p.m. and he led those present in the Pledge of Allegiance. The Fiscal Officer called the roll, and the following members and guests were present.

Trustee	Mark Van Buren
Trustee	Eric Smith
Trustee	Ray Foor
Fiscal Officer	Carolyn Elder
Zoning Inspector	Valerie Hans
Road Superintendent	Ben Patterson
Guest	Michael N., BWT Park & Pool
Guest	Mehrdad Rowhani, P.E., PMP
Guest	Vince Crawford, Waste Management
Guest	Ed Stiles
Guest	Richard Ricketts, 310 Investments
Guest	Larry Kretzmann, SWLCW&SD

From the floor – Richard Ricketts, 310 Investments

Mr. Ricketts was in attendance to review the Citation/Hardwoods Project. He thanked the township and Road Superintendent for their help. He came to check if the township is satisfied with the project and if the bond check could be returned. Ben Patterson stated that the project finished up well, it drains well but mud is being tracked out onto the road. He suggested adding more gravel. Mr. Ricketts will take care of it.

-Ray Foor moved to return the bond check in the amount of \$17,500.00 to Richard Ricketts, 310 Investments noting that the project is complete to satisfaction. Eric Smith seconded the motion. Roll call: Van Buren YES, Smith YES and Foor YES. The motion passed.

From the floor – Vince Crawford, Waste Management

Mr. Crawford was back to check on the status of the recycling contract. He handed out a calendar which will be sent to all recycling customers showing their pickup week. State Route 16 will divide the township with one half of the township being picked up on Monday and the other half picked up the next Monday.

-Eric Smith moved to sign the amendment to the recycling contract with Waste Management to change service from weekly to every other week service. Ray Foor seconded the motion. Roll call: Van Buren YES, Smith YES and Foor YES. The motion passed.

From the floor – Michael N., BWT Park & Pool

Michael had handouts for the Board. He explained that they are a non-profit organization and that many businesses are supporting the organization. They have an event room for public use. Phase two is to work on the park, phase three will replace the basketball and tennis courts. In 2021 they had 225 memberships. They are looking for funds. Trustee Van Buren explained that the township cannot spend public funds on private property. A discussion was held. Trustee Smith ask them to keep in touch with the township.

From the floor – Mehrdad Rowhani, P.E., PMP, Terracon Consultants, Inc.

Mr. Rowhani was in attendance to report on the findings of the Refugee Road Retaining Wall Project. The testing is finished. The next step is to complete a topography survey to show the elevations. The engineer stated that there is loose sand and silt at the bottom causing the problems, with clay at the top. He will give Ben Patterson recommendations for a surveyor.

From the floor – Larry Kretzmann, SWLCW&SD

The district applied for grant funds for the 310 Refugee sewer improvements and Mr. Kretzmann reviewed activities of the district.

Zoning Report – Valerie Hans, Zoning Inspector

- The Zoning Inspector discussed the following items.
- The August total for zoning permits and fees was \$4,008.27.

-Eric Smith moved to accept resignations from Anthony Sharp, member of the Zoning Commission, effective 9/7/2021 and Rachael Mattis Bissett, member of the Board of Zoning Appeals, effective 9/15/2021. Both are moving out of the township. Ray Foor seconded the motion. Roll call: Van Buren YES, Smith YES and Foor YES. The motion passed.

The trustees received applications for positions on the ZC and BZA from Tracey Kelly, Ryan Bailey and Stephen Clegg.

-Eric Smith moved to appoint the following members:

- 1. Brad Sager will move from an alternate member of the ZC to a full member, term 9/7/2021 – 12/31/2022**
- 2. Tracey Kelly appointed to the first alternate position on the ZC, term 9/7/2021 – 12/31/2024**
- 3. Ryan Bailey appointed to a full position on the BZA, term 9/15/2021 – 12/31/2021**
- 4. Stephen Clegg appointed to the second alternate position on the BZA, term 9/7/2021 – 12/31/2022 (position not paid unless they are a voting member)**

Ray Foor seconded the motion. Roll call: Van Buren YES, Smith YES and Foor YES. The motion passed.

-Eric Smith moved to approve the following:

- 1. The minutes of the special meeting on August 16, 2021.**
- 2. Payment advice #218-2021 through 245-2021**
- 3. Warrants 18016 through 18040**
- 4. The August bank reconciliation.**

Ray Foor seconded the motion. Roll call: Van Buren YES, Smith YES and Foor YES. The motion passed.

-Mark Van Buren moved to approve a purchase order to Thomas Frederick for \$2,500.00 to fill in for the Zoning Inspector when she is out of the office. Eric Smith seconded the motion. Roll call: Van Buren YES, Smith YES and Foor YES. The motion passed.

Road Report – Ben Patterson, Road Superintendent

Ben suggested using the Smoke Road Culvert Replacement Project to apply for the ODOT Township Stimulus Program.

-Eric Smith moved to adopt Resolution 2021 09 07 01 which states: IN THE MATTER OF DECLARING THE NECESSITY FOR CONSTRUCTION, RECONSTRUCTION, RESURFACING, OR IMPROVEMENT OF The 2022 Smoke Road Culvert Replacement Project in Harrison Township. Mark Van Buren seconded the motion. The Board will be submitting this project for ODOT Township Stimulus Program Funds. This resolution includes a request for engineering for the project. Roll call: Van Buren YES, Smith YES and Foor YES. The resolution was adopted.

-Eric Smith moved to request engineering assistance from the Licking County Engineer for several small culverts throughout the township. Mark Van Buren seconded the motion. Roll call: Van Buren YES, Smith YES and Foor YES. The motion passed.

-Eric Smith moved to adopt Resolution 2021 09 07 02 which states: IN THE MATTER OF DECLARING THE NECESSITY FOR CONSTRUCTION, RECONSTRUCTION, RESURFACING, OR IMPROVEMENT OF The 2022 Resurfacing Project. Ray Foor seconded the motion. Roll call: Van Buren YES, Smith YES and Foor YES. The resolution was adopted.

Ben presented quotes for fence around the Road Department Complex as follows:

- | | |
|------------------------|------------|
| 1. McCoy's Fence Co. | \$7,581.35 |
| 2. Arrow Fence of Ohio | \$4,290.00 |
| 3. A & B Fence Co. | \$3,356.00 |

-Eric Smith moved to approve a purchase order to Arrow Fence of Ohio in the amount of \$5,000.00 to repair the fence around the Road Department Complex. This is needed for the security of the road department buildings and equipment. Ray Foor seconded the motion. Roll call: Van Buren YES, Smith YES and Foor YES. The motion passed.

Ben shared with the trustees the approximate cost for the road crew to berm verse hiring The Shelly Company. The road crew is more cost effective.

Ben shared that a new backhoe from Murphy Tractor would cost \$112,719.00.

-Eric Smith moved to request engineering for Hollow Road, document damage by the SWLCW&SD and advise on solutions. Ray Foor seconded the motion. Roll call: Van Buren YES, Smith YES and Foor YES. The motion passed.

Trustee Smith will meet with the Licking County Prosecutor concerning the Union Ridge Solar Farm. Concerns to discuss are buffering around York Gate, the berm around Lake Drive and adjoining properties on the east side, and the size of trees and live nursery stock at planting.

-Eric Smith moved to adopt Resolution 2021 09 07 03 which states: RESOLUTION ACCEPTING THE AMOUNTS AND RATES AS DETERMINED BY THE BUDGET COMMISSION AND AUTHORIZING THE NECESSARY TAX LEVIES AND CERTIFYING THEM TO THE COUNTY AUDITOR. Ray Foor seconded the motion. Roll call: Van Buren YES, Smith YES and Foor YES. The resolution was adopted.

-Eric Smith moved to approve the following blanket purchase orders:

- 1. \$450.00 for Outville Street Lights Electricity**
- 2. \$600.00 for Indian Hills Street Lights Electricity**
- 3. \$600.00 for Harrison Meadows Street Lights Electricity**

Ray Foor seconded the motion. Roll call: Van Buren YES, Smith YES and Foor YES. The motion passed.

The fiscal officer reported that the County Auditor has issued the estimated undivided local government fund for calendar year 2022. Harrison Township is estimated to receive \$19,332.24.

The fiscal officer shared a letter concerning the Ohio Power Sitting Board Application of Union Ridge Solar, LLC.

-Mark Van Buren moved to appoint Eric Smith, authorized signer, for the five electric accounts that need a supplier contract in September. Ray Foor seconded the motion. Roll call: Van Buren YES, Smith YES and Foor YES. The motion passed.

Carolyn Elder, Fiscal Officer, reported that she had applied for the American Rescue Plan Act – Coronavirus Local Fiscal Recovery Funds for Ohio Non-Entitlement Units of Local Government. The registration was approved and the township's first tranche payment award amount is \$394,911.50.

-Ray Foor moved to appoint Carolyn Elder, Fiscal Officer, Administrator and Chairman Mark Van Buren as the Authorized Representative for use on paperwork with the ARPA Funds. Eric

Smith seconded the motion. Roll call: Van Buren YES, Smith YES and Foor YES. The motion passed.

The fiscal officer reviewed the results of a visit by OTARMA. They will be revisited. The trustees requested that Jim Organ attend the next meeting concerning the township's health insurance renewal.

The Fiscal Officer read various pieces of correspondence and passed out Financial Reports for the trustees to review. The August Bank Reconciliation was signed.

Being no further business, Chairman Mark Van Buren adjourned the meeting at 8:17 p.m. Minutes are unofficial until approved by the trustees.

Respectively Submitted,

Carolyn I. Elder
Harrison Township Fiscal Officer

The following resolutions are a part of the September 7, 2021 minutes.

RESOLUTION 2021 09 07 01

RESOLUTION 2021 09 07 02

RESOLUTION 2021 09 07 03