

BOARD OF TRUSTEES OF HARRISON TOWNSHIP  
LICKING COUNTY, OHIO  
MINUTES OF REGULAR MEETING AUGUST 2, 2021

The Harrison Township Trustees met in regular session on August 2, 2021 at the Township Hall. The Chairman, Mark Van Buren, called the meeting to order at 6:00 p.m. and he led those present in the Pledge of Allegiance. The Fiscal Officer called the roll, and the following members and guests were present.

Trustee	Mark Van Buren
Trustee	Eric Smith
Trustee	Ray Foor
Fiscal Officer	Carolyn Elder
Zoning Inspector	Valerie Hans
Road Superintendent	Ben Patterson
Guest	Thomas Fellure
Guest	Craig Dobos, Waste Management
Guest	Larry Kretzmann, SWLCW&SD

From the floor – Thomas Fellure, 216 Donerail

Mr. Fellure attended the meeting concerning a violation letter sent to his parents who live at 7396 Columbus Road. The violation was for someone living in a camper on the premises. Mr. Fellure stated that no one was living in the camper and wanted to know how the Zoning Inspector knew that someone was living in the camper. The Zoning Inspector stated that she had received a complaint and had when out a few times to personally observe. The camper had skirting and wooden steps at the entrance. Mr. Fellure was upset with the process and ask the trustees to consider refunding his mother her \$75.00 for a zoning permit (temporary 90 day camper visitor permit) that was issued. Trustee Van Buren stated that the Zoning Commission would look at the language in the zoning resolution. The trustees stated that they would discuss the permit later in the meeting.

From the floor – Craig Dobos, Waste Management

The representative from Waste Management was at the meeting to discuss an amendment to the recycling contract for the township. Waste Management would like to pick up residents recycling every other week instead of weekly. Waste Management sent out a survey to residents and 183 residents would like every other week service with a large toter and 29 residents would like to keep the weekly service with a recycling box. The price for recycling would stay the same. WM would like to split the township into two sections and pick up one half of the township one week and the other half the next week. The trustees would like to stay with everyone having service on the same Monday to avoid confusion.

**-Ray Foor moved to sign the amendment to the recycling contract with Waste Management to change service from weekly to every other week. Pickup must stay on Mondays and the entire township must be provided service on the same day. The agreement is pending WM agreeing to the motion as stated. Eric Smith seconded the motion. Roll call: Van Buren YES, Smith YES and Foor YES. The motion passed.**

Road Report – Ben Patterson, Road Superintendent

Ben reported on the Refugee Road Retaining Wall Project and the results should be in later this week. The trustees request that the firm attend the September meeting and present the findings.

Ben reported that the stop bars at Yorkshire are good but all of the stop bars in Jefferson Ridge will be removed by The Shelly Company (Resurfacing Project) so that the stop signs can be moved closer to the intersection.

The truck with snow plow and the berm box will be for sale on GovDeals starting August 12<sup>th</sup>.

Zoning Report – Valerie Hans, Zoning Inspector

The Zoning Inspector discussed the following items.

- The July total of zoning permits and fees was \$8,319.52.
- Connie Klema has filed a variance for the golf course property.
- Valerie will meet this week concerning the 280 acres being annexed from Kirkersville.
- Received a complaint that Ellington Village is selling a home with 1497 square feet, spoke with the realtor and she thought a sunroom had been added making more square feet.

From the floor – Larry Kretzmann, SWLCW&SD

He reported that the Timmons Farm well will be in production by the first of November. The 310 to 161 project is costing 6 ½ million dollars and will include a lift station. He reported on other activities of the district.

Zoning Report – Valerie Hans, Zoning Inspector, continued

- Valerie inquired about property at 117 Chevrolet concerning another junk motor vehicle and will send a violation letter.
- Valerie inquired about Scotts Transmission and Phillips Auto, she has had complaints concerning the side and rear of the building. She will send a violation letter.

Trustee Smith mentioned that the Board needs to appoint members to the ZC and BZA at the next meeting.

**-Ray Foor moved to void zoning permit #7316 issued to Winnie Fellure, 7396 Columbus Road on July 21, 2021 for a temporary 90 day camper visitor permit. The motion further states that the \$75.00 zoning fee will be reimbursed to Winnie Fellure. Eric Smith moved to second the motion. Roll call: Van Buren YES, Smith YES and Foor YES. The motion passed.**

**-Eric Smith moved to approve the following:**

- 1. Minutes of the July 20, 2021 regular meeting**
- 2. Payment advice # 192-2021 through 212-2021**
- 3. Warrants 17990 through 18003**
- 4. The July Bank Reconciliation**

**Ray Foor seconded the motion. Roll call: Van Buren YES, Smith YES and Foor YES. The motion passed.**

The fiscal officer reviewed costs and income for all three street lighting district assessments.

**-Eric Smith moved to adopt Resolution 2021 08 02 01 which states: The Board of Harrison Township Trustees hereby levies an assessment against each parcel in the Outville Lighting District in the amount of \$18.00, to be paid in semiannual installments. Ray Foor seconded the motion. Roll call: Van Buren YES, Smith YES and Foor YES. The resolution was adopted.**

**-Eric Smith moved to adopt Resolution 2021 08 02 02 which states: The Board of Harrison Township Trustees hereby levies an assessment against each parcel in the Subdivision of Indian Hills Lighting District in the amount of \$15.00, to be paid in semiannual installments. Ray Foor seconded the motion. Roll call: Van Buren YES, Smith YES and Foor YES. The resolution was adopted.**

**-Eric Smith moved to adopt Resolution 2021 08 02 03 which states: The Board of Harrison Township Trustees hereby levies an assessment against each parcel in the Harrison Meadows Subdivision Lighting District in the amount of \$100.00, to be paid in semiannual installments. Ray Foor seconded the motion. Roll call: Van Buren YES, Smith YES and Foor YES. The resolution was adopted.**

The OTARMA insurance policy has arrived and will be reviewed.  
There was a brief discussion about the Buckhorn Place PUD.

**-Ray Foor moved to approve a purchase order to Brosius, Johnson & Griggs LLC for \$10,000.00. An attorney will be used to review the Zoning Resolution, consult on Buckhorn Place and other zoning matters. Eric Smith seconded the motion. Roll call: Van Buren YES, Smith YES and Foor YES. The motion passed.**

The Fiscal Officer read various pieces of correspondence and passed out Financial Reports for the trustees to review. The July Bank Reconciliation was signed.

Being no further business, Chairman Mark Van Buren adjourned the meeting at 8:00 p.m.  
Minutes are unofficial until approved by the trustees.

Respectively Submitted,

Carolyn I. Elder  
Harrison Township Fiscal Officer

The following resolutions are a part of the August 2, 2021 minutes.

RESOLUTION 2021 08 02 01

RESOLUTION 2021 08 02 02

RESOLUTION 2021 08 02 03