

BOARD OF TRUSTEES OF HARRISON TOWNSHIP  
LICKING COUNTY, OHIO  
MINUTES OF SPECIAL MEETING MARCH 5, 2021

The Harrison Township Trustees met in special session on March 5, 2021 at the Township Hall. The Chairman, Mark Van Buren, called the meeting to order at 9:00 a.m. and he led those present in the Pledge of Allegiance. The purpose of the meeting was to review, discuss and act on the "Harrison Township Culvert Replacement – Wesleyan Church Road Project" as well as approve minutes and warrants/bills. The Fiscal Officer called the roll, and the following members and guests were present.

Trustee	Eric Smith
Trustee	Mark Van Buren
Trustee	Ray Foor
Fiscal Officer	Carolyn Elder
Zoning Inspector	Valerie Hans
Road Superintendent	Ben Patterson

**-Eric Smith moved to approve the minutes of the March 1, 2021 regular meeting as well as warrants 17844 through 17847. Ray Foor seconded the motion. Roll call: Van Buren YES, Smith YES and Foor YES. The motion passed.**

Harrison Township Culvert Replacement Project – Wesleyan Church Road Bids  
(Opened at the March 1, 2021 regular meeting)

Archer Excavating Co.	
Option "B"	\$69,017.50
GM General Contracting LLC	
Option "B"	\$92,027.00
McConnell Contracting, Inc.	
Option "B"	\$98,378.00
Law General Contracting Inc.	
Option "A"	\$99,693.32
TLV Services, Inc.	
Option "B"	92,445.00
G & G Enterprises Complete Excavating Service LLC	
Option "B"	\$89,999.95
V. O. Menez & Son, Inc.	
Option "B"	\$79,529.90

Archer Excavating Co. was the apparent low bid with V. O. Menez & Son, Inc. coming in next.

Road Superintendent, Ben Patterson, reported on the bids submitted for the “Harrison Township Culvert Replacement – Wesleyan Church Road Project”. Ben obtained references from Archer Excavating for other townships that have used Archer Excavating as their contractor. Those townships reported that Archer Excavating was reliable and finished work as planned. None of the projects included a box culvert.

Chairman Van Buren noted that a few of the larger differences in the two apparent low bids was mobilization and road closure costs. The line items for actual projects were similar.

**-Eric Smith moved to award the bid to Archer Excavating Company in the amount of \$69,017.50 (Option “B”). The motion further states the award is pending the receipt of all necessary contract documents by 3:00 on Monday, March 8, 2021. If necessary contract documents cannot be produced, the bid will be awarded to V. O. Menezes & Son, Inc. for \$79,529.90. Ray Foor seconded the motion. Roll call: Van Buren YES, Smith YES and Foor YES. The motion passed.**

**-Eric Smith moved to approve an additional purchase order to Archer Excavating Company in the amount of \$10,000.00. This purchase order is approved only for a change order in case unforeseen circumstances arise the day of the job. Discussion: This PO will enable work to continue if a problem arises and finish the project in a timely manner. Ray Foor seconded the motion. Roll call: Van Buren YES, Smith YES and Foor YES. The motion passed.**

Being no further business, Chairman Mark Van Buren adjourned the meeting at 9:30 a.m. Minutes are unofficial until approved by the trustees.

Respectively Submitted,

Carolyn I. Elder  
Harrison Township Fiscal Officer