

**HARRISON TOWNSHIP ROAD DEPARTMENT**  
**6750 OUTVILLE RD., S.W., PATASKALA, OHIO 43062**  
**740-927-8280**

**APPLICATION FOR THE USE OF PUBLIC RIGHT-OF-WAY**

ALL residents & contractors intending to work in the Harrison Township Right-of-Way must apply for a permit to proceed with the Harrison Twp. Road Department **PRIOR** to any construction of a driveway, utility work, or culvert work taking place. In addition, the property owner must apply for a permit with the Licking County Engineers Office (Tyler Dye 740-670-5285 or [tdye@lcounty.com](mailto:tdye@lcounty.com) ). For requests involving an open pavement cut, a \$10,000 certified check from the applicant will be held with the township until the project is completed & inspected.

**Jobsite Address:** \_\_\_\_\_ **City/State/Zip:** \_\_\_\_\_

**Applicant's Name:** \_\_\_\_\_ **Applicant's Phone #:** \_\_\_\_\_

**Applicant's Address:** \_\_\_\_\_ **City/State/Zip:** \_\_\_\_\_

**E-mail address:** \_\_\_\_\_

A permit is requested to use \_\_\_\_\_ at the following exact location of \_\_\_\_\_ for a  
period beginning at \_\_\_\_\_ am/pm on \_\_\_\_\_ & ending at \_\_\_\_\_ am/pm on \_\_\_\_\_ for the following purpose.  
(Time) (Date) (Street Name) (Address/Location) (Time) (Date)

The use described above will involve the following:

- Close the Road       Close \_\_\_\_\_ lanes(s) of traffic.       Open Pavement Cut  
(Direction & number)
- Close the Sidewalk(s) on \_\_\_\_\_ side(s) of the street.  
(Direction, One, Both)
- Restrict Parking on \_\_\_\_\_ side(s) of \_\_\_\_\_  
(Direction, One, Both) (Street Name)
- Operate oversize/overweight vehicle on the street: ODOT Special Hauling Permit# \_\_\_\_\_

Will any work require cutting a sidewalk or road pavement?       Yes (If yes, see page 2)       No

- Concrete Placement – Curb/Sidewalk/Driveway – Call Road Superintendent (740-927-8280) to schedule inspection of forms prior to placing concrete.

The following materials and information are attached to this permit request:

- Construction Drawings       Traffic Control or Detour Plan       Route of convoy
- Other (please explain): \_\_\_\_\_
- Estimated Completion Date: \_\_\_\_\_

I/we the undersigned do hereby state that the information provided herein & contained on any attachments are true and accurate to the best of my/our knowledge. I/we agree to abide by all laws, standards, regulations of Harrison Township, Licking County, & the State of Ohio. I/we understand that failure to comply with the above may result in revocation of this permit. I/we accept all & full liability for my/our work and/or actions.

\_\_\_\_\_  
Applicant's Signature

\_\_\_\_\_  
Date

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(For Township Use Only)

Date Received: \_\_\_\_\_ Received by: \_\_\_\_\_ Permit Expires: \_\_\_\_\_

Application:             Approved             Denied

Comments/Conditions: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Road Superintendent's Printed Name

Road Superintendent's Signature

Date: \_\_\_\_\_

The permit is hereby approved for the request as submitted upon the conditions set forth on this form & as stated on the second page of this application. The following items shall be considered as a condition of this permit & failure to comply will be reason for revocation and/or other penalties as determined by Ohio Revised Code:

1. Traffic control shall be per the Ohio Manual of Uniform Traffic Control Devices, latest edition, & other applicable sections of the Ohio Revised Code, Licking County & Harrison Township rules & regulations. The contractor shall provide, erect & remove all signs, barricades & other necessary traffic control devices to warn and/or detour traffic around construction work. All traffic control shall be in place prior to any work activities.
2. Street pavement & sidewalk replacement, including trench fill material shall conform to the standards & specifications of Licking County & Harrison Township current on the date of approval of this permit. The Road Superintendent shall determine the thickness & composition of the pavement.
3. The applicant shall notify all utilities & the Ohio Utilities Protection Service (1-800-362-2764) no less than 48 hours prior to any excavation activities. (ORC 153.64)
4. The applicant shall restore all areas disturbed by his/her operations to their original, or better condition, insofar as practical.
5. It is the applicant's responsibility to contact the Licking County Sheriff's Office (740-670-5555) & to pay any applicable fees for special duty law enforcement officers. A minimum of 72 hours' notice is required.
6. A copy of this permit must be placed on site during the hours of activity that was stated on the permit application.