

BOARD OF TRUSTEES OF HARRISON TOWNSHIP
LICKING COUNTY, OHIO
MINUTES OF REGULAR MEETING APRIL 5, 2021

The Harrison Township Trustees met in regular session on April 5, 2021 at the Township Hall. The Chairman, Mark Van Buren, called the meeting to order at 6:00 p.m. and he led those present in the Pledge of Allegiance. The Fiscal Officer called the roll, and the following members and guests were present.

Trustee	Mark Van Buren
Trustee	Eric Smith
Trustee	Ray Foor
Fiscal Officer	Carolyn Elder
Zoning Inspector	Valerie Hans
Road Superintendent	Ben Patterson
Guest	Susan Foor
Guest	Tony Sharp
Guest	Jill Darst and Melvin Darst
Guest	Carol Hite and Dwight E. Hite
Guest	Larry Kretzmann, SWLCW&SD

From the floor – Jill and Melvin Darst

Jill Darst stated that they live at 4881 Blacks Road. She received a Junk Motor Vehicle violation letter dated March 19, 2021. She stated their red Toyota has license plates, it is tagged and is a vehicle that operates. Their van also is tagged and operable. They drove both vehicles to the township hall for this meeting. Mrs. Darst stated that they were insulted and upset over the action and how the Zoning Inspector handled the situation. She apologized for her response on the phone in the heat of the moment. Melvin Darst stated that he was upset that the Licking County Prosecutor was copied on the violation letter. Trustee Van Buren stated that he had stopped by the residence and that the vehicles do not qualify for this violation. Mrs. Darst ask that Valerie Hans Zoning Inspector try to relate to residents in a better manner.

Valerie Hans, Zoning Inspector, responded with the procedure she follows.

Mrs. Darst just wanted to know why the violation letter was sent once that the Zoning Inspector was told that the vehicles were operational.

Much discussion took place.

Road Report – Ben Patterson, Road Superintendent

The option to participate in the ODOT road salt state contract is available for the 2021-2022 winter salt purchase.

-Eric Smith moved to adopt Resolution 2021 04 02 01 which states: WHEREAS, the Harrison Township, Licking County, Ohio hereby submits this written agreement to participate in the Ohio Department of Transportation's (ODOT) annual road salt bid in accordance with Ohio Revised Code 5513.01(B). The Board will order 600 Tons of road salt. Ray Foor seconded the motion. Roll call: Van Buren YES, Smith YES and Foor YES. The resolution was adopted.

Ben reported that Richard Ricketts is working with the Licking County Engineer to complete the road extension for the 310 Investment project.

Ben reported that Terry Andrews is working with the Licking County Engineer on grinding and resurfacing Ellington Blvd.

Ben inquired if the trustees would like to sell the old plow truck and the Scag mower on GovDeals. They will discuss later.

Ben reviewed a few resident issues.

Ben reported that Archer Excavating will start the Wesleyan Church Culvert project by June 30th and that The Shelly Company will start the resurfacing project by mid-May.

Ben shared two estimates for tree removal along township roads as follows:

1. The Davey Tree Expert Company \$14,465.00
2. Tree King Tree Services, Inc. \$13,680.00

Ben explained that the large Beech tree near 6745 Refugee Road might be able to be taken down by AEP. There is a possibility that the power lines might need to be deenergized. Both the quotes include this tree for removal.

-Mark Van Buren moved to have Tree King Tree Services, Inc. remove the trees at the following locations in the road right of way.

1. Near 5026 Palmer Road \$2,380.00
2. Near 5026 Palmer Road \$890.00
3. Near 6994 Beaver Run Road \$890.00
4. Near 6488 & 6523 Beave Run Road \$1,360.00
5. Near 6042 Beaver Run Road \$1,530.00
6. Near 6745 Refugee Road \$6,120.00 (AEP might take down)
7. Near 6993 Wesleyan Church Road \$510.00

A purchase order for \$13,680.00 was approved. If AEP can remove the tree near 6745 Refugee Road, the full PO will not be used. Ray Foor seconded the motion. Roll call: Van Buren YES, Smith YES and Foor YES. The motion passed.

-Eric Smith moved to approve a purchase order to J. Clayton Excavation Inc. for up to \$10,000.00 to remove a tree near the retention wall on Refugee Road. Ray Foor seconded the motion. Roll call: Van Buren YES, Smith YES and Foor YES. The motion passed.

Ben reported that the down spout on the Depot has come off. He is checking with Durable Slate for estimates.

Ben reported that the Licking County Engineer responded to the Refugee Road retaining wall issue. He would like the township to hire a Geo Engineering firm.

The fiscal officer passed out the renewal insurance policy for the trustees to review. Discussion was held and a few changes were made to the equipment coverage.

-Eric Smith moved to submit the renewal insurance policy to The Ohio Plan with updates so that a renewal quote could be furnished to the trustees. The motion further states that Carolyn Elder, Fiscal Officer can sign and submit the required information. Ray Foor seconded the motion. Roll call: Van Buren YES, Smith YES and Foor YES. The motion passed.

From the floor – Larry Kretzmann, SWLCW&SD

The district has spent \$100,000 to see if the Timmons Property will produce water. The Hollow Road project should be finished by September.

Zoning Report – Valerie Hans, Zoning Inspector

The Zoning Inspector discussed the following items.

- The March zoning fee and permit total was \$9,343.01
- The records listed on the RC-3 form from the December 7, 2020 Harrison Township Records Commission meeting will be taken to the West Licking Fire District recycling on April 12, 2021.
- The Bowles property at 50-70 Ford Ave., moved some of the junk motor vehicles that were in violation.
- 4 of 6 vehicles were moved from 150-170 Ford Ave.
- Valerie is working with the Prosecutor on other avenues to pursue for removing junk motor vehicles from the Bowles and Stiles property.
- The Zoning Commission will meet April 6th to review Architectural Review applicants and again on May 4th to review the Buckhorn PUD submittal of 97 lots.
- 116 Cadillac Ave., sent a letter stating a zoning permit is required for a industrial shipping container.
- The BZA will meet on April 13th and April 27th.
- Valerie reviewed the proposed Zoning Amendments and the non-binding recommendations from the Licking County Planning Commission. Article 24.4, the trustees would like to remove the permitted density formula.
- Valerie reviewed repairs that she felt was needed in the shelter houses.
- Valerie ask for the second Junk Motor Vehicle resolution for 50-70 Ford Ave. After checking the paperwork, it was not in order, no action was taken.

-Eric Smith moved to adopt Resolution 2021 04 05 02 which states: RESOLUTION TO DECLARE AND ABATE NUISANCE OHIO REVISED CODE SECTION 505.87, 40 Cherokee Trail, Granville, Ohio 43023. Ray Foor seconded the motion. Roll call: Van Buren YES, Smith YES and Foor YES. The motion passed.

- Nuisance violations at 6061 Columbus Road and 354 Apple Blossom Road are making progress. No action needed at this time.
- 6801 Columbus Road, A & I Truck Parts Parcel # 025-069354-02.003. Property is being occupied without a parking lot, paving, striping, buffering, final building, or zoning occupancy. They will require 16 parking spaces and at least one handicapped parking space on their property according to code. Property owner was notified in person last fall and sent a letter again on 3/29/2021. The business has until April 13th to become compliant.
- Valerie met with Garmann Miller regarding Architectural Reviews and she is very satisfied with the new company. The Zoning Commission reviewed one Architectural Review on 3/30/2021 and will review two more on 4/6/2021.
- Valerie reviewed MS4 information and discussed ideas for educational activities within the township.

-Eric Smith moved to approve a purchase order to the Licking County Commissioners in the amount of \$3,000.00 for Harrison Township's annual MS4 fees. Ray Foor seconded the motion. Roll call: Van Buren YES, Smith YES and Foor YES. The motion passed.

- Discussion took place concerning the Comprehensive Plan and a steering committee.

Chairman, Mark Van Buren completed the quarterly credit card report.

The fiscal officer shared a letter from Volunteer Energy concerning natural gas aggregation.

The fiscal officer explained the new ISC MMA account.

The fiscal officer received a new laptop computer from UAN (Auditor of State) and the old laptop has been donated to Harrison Township.

-Eric Smith moved to except the donation of the DELL laptop computer from UAN and add it to the Harrison Township Inventory. Ray Foor seconded the motion. Roll call: Van Buren YES, Smith YES and Foor YES. The motion passed.

-Eric Smith moved to renew the bond for Zoning Inspector, Valerie Hans. Ray Foor seconded the motion. Roll call: Van Buren YES, Smith YES and Foor YES. The motion passed.

-Eric Smith moved to approve a blanket purchase order for the Harrison Meadows Street Lights in the amount of \$1,100.00. PO 23-2021 will be closed. Ray Foor seconded the motion. Roll call: Van Buren YES, Smith YES and Foor YES. The motion passed.

The fiscal officer reported that Sedgwick has invited the township to join the Ohio Township Association 2022 Workers' Compensation Group Rating program. Currently the township is in the fourth year of the One Claim Program. The 2022 projection would have a group savings of \$1,386.00.

-Ray Foor moved to pay the \$560.00 annual fee to Sedgwick for a group rating enrollment for January 1, 2022 to December 31, 2022. The motion further states that Harrison Township will join the Ohio Township Association 2022 Workers' Compensation Group Rating program and Carolyn Elder, Fiscal Officer is authorized to sign enrollment papers. Eric Smith seconded the motion. Roll call: Van Buren YES, Smith YES and Foor YES. The motion passed.

-Ray Foor moved to approve the following:

- 1. The minutes of the March 5, 2021 special meeting.**
- 2. Payment Advice #54-2021 through 91-2021**
- 3. Warrants 17848 through 17876**
- 4. The March Bank Reconciliation**

Eric Smith seconded the motion. Roll call: Van Buren YES, Smith YES and Foor YES. The motion passed.

The fiscal officer reported that minute books from April 1, 2008 through May 7, 2018 would be filed in the new fire proof file cabinet at the township hall.

-Eric Smith moved to adopt Resolution 2021 04 05 03 which states: RESOLUTION EXPRESSING THE INTENT OF THE TOWNSHIP TO SELL PROPERTY BY INTERNET AUCTION 505.10(D). Ray Foor seconded the motion. Roll call: Van Buren YES, Smith YES and Foor YES. The resolution was adopted.

The Fiscal Officer read various pieces of correspondence and passed out Financial Reports for the trustees to review. The March bank reconciliation was signed.

Being no further business, Chairman Mark Van Buren adjourned the meeting at 8:50 p.m. Minutes are unofficial until approved by the trustees.

Respectively Submitted,

Carolyn I. Elder
Harrison Township Fiscal Officer

The following resolutions are a part of the April 5, 2021 minutes.

Resolution 2021 04 05 01

Resolution 2021 04 05 02

Resolution 2021 04 05 03