

BOARD OF TRUSTEES OF HARRISON TOWNSHIP  
LICKING COUNTY, OHIO  
MINUTES OF REGULAR MEETING MAY 7, 2018

The Harrison Township Trustees met in regular session on May 7, 2018 at the Township Hall. The meeting was called to order at 6:00 p.m. by the Chairman, Eric Smith and he led those present in the Pledge of Allegiance. The Fiscal Officer called the roll, and the following members and guests were present.

|                     |                                      |
|---------------------|--------------------------------------|
| Trustee             | Eric Smith                           |
| Trustee             | Mark Van Buren                       |
| Trustee             | Ray Foor                             |
| Fiscal Officer      | Carolyn Elder                        |
| Zoning Inspector    | Tom Frederick                        |
| Road Superintendent | Ben Patterson                        |
| Guest               | Jim Hannahs                          |
| Guest               | Tony Sharp                           |
| Guest               | Deb & Pete Moore, 35 Gristmill Court |
| Guest               | Sharon Doughty                       |
| Guest               | Paul Naylor, 4850 York Road          |
| Guest               | Lisa Hess                            |
| Guest               | Vickie Noble                         |
| Guest               | Tom Strasko, Kokosing                |
| Guest               | Michelle Linger, Smalls Asphalt      |
| Guest               | Ross Kirk, The Shelly Company        |
| Guest               | Larry Kretzmann, SWLCW&SD            |

From the floor – Lisa Hess and Paul Naylor

Residents who live on York Road, north of St. Rt. 16, one quarter of a mile from The Barn on York. The Barn is using a DJ and it is very disruptive. Friday night they called the Sheriff's Office and the music stopped at 1:00 a.m. Other weekend nights the music plays until 3:00 or 4:00 a.m. Trustee Smith stated that he had spoke with Deputy Shultz concerning this issue and explained about the township's Noise Resolution. The Sheriff's Department has received the Noise Resolution many times. Trustee Van Buren said that they will invite someone from the Licking County Sheriffs Office to attend the May 22<sup>nd</sup> meeting.

From the floor – Deb Moore, Member of the SWL School Board

Deb Moore reviewed the timeline for the new school buildings. The Board is a year in and has completed soil testing and ready to break ground. She stated that the new Resource Officer is working out well. Trustee Foor inquired about the dress code and behavior that was allowed in the hallways. Deb responded that the Board had looked into uniforms and the community did not like the idea.

From the floor – Sharon Doughty  
Sharon reviewed the application for Crime Coverage.

**-Mark Van Buren moved to renew the Crime Coverage Policy. The premium will be issued once the application has been reviewed. Eric Smith seconded the motion. Roll call: Smith YES, Van Buren YES and Foor YES. The motion passed.**

Sharon reviewed the township’s insurance renewal policy and answered questions. The premium for renewal was \$17,156.00 minus the Ohio Plan Credit of \$2,748.00 for a total of \$14,408.00.

**-Mark Van Buren moved to approve the renewal of the township’s 2018-2019 Package Insurance Policy with Rinehart-Walters-Danner for the amount of \$14,408.00. Ray Foor seconded the motion. Roll call: Smith YES, Van Buren YES and Foor YES. The motion passed.**

**-Ray Foor moved to approve the following:**

- 1. The minutes of the April 2, 2018 regular meeting**
- 2. Payment advice, 31-2018, 34-2018, 35-2018, 36-2018**
- 3. Payroll and bills, warrants 16235 – 16300**
- 4. April Bank Reconciliation and Statements**

**Mark Van Buren seconded the motion. Roll call: Smith YES, Van Buren YES and Foor YES. The motion passed.**

Zoning Report – Tom Frederick, Zoning Inspector  
April permit and fee total was \$1,340.00.

Tom reported that the Zoning Commission on May 2, 2018 presented the Board of Trustees with proposed revisions to the Harrison Township Zoning Resolution.

**-Eric Smith moved to hold a Public Hearing on May 22, 2018 at 9:45 a.m. at the Harrison Township Hall. The purpose of the hearing is to consider proposed revisions to the Harrison Township Zoning Resolution. Proposed revisions to be presented and discussed are:**

- 1. Article 3        Definitions**
- 2. Article 5        Enforcement**
- 3. Article 10      District and General Provisions**
- 4. Article 12      AG Agricultural District**
- 5. Article 14      Outdoor Lighting**
- 6. Article 15      B – Business Districts**
- 7. Article 16      M-1 General Manufacturing District**
- 8. Article 17      Exceptions and Modifications**

**Mark Van Buren seconded the motion. Roll call: Smith YES, Van Buren YES and Foor YES. The motion passed.**

Tom reported that the Licking County Planning Commission conditionally approved the proposed replat in Cherokee Woods.

7:00 p.m. – Open Harrison Township Resurfacing Project Bids

|                                     |              |
|-------------------------------------|--------------|
| 2018 Resurfacing Project 7.85 miles |              |
| Kokosing Construction Company, Inc. | \$800,956.19 |
| Alternate Bid Item, CRS-2P Seal     | \$110,830.79 |

|                                     |              |
|-------------------------------------|--------------|
| Resurface Palmer Road 1.02 miles    |              |
| Kokosing Construction Company, Inc. | \$125,501.75 |

|                                     |              |
|-------------------------------------|--------------|
| 2018 Resurfacing Project 7.85 miles |              |
| The Shelly Company                  | \$700,668.63 |
| Alternate Bid Item, CRS-2P Seal     | \$108,127.60 |

|                                  |              |
|----------------------------------|--------------|
| The Shelly Company               |              |
| Resurface Palmer Road 1.02 miles | \$104,195.25 |

|                                     |              |
|-------------------------------------|--------------|
| 2018 Resurfacing Project 7.85 miles |              |
| Small's Asphalt Paving, Inc.        | \$807,951.69 |
| Alternate Bid Item, CRS-2P Seal     | \$117,781.85 |

|                                  |              |
|----------------------------------|--------------|
| Small's Asphalt Paving, Inc.     |              |
| Resurface Palmer Road 1.02 miles | \$125,752.35 |

**-Mark Van Buren moved to approve awarding the Harrison Township Resurfacing Project to The Shelly Company, approving \$808,796.23 for the 7.85 miles (which includes the alternate bid item, CRS-2P Seal) and \$104,195.25 for Palmer Road 1.02 miles. Total purchase order of \$912,991.48. Ray Foor seconded the motion. Roll call: Smith YES, Van Buren YES and Foor YES. The motion passed.**

Road Report – Ben Patterson, Road Superintendent

Ben reported that it is time to join in the ODOT Winter Contract (018-19) For Road Salt.

**-Ray Foor moved to adopt Resolution 2018 05 07 01 which states: ODOT Winter Contract (018-19) For Road Salt, requesting 600 Tons. Mark Van Buren seconded the motion. Roll call: Smith YES, Van Buren YES and Foor YES. The resolution was adopted.**

The trustees reviewed the Engineer Estimates for the Harrison Township Culvert Replacement Project, Palmer Road.

**-Mark Van Buren moved to adopt Resolution 2017 05 07 02 which states: PROCEED IN THE MATTER OF CONSTRUCTING, RECONSTRUCTING, RESURFACING, OR IMPROVING Harrison Township 2018 Culvert Replacement Project, PALMER ROAD. Discussion: The Pre-Bid meeting will be on June 4, 2018 at 10:00 a.m. at the Township Hall. Sealed proposals for "Harrison Township Culvert Replacement Project" will be received by the Harrison Township Board of Trustees, c/o Carolyn Elder, Fiscal Officer, at 3886 Outville Rd., Granville, OH 43023, until the 18<sup>th</sup> day of June, 2018 at 4:00 P.M. On the 19<sup>th</sup> day of June, 2018, at 10:00 A.M., bids will be opened at the office of the Harrison Township Trustees, 6750 Outville Rd., Pataskala, OH. Ray Foor seconded the motion. Roll call: Smith YES, Van Buren YES and Foor YES. The resolution was adopted.**

Tom reported that he received the resignation of Douglas Harned, member of the Harrison Township Board of Zoning Appeals. He is moving out of the township.

**-Eric Smith moved to accept the resignation of Douglas Harned who is a member of the Harrison Township Board of Zoning Appeals, effective May 7, 2017. Mark Van Buren seconded the motion. Roll call: Smith YES, Van Buren YES and Foor YES. The motion passed.**

Ben reviewed the Sanitary Sewer Project and reported that G&G Enterprises Complete Excavating Service will need a Change Order in an amount up of \$2,000.00. This is for additional footage that the Engineer did not include in the original bid.

**-Mark Van Buren moved to approve the first draw for G&G Enterprises Complete Excavating Service in the amount of \$20,856.00 for the Sanitary Sewer Project. Eric Smith seconded the motion. Roll call: Smith YES, Van Buren YES and Foor YES. The motion passed.**

**-Mark Van Buren moved to approve a change order for G&G Enterprises Complete Excavating Service for additional footage that the Engineer did not include in the original bid up to \$2,000.00. This amount will be less once the work has been completed. Ray Foor seconded the motion. Roll call: Smith YES, Van Buren YES and Foor YES. The motion passed.**

Ben presented estimates to repair the JD 6320 tractor (replace hydraulic pump) as follows:

- |                               |            |
|-------------------------------|------------|
| 1. JD Equipment in Lancaster  | \$6,732.87 |
| 2. Unlimited Equipment Repair | \$3,031.00 |

**-Mark Van Buren moved to approve a purchase order to Unlimited Equipment Repair for \$4,500.00 to repair the JD 6320 tractor. Ray Foor seconded the motion. Roll call: Smith YES, Van Buren YES and Foor YES. The motion passed.**

Ben reported that the culvert on Citation Drive needs excavation work.

**-Mark Van Buren moved to approve a purchase order for \$2,500.00 to J. Clayton Excavation Inc. to perform excavation work on the Citation Drive Culvert. Ray Foor seconded the motion. Roll call: Smith YES, Van Buren YES and Foor YES. The motion passed.**

Ben stated that the Ballpark on Refugee Road would like for the trustees to build up the approach to the entrance. The trustees are not interested.  
Ben will request bid packets for the Lake Drive and Riva Ridge Culverts for the next meeting.

**-Mark Van Buren moved to approve the continuation of Anthony Sharp as a seasonal employee and paid \$15.00 per hour. Eric Smith seconded the motion. Roll call: Smith YES, Van Buren YES and Foor YES. The motion passed.**

Ben reported that he installed a security camera in the park area.

Trustee Van Buren presented a bill from Bob Pavkovich for work to his yard. His yard was damaged by a snowplow in the winter. He was told that the road crew would come back and fix his yard when the weather was better. Discussion took place.

**-Mark Van Buren moved to approve paying \$222.00 to Bob Pavkovich, 32 Bluegrass Road, for repairs made to his yard due to damage caused by the township snowplow. Ray Foor seconded the motion. Roll call: Smith NO, Van Buren YES and Foor YES. The motion passed.**

From the floor – Larry Kretzmann, SWLCW&SD  
He updated the trustees on activities in the district.

Trustee Smith reviewed with input from the board options that they would like for the upcoming refuse contract. He will request a bid packet for the May 22<sup>nd</sup> meeting at which time they can act on this project.

The fiscal officer presented a letter from the Solid Waste District stating the district is updating their plan.

A letter from the Ohio Public Works Commission asks townships to vote on committee members.

**-Mark Van Buren moved to approve switching the Energy Cooperative electric bill for the Harrison Meadows Subdivision from their Homeowners Association to Harrison Township. The township received their first tax settlement for this assessment in April. Eric Smith seconded the motion. Roll call: Smith YES, Van Buren YES and Foor YES. The motion passed.**

The Fiscal Officer read various pieces of correspondence and passed out Financial Reports for the trustees to review. The trustees reviewed and signed the April 2018 bank statements.

Being no further business, Chairman Eric Smith adjourned the meeting at 8:56 p.m.  
Minutes are unofficial until approved by the trustees.

Respectively Submitted,

Carolyn I. Elder  
Harrison Township Fiscal Officer

The following resolutions are a part of the May 7, 2018 minutes:

Resolution 2018 05 07 01

Resolution 2018 05 07 02