

BOARD OF TRUSTEES OF HARRISON TOWNSHIP
LICKING COUNTY, OHIO
MINUTES OF REGULAR MEETING OCTOBER 7, 2019

The Harrison Township Trustees met in regular session on October 7, 2019 at the Township Hall. The Chairman, Eric Smith, called the meeting to order at 6:00 p.m. and he led those present in the Pledge of Allegiance. The Fiscal Officer called the roll, and the following members and guests were present.

Trustee	Eric Smith
Trustee	Mark Van Buren
Trustee	Ray Foor
Fiscal Officer	Carolyn Elder
Zoning Inspector	Tom Frederick
Road Superintendent	Ben Patterson
Guest	Gerald Saffo
Guest	Brad Williams
Guest	Joe Skaggs
Guest	Lanny Anglin
Guest	Vickie Noble, Zoning Secretary
Guest	Tony Sharp
Guest	Dwight Gibson, Jr.
Guest	Larry Kretzmann, 28 Donau Road

-Mark Van Buren moved to approve the following:

- 1. Minutes of the August 5, 2019 regular meeting**
- 2. Minutes of the September 18, 2019 special meeting**
- 3. Minutes of the September 20, 2019 special meeting**
- 4. Payroll and bills, warrants 17180 through 17248**
- 5. Payment Advice 74-2019 through 77-2019**
- 6. The September Bank Reconciliation**

Ray Foor seconded the motion. Roll call: Smith YES, Van Buren YES and Foor YES. The motion passed.

Zoning Report – Tom Frederick, Zoning Inspector

The September zoning permit and fee total was \$3,446.50.

Tom reported that he had sent violation letters to 6669 Outville Road, Scott Dunbar, 5525 Apple Blossom, Jeanie London and 161 Brandon Drive.

Tom stated that the Ohio Township Association will hold a Zoning Inspectors meeting on November 1st.

-Ray Foor moved to approve all necessary costs for Tom Frederick and Vickie Noble to attend the Zoning Inspectors Meeting held by the Ohio Township Association. Registration is \$30.00 each. Mark Van Buren seconded the motion. Roll call: Smith YES, Van Buren YES and Foor YES. The motion passed.

Tom informed the trustees that a TRC meeting will take place on October 17th and he might need to attend for St. Albans Township.

A resident has requested to use the Historical Train Depot for a child's birthday party. The trustees are concerned for the many historical displays that are in the building. The Board will wait and see if the resident follows up on the request.

The fiscal officer has received letters of interest for a position as alternate on the Zoning Commission. Interested residents are Sarah Weals and Brad Sager. The trustees ask if they would attend the next meeting for an interview.

Chris Johnson, member of the Zoning Commission, term will expire December 31, 2019. James Hannahs and Ryan Bailey (alternate), member of the Board of Zoning Appeals, terms expire on December 31, 2019.

-Mark Van Buren moved to advertise for interested residents to fill the expiring positions on the Zoning Commission and the Board of Zoning Appeals. Letters of interest will be due by November 22, 2019 to the fiscal officer. Interviews will be held during the December 2, 2019 regular meeting of the Board. Eric Smith seconded the motion. Roll call: Smith YES, Van Buren YES and Foor YES. The motion passed.

From the floor – Vickie Noble, Zoning Secretary

Vickie presented the Board of Trustees with proposed changes to the Harrison Township Zoning Resolution. Text in red indicates added text. Articles presented were: Article 3 - DEFINITIONS, Article 6 - AMENDMENT, Article 10 - DISTRICT AND GENERAL PROVISIONS, Article 13 - R-RESIDENTIAL DISTRICT, Article 15 - B-BUSINESS DISTRICTS and Article 24 - PLANNED UNIT DEVELOPMENT (PUD).

-Eric Smith moved to hold a Public Hearing on November 4, 2019 at 7:00 p.m. at the Harrison Township Hall located at 6750 Outville Road, Pataskala, Ohio 43062. The purpose of the hearing is to consider proposed revisions to the Harrison Township Zoning Resolution. Articles with proposed revisions to be presented, discussed and acted upon are: Article 3 - DEFINITIONS, Article 6 - AMENDMENT, Article 10 - DISTRICT AND GENERAL PROVISIONS, Article 13 - R-RESIDENTIAL DISTRICT, Article 15 - B-BUSINESS DISTRICTS and Article 24 - PLANNED UNIT DEVELOPMENT (PUD). Ray Foor seconded the motion. Roll call: Smith YES, Van Buren YES and Foor YES. The motion passed.

Road Report – Ben Patterson, Road Superintendent

Ben reported that he is preparing the trucks for winter snow plowing. He requested more funds to McDonald Auto & Truck Repair.

-Ray Foor moved to open an additional purchase order to McDonald Auto & Truck Repair for \$10,000.00 for truck repair. Mark Van Buren seconded the motion. Roll call: Smith YES, Van Buren YES and Foor YES. The motion passed.

Ben reported that the 2019 Resurfacing Project bid package did not include striping for Beaver Run Road. The Shelly Company submitted a change order for \$4,193.87 to complete the striping.

-Ray Foor moved to approve Change Order #1 to The Shelly Company to stripe Beaver Run Road as part of the 2019 Resurfacing Project in the amount of \$4,193.87. Mark Van Buren seconded the motion. Roll call: Smith YES, Van Buren YES and Foor YES. The motion passed.

Ben presented an estimate from Paul Brown Concrete to:

1. Re-pour sidewalk in Lexington Woods (sinkhole project) for \$1,250.00
2. Tear out and re-pour sidewalk near Lot 51, Lexington Woods for \$1,750.00
3. Replace curbs in Highland Hills at cul-de-sac for \$1,750.00
4. Repair catch basins in Harrison Meadows, Lots 107, 38, 37, and 32 for \$5,000.00 (\$1,250.00 each)

The total estimate was \$9,750.00

The trustees discussed if item #2, sidewalk that has settled, is the townships responsibility. Tom Frederick will check with the Prosecutors Office concerning this matter. The sidewalk listed as item #1 will be replaced since the township removed it to repair the sinkhole that was a problem for the township road.

-Mark Van Buren moved to approve a purchase order to Paul Brown Concrete, Inc. for \$15,000.00 to:

1. Re-pour sidewalk in Lexington Woods (sinkhole project) for \$1,250.00
2. Tear out and re-pour sidewalk near Lot 51, Lexington Woods for \$1,750.00
3. Replace curbs in Highland Hills at cul-de-sac for \$1,750.00
4. Repair catch basins in Harrison Meadows, Lots 107, 38, 37, and 32 for \$5,000.00 (\$1,250.00 each)
5. The extra funds would be used for issues that might come up on the job or additional curbs or catch basins that might need repaired and were missed on the initial report.

Item #2 will not be completed until the Prosecutors Officer has provided an opinion.

Ray Foor seconded the motion. Roll call: Smith YES, Van Buren YES and Foor YES. The motion passed.

Tony Sharp provided the Board with estimates to purchase a new zero turn mower.

They are as follows:

1. Fackler Country Gardens
- 23.5 HP KAW, 54" Zero turn mower \$8,499.00

- 2. Fackler Country Gardens
 - Zero turn mower Lazer Z x Series 740CC Kohler EFT, 52" \$9,839.00
- 3. Fackler Country Gardens
 - Zero turn mower, 24 HP, 54" deck, KAW Engine \$6,399.00
- 4. Buckeye Power Sales
 - Exmark Lazer Z x 25 HP EFI ECV740 52", 2019 model \$10,719.00
- 5. Smithco Equipment, LLC
 - Outlaw Rebel Series, 54" deck, 27 HP KAW FX engine \$7,099.00

-Mark Van Buren moved to approve a purchase order to Smithco Equipment, LLC for \$10,000.00. The PO will cover the purchase of the Outlaw Rebel Series, 54" deck, 27 HP KAW FX engine, zero turn mower for \$7,099.00 and the remainder will be for a trailer and necessary parts. The motion further authorizes the fiscal officer to add appropriation code 1000-760-740 and move \$10,000.00 from 1000-110-599 (Other-Other Expenses) to 1000-760-740 (Machinery, Equipment and Furniture). Ray Foor seconded the motion. Roll call: Smith YES, Van Buren YES and Foor YES. The motion passed.

The trustees discussed forming a committee that would include the trustees, some members of the Zoning Commission and some members of the Board of Zoning Appeals to create a Comprehensive Plan for the township. No action was taken.

Chairman, Eric Smith who is the township's credit card compliance officer presented a quarterly credit card compliance report to the fiscal officer and the Board.

The fiscal officer presented a letter from the Public Utilities Commission of Ohio explaining the Commission's consideration of solutions concerning the disconnection of gas and electric service in winter emergencies for the 2019-2020 winter heating season.

The fiscal officer reported that BWC has renewed the township's participation in the One Claim Program for the new rating year beginning January 1, 2020.

-Mark Van Buren moved to renew the bond for the Assistant Zoning Inspector, Vickie Noble. Ray Foor seconded the motion. Roll call: Smith YES, Van Buren YES and Foor YES. The motion passed.

The fiscal officer gave employees a Medicare Coverage Disclosure. The township's coverage is CREDITABLE. Jim Organ, Insurance Agent, assured the township that when you take the HRA into account that our coverage is creditable.

-Mark Van Buren moved to increase the budget revenue status of the general fund for the following accounts:

General Fund	Acct Code 1000-199-0000	Other – Local Taxes	\$1,200.00
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General Fund	Acct Code 1000-302-0000	Fees	\$10,000.00
General Fund	Acct Code 1000-531-0000	Estate Tax	\$647.68
General Fund	Acct Code 1000-701-000	Interest	\$45,000.00
General Fund	Acct Code 1000-951-0000	Sale of Fixed Assets	\$5,000.00

General Fund total increase in the revenue account status is \$61,847.68.

The township received more nuisance property reimbursements, zoning fees, estate tax, and interest than anticipated. The township sold a real estate lot for \$5,000.00. Ray Foor seconded the motion. Roll call: Smith YES, Van Buren YES and Foor YES. The motion passed.

-Mark Van Buren moved to approve opening a regular blanket purchase order for \$632.00 to pay for street lights in the Harrison Meadows Subdivision through year end. Ray Foor seconded the motion. Roll call: Smith YES, Van Buren YES and Foor YES. The motion passed.

From the floor – Larry Kretzmann, SWLCW&SD

Mr. Kretzmann invited everyone to an Open House on Friday, October 25, 2019 from 1:00 p.m. to 3:00 p.m. for the grand opening of the District’s new water treatment facility, located at 8675 York Road, Pataskala. Informational tours will be conducted and light refreshments will be provided.

He reported that water will go north, bidding in the spring of 2020 and construction in the summer. Tap fees are coming in over budget. The district has a property in mind for another sewer plant.

Resolution 2019 09 03 01, No Parking Prohibition, is now in effect and was discussed.

The Fiscal Officer read various pieces of correspondence and passed out Financial Reports for the trustees to review. The September bank reconciliations were signed.

Being no further business, Chairman Eric Smith adjourned the meeting at 7:37 p.m. Minutes are unofficial until approved by the trustees.

Respectively Submitted,

Carolyn I. Elder
Harrison Township Fiscal Officer