

BOARD OF TRUSTEES OF HARRISON TOWNSHIP  
LICKING COUNTY, OHIO  
MINUTES OF REGULAR MEETING NOVEMBER 4, 2019

The Harrison Township Trustees met in regular session on November 4, 2019 at the Township Hall. The Chairman, Eric Smith, called the meeting to order at 6:00 p.m. and he led those present in the Pledge of Allegiance. The Fiscal Officer called the roll, and the following members and guests were present.

Trustee	Eric Smith
Trustee	Mark Van Buren
Trustee	Ray Foor
Fiscal Officer	Carolyn Elder
Zoning Inspector	Tom Frederick
Road Superintendent	Ben Patterson
Guest	Tony Sharp
Guest	Randy Morton
Guest	Vickie Noble, Zoning Secretary
Guest	Olivia Parkinson
Guest	Joe Skaggs
Guest	Brad Sager
Guest	John Thomas
Guest	Kenny Bing
Guest	Scott Dunbar

From the floor – Randy Morton

Mr. Morton introduced himself as a candidate for Licking County Sheriff. He presented his ideas and passed out an information card.

From the floor – Olivia Parkinson, Licking County Treasurer

Olivia Parkinson presented the Board with a list of delinquent tax properties in Harrison Township. She noted that several parcels are under contract (property owner is making payments). Some parcels have been sold to Tax Ease who will proceed to collect taxes that are due.

From the floor – Brad Sager

Mr. Sager was in attendance to express his interest in becoming an alternate member of the Zoning Commission.

The Board reviewed applications for the position as alternate on the Harrison Township Zoning Commission from Brad Sager, Gerald Wayne Saffo and Sarah Weals.

**-Eric Smith moved to appoint Brad Sager as an alternate member of the Harrison Township Zoning Commission from November 4, 2019 to December 31, 2019. Ray Foor seconded the motion. Roll call: Smith YES, Van Buren YES and Foor YES. The motion passed.**

From the floor – John Thomas

Mr. Thomas inquired about a Comprehensive Plan. Tom Frederick stated that the Village of Kirkersville and Harrison Township's Comprehensive Plan was completed at the same time.

Zoning Report – Tom Frederick, Zoning Inspector

The October zoning permit and fee total was \$6,286.95.

Tom reviewed a Junk Motor Vehicle violation at 5513 Beecher Road, Granville, Ohio, Parcel #025-072756-00.000. There were several vehicles in violation. The first violation letter was dated March 19, 2019 and the second letter October 17, 2019. No action was taken by the resident. Tom explained the process and stated that Ohio Steel Recycling could be used if the township moves forward with removing the junk motor vehicles.

**-Mark Van Buren moved to adopt Resolution 2019 11 04 01 which states: RESOLUTION TO REMOVE JUNK MOTOR VEHICLE OHIO REVISED CODE SECTION 505.871. Ray Foor seconded the motion. Roll call: Smith YES, Van Buren YES and Foor YES. The resolution was adopted.**

**-Mark Van Buren moved to approve the following:**

- 1. The minutes of the October 7, 2019 regular meeting**
- 2. Payment advice #82-2019 to 85-2019**
- 3. Bills and payroll, warrants 17249 – 17301**

**Eric Smith seconded the motion. Roll call: Smith YES, Van Buren YES and Foor YES. The motion passed.**

Tom shared photos of the building that Chris Charvat, Outville Road, Pataskala is going to build. He has a business repairing musical instruments on the internet and will rent out the remaining units.

Tom ask Scott Dunbar and Kenny Bing (in attendance) when the semi-trailer, fuel tank and the container will be removed from the property in Outville next to the railroad tracks. Tom reminded him that he is in the process of applying for a conditional use. Mr. Dunbar replied that there is no semi-trailer, it is a container. Mr. Bing stated that he removed the house because the township did not like it. Mr. Bing answered that he did not know that the fuel tank was a problem. Tom Frederick, Zoning Inspector stated that everything needs to be removed from the property. Tom Frederick granted Mr. Bing two weeks to remove all items.

Tom reviewed ORC 5543.10 – Constructing sidewalks, curbs or gutter. A township can assess sidewalk maintenance and repair cost to abutting landowners in accordance with ORC 5543.10. This was researched to decide about a sidewalk in need of repair in Lexington Woods, near Lot #51 (repair quote was to tear out and re-pour for \$1,750.00). The trustees will not complete

the work at this time.

Tom had estimates, from several vendors, to replace the tires on the John Deere tractor from Ben Patterson, Road Superintendent. The Board did not review the estimates. They were in agreement that the tractor does not need new tires.

Tom reported that speed concerns on York Road were raised after the BZA meeting. Local residents are complaining about excessive speed on York Road and accidents at the intersection of York Road and Refugee Road.

**-Eric Smith moved to submit a Request for Engineering Assistance with the Licking County Engineer. Requesting a speed limit study (Refugee Road to Columbus Road) and an intersection study (York Road and Refugee Road). Ray Foor seconded the motion. Roll call: Smith YES, Van Buren YES and Foor YES. The motion passed.**

Trustee Foor inquired as to where the No Parking Resolution stands. Trustee Van Buren spoke with Darrell Evans and the Law Director is reviewing the resolution.

Trustee Foor stated that the trees in Lexington Woods that are in the islands need to be trimmed so that they will not hit the snow plow trucks when the beds are raised.

Tom checked and the islands are not the township's responsibility. The home owners association will be contacted.

7:00 p.m. – Chairman Eric Smith placed this regular meeting on hold in order to start the public hearing scheduled at 7:00 p.m.

7:14 p.m. – Chairman Eric Smith opened the regular meeting after the public hearing had ended.

Trustee Van Buren stated that the Outville Christmas Parade will be December 14, 2019 at 3:00 p.m.

Tom brought up the topic of the Depot needing work and that Ben thought the Depot Board should be involved. Mark Van Buren ask Tony Sharp if he could start work on repairing the outside deck of the Depot. Work will start in the next week.

The fiscal officer reported that her UAN Dell laser black printer has been replaced and that the State of Ohio has donated the printer to Harrison Township. Since it does not have color printing features it is not needed in other township offices. Other zoning and road office equipment have been replaced and the old models need to be disposed of.

**-Mark Van Buren moved to adopt Resolution 2019 11 04 02 which states: The Board of Harrison Township Trustees, pursuant to R.C. §505.10, is authorized to dispose of Township property that is no longer needed for public use, is obsolete, or is unfit for the purpose for which it was acquired. Ray Foor seconded the motion. Roll call: Smith YES, Van Buren YES and Foor YES.**

**The resolution was adopted.**

**-Mark Van Buren moved to renew the township's Group Life and Disability Insurance with MedMutual Life Insurance Company with no change in premium rates beginning January 1, 2020. Renewal rates are guaranteed for another two years. Ray Foor seconded the motion. Roll call: Smith YES, Van Buren YES and Foor YES. The motion passed.**

The trustees reviewed paperwork on a BWC case.

The fiscal officer reported that she has received information from the City of Newark that the township's 2018 JEDD revenue will finally be paid in the amount of \$34.44.

The fiscal officer reported that Park National Bank would like to increase our compensating balance from \$75,000 to \$100,000 instead of a monthly service charge to implement direct deposit payroll.

**-Mark Van Buren moved to approve a direct deposit EFT payroll policy as follows:**

- 1. Electronic Funds Transfer (EFT) is a system of transferring money from one bank account directly to another without any paper money changing hands. One of the most widely-used EFT programs is direct deposit, through which payroll is deposited straight into an employee's bank account.**
- 2. The compensating bank balance will be \$100,000 with no monthly service charges with Park National Bank.**
- 3. All Harrison Township employees as well as elected officials shall participate in direct deposit payroll.**

**Ray Foor seconded the motion. Roll call: Smith YES, Van Buren YES and Foor YES. The motion passed.**

The Fiscal Officer read various pieces of correspondence and passed out Financial Reports for the trustees to review. The October bank reconciliations were signed.

Being no further business, Chairman Eric Smith adjourned the meeting at 7:29 p.m. Minutes are unofficial until approved by the trustees.

Respectively Submitted,

Carolyn I. Elder  
Harrison Township Fiscal Officer

Resolution 2019 11 04 01 and 2019 11 04 02 are a part of the November 4, 2019 minutes.