

BOARD OF TRUSTEES OF HARRISON TOWNSHIP
LICKING COUNTY, OHIO
MINUTES OF REGULAR MEETING MAY 18, 2021

The Harrison Township Trustees met in regular session on May 18, 2021 at the Township Hall. The Chairman, Mark Van Buren, called the meeting to order at 9:30 a.m. and he led those present in the Pledge of Allegiance. The Fiscal Officer called the roll, and the following members and guests were present.

Trustee	Mark Van Buren
Trustee	Eric Smith
Trustee	Ray Foor
Fiscal Officer	Carolyn Elder
Zoning Inspector	Valerie Hans
Road Superintendent	Ben Patterson
Guest	Vickie Noble
Guest	Jim Lenner
Guest	Andy Leitch, OTARMA
Guest	Robert Evans, 26 Corbin Drive N.
Guest	Kristy Hawthorne, SWCD
Guest	Madison Wisniewski, SWCD
Guest	Joe Jarvis, SWCD
Guest	Kyle Seitz, SWCD
Guest	Thad Reynolds, 41 Corbin Drive S.
Guest	Sharon Doughty, RMP
Guest	Dustin Martin, Antique Power Show
Guest	Mathew Hickey, H.R. Butler

From the floor – Robert Evans, 26 Corbin Drive N.

Mr. Evans was inquiring about parking on streets in Lexington Woods Subdivision. He wanted to know what has changed since the township does not enforce no parking on streets. Trustee Van Buren replied that the Licking County Sheriff does the enforcement. Trustee Van Buren explained the process and that the road is not a public parking lot. Mr. Evans has been parking on the street for years, again he asks what has changed. Trustee Van Buren explained the no parking resolution and the safety factors involved. For instance, fire trucks and emergency vehicles need to be able to move throughout the subdivision without delay. Trustee Smith reviewed the fact that the home owner’s association promised to take care of parking issues to keep no parking signs from being posted. If it continues to be a problem, the township will post no parking signs.

From the floor – Tad Reynolds

Mr. Reynolds is on the Lexington Woods HOA. He agrees with the trustees. He stated that Mr. Evans is not a homeowner. His family lives with a homeowner.

From the floor – Kristy Hawthorne, Licking County Soil and Water Conservation District
Ms. Hawthorne introduced the staff in attendance from the SWCD. Madison Wisniewski, Joe Jarvis and Kyle Seitz were introduced and the job that they perform. Ms. Hawthorne manages the MS4 permit that Harrison Township is a part of. She reported that the EPA has approved the MS4 permit for another five years. Trustee Van Buren read from a handout from Soil and Water concerning the duties that the township is responsible for. The MS4 permit and activities were discussed.

From the floor – Jim Lenner

Mr. Lenner reported that the community survey is ready to go. The township needs to form a committee with five to seven individuals to have input on the future land use in Harrison Township. This committee needs to meet and review the survey before it is introduced to residents.

From the floor – Dustin Martin, Antique Power Show

They are planning on having an Antique Power Show on July 9th, 10th and 11th.

-Eric Smith moved to allow the Antique Power Show and Pull to be held at the Township Complex on July 9th, 10th and 11th. Ray Foor second the motion. Discussion: All liability insurance forms must be on file. Roll call: Van Buren YES, Smith YES and Foor YES. The motion passed.

From the floor – Matt Hickey with HR Butler

HR Butler is a Payroll/Benefits and Human Resources Company. Mr. Hickey introduced his company and would like to quote health insurance benefits for the township. For a January 1st renewal, he would need paperwork 120 days in advance.

From the floor – Andy Leitch, Burnham & Flower Insurance Group

Mr. Leitch presented a proposal from OTARMA for the township's insurance premium. He reviewed all coverages and answered questions. The 2021-2022 Annual Premium would be \$12,552. OTARMA has a 6-7% capital distribution. He reviewed HB 444 and the benefits of an insurance policy in lieu of bonds for employees and elected officials.

From the floor – Sharon Doughty, Ohio Plan Insurance

The township currently has insurance with Ohio Plan Insurance. Ms. Doughty reviewed the township's renewal policy and all coverage as well as crime and cyber security coverage. The 2021-2022 renewal premium is \$13,048. One-million-dollar coverage (1st party) Cyber coverage would be \$2,985 and Crime coverage would be approximately \$1,169. Faithful performance insurance would cost \$699.

Road Report – Ben Patterson, Road Superintendent

Ben explained that the Wesleyan Church Road Culvert project will need to be extended to October 30, 2021. Supplies for the project are on back order.

-Eric Smith moved to approve extending the completion date until October 30, 2021. The Licking County Prosecutor has provided documentation for the contract. Ray Foor second the motion. Roll call: Van Buren YES, Smith YES and Foor YES. The motion passed.

Ben is working with Century Link for the Refugee Road Retaining Wall Project.
Ben contacted Columbia Gas for 310 Investments to resolve issues with the T turn on Citation.
Strawser is half done with the crack seal project.
The resurfacing project will start in June.
Ben presented a list of additional trees that need removed from the road ROW.

-Eric Smith moved to approve a purchase order to Tree King Tree Services, Inc. for \$6,000.00 to remove additional trees from the road right of way. Ray Foor second the motion. Roll call: Van Buren YES, Smith YES and Foor YES. The motion passed.

Ben reported continued turfing in the township park area. Ben would like to install security cameras.

-Eric Smith moved to request engineering assistance from the Licking County Engineer for a culvert hydraulic analysis for the driveway culvert at 291 Lookout Lane. Ray Foor second the motion. Roll call: Van Buren YES, Smith YES and Foor YES. The motion passed.

-Mark Van Buren moved to request engineering assistance from the Licking County Engineer for a speed limit study on York Road northbound and southbound from State Route 16 to Hollow Road. Ray Foor second the motion. Roll call: Van Buren YES, Smith YES and Foor YES. The motion passed.

Zoning Report – Valerie Hans, Zoning Inspector

- The Zoning Inspector reviewed the following items.
- The need for a new purchase order for Architectural Reviews.

-Ray Foor moved to approve a purchase order to Garmann Miller & Associates, Inc. in the amount of \$10,000.00 for architectural reviews. The motion further states that the remainder of the unused purchase order 22-2021 will be closed. Eric Smith second the motion. Roll call: Van Buren YES, Smith YES and Foor YES. The motion passed.

- 199 Ford Ave., Susan Hamrick. The township cannot remove Junk Motor Vehicles because the owner has placed the vehicle on a trailer. The Licking County Prosecutor advised initiating litigation on this case.

-Mark Van Buren moved to adopt Resolution 2021 05 18 01 which states: RESOLUTION TO DIRECT THE LICKING COUNTY PROSECUTOR'S OFFICE TO INITIATE LEGAL ACTION FOR THE REMOVAL OF A JUNK MOTOR VEHICLE OHIO REVISED CODE SECTION 505.871, 199 Ford Ave., Susan Hamrick. Ray Foor seconded the motion. Roll call: Van Buren YES, Smith YES and Foor YES. The resolution was adopted.

- 50-70 Ford Ave. – Joseph A. Bowles, Junk Motor Vehicle violation

-Ray Foor moved to adopt Resolution 2021 05 18 02 which states: This AGREEMENT is made by and between the Board of Harrison Township Trustees (the “BOARD”) and Crispin Iron & Metal Recycling Center – 629 New Haven Avenue, Newark, Ohio 43055 (the “CONTRACTOR”), for the disposal of junk motor vehicles within Harrison Township. 50-70 Ford Ave., Joseph A. Bowles. Eric Smith seconded the motion. Roll call: Van Buren YES, Smith YES and Foor YES. The resolution was adopted.

-Eric Smith moved to approve a purchase order to Crispin Iron & Metal Company, LLC for \$2,000.00 to remove junk motor vehicles from 50-70 Ford Ave. Ray Foor second the motion. Roll call: Van Buren YES, Smith YES and Foor YES. The motion passed.

- 150-170 Ford Ave. – Edward J. Stiles, Junk Motor Vehicle violation
The trustees do not wish to act of this violation at this meeting.
- The trustees reviewed the list of fifteen Junk Motor Vehicle violations from the May 3, 2021 regular meeting. The trustees felt that most of the list would not qualify as a junk motor vehicle and took no action at this time.
- The Zoning Inspector presented her Zoning Inspector report and the items were discussed.
- Discussion was held concerning someone to fill in for the Zoning Inspector. Tom Frederick cannot be used due to bonding issues. The trustees ask Vickie Noble, Zoning Secretary if she would consider filling in for a few days with the help of Ben Patterson.

-Ray Foor moved to pay Vickie Noble (Zoning Secretary) to fill in for the Zoning Inspector when needed as a Zoning Assistant for \$20.00 per hour. The motion further authorizes the fiscal officer to order a bond for this position. Eric Smith seconded the motion. Roll call: Van Buren YES, Smith YES and Foor YES. The motion passed.

-Eric Smith moved to approve the following:

- 1. Minutes of the May 3, 2021 regular meeting.**
- 2. Minutes of the May 3, 2021 Public Hearing.**
- 3. Payment Advice 125-2021 through 128-2021**
- 4. Warrants 17903 through 17920**

Ray Foor second the motion. Roll call: Van Buren YES, Smith YES and Foor YES. The motion passed.

The Fiscal Officer read various pieces of correspondence and passed out Financial Reports for the trustees to review.

Being no further business, Chairman Mark Van Buren adjourned the meeting at 12:25 p.m. Minutes are unofficial until approved by the trustees.

Respectively Submitted,

Carolyn I. Elder
Harrison Township Fiscal Officer

The following resolutions are a part of the May 18, 2021 minutes:

RESOLUTION 2021 05 18 01

RESOLTUION 2021 05 18 02