

BOARD OF TRUSTEES OF HARRISON TOWNSHIP
LICKING COUNTY, OHIO
MINUTES OF REGULAR MEETING MAY 2, 2016

The Harrison Township Trustees met in regular session on May 2, 2016 at the Township Hall. The meeting was called to order at 6:00 p.m. by the Chairman, Eric Smith and he led those present in the Pledge of Allegiance. The Fiscal Officer called the roll, and the following members and guests were present.

Trustee	Eric Smith
Trustee	Mark Van Buren
Trustee	Ray Foor
Fiscal Officer	Carolyn Elder
Zoning Inspector	Tom Frederick
Road Superintendent	Ben Patterson
Guest	Vickie Noble, Zoning Secretary
Guest	Tony Sharp, 77 Millstone Circle
Guest	Larry Kretzmann, SWLCW&SD
Guest	Matt Hill
Guest	Ross Morrow
Guest	Joe Garrett, Trebel

From the floor - Ross Morrow with LCATS

Mr. Morrow presented a presentation on the Traffic Asset Management Project (TAM): Using Collector For Arc GIS. There is a permanent data base including road signs, culverts, guardrails, ditches and any other township managed items. A smart phone or tablet with wireless data is used. The cost is \$2,500.00 per year with five users. He suggested hiring an intern to collect and input data. This program could be shared with another township. Mr. Morrow will find out if any other townships are interested.

From the floor - Joe Garrett, Trebel

Mr. Garrett attended the meeting to acquire the necessary paperwork to apply to the PUCO for the township to become an aggregator.

-Mark Van Buren moved to adopt both the Harrison Township Electric Aggregation Program Operation and Governance Plan and the Harrison Township Natural Gas Aggregation Program Operation and Governance Plan (the revised version with the words "unincorporated" boundaries by request of the Licking County Prosecutor). The motion further states that Eric Smith is appointed to sign any necessary paperwork concerning aggregation for Harrison Township. Ray Foor seconded the motion. Roll call: Smith YES, Van Buren YES and Foor YES. The motion passed.

The PUCO application was signed. The fiscal officer provided copies of the resolutions that were filed with the Licking County Board of Elections to place the electric and natural gas aggregation issues on the ballot to accompany the PUCO application.

-Mark Van Buren moved to approve the following:

- 1. the minutes of the April 21, 2016 special meeting**
- 2. the minutes of the April 21, 2016 10:00 a.m. Public Hearing**
- 3. the minutes of the April 21, 2016 6:00 p.m. Public Hearing**
- 4. mid month payroll, warrants 14637 through 14641**
- 5. bills and payroll, warrants 14642 through 14684**
- 6. V34, DD92, DD93 and DD94**

Ray Foor seconded the motion. Roll call: Smith YES, Van Buren YES and Foor YES. The motion passed.

Zoning Report - Tom Frederick, Zoning Inspector

The April permit and fee total was \$2,781.56.

Tom received a letter from York Farms requesting a PUD extension.

-Ray Foor moved to approve a two year extension for the approved PUD for York Farms Subdivision. Mark Van Buren seconded the motion. Roll call: Smith YES, Van Buren YES and Foor YES. The motion passed.

-Mark Van Buren moved to approve a two year PUD extension for Ellington Village Condominiums without the 1800 square foot minimum (approved 4/4/2016). The two bedroom units have a square footage of 1068, plus a one-car garage and the three bedroom units have a square footage of 1864 square footage plus a two-car garage. Eric Smith seconded the motion. Roll call: Smith YES, Van Buren YES and Foor YES. The motion passed.

Tom is working on the Presidential Estates issue. The Prosecutor has determined that it is a map error. Tom is working on a plan to correct the error properly.

Dirk Eckels owes the township \$129.78 from a BZA hearing. Tom will follow up.

Tom mentioned that he will present the NAICS Zoning Codes to the Zoning Commission for review.

From the floor - Larry Kretzmann, SWLCW&SD

Mr. Kretzmann reported that the General Manager Don Rector will leave on May 27, 2016 and that Jeff Wagner will replace Lonnie who is retiring.

Road Report - Ben Patterson, Road Superintendent

Ben requested estimates from seven vendors to remove trees in the road right of way. He received one returned estimate. Tree King Services Inc. bid was \$22,575.00 to cut and haul away trees in the road right of way.

-Mark Van Buren moved to hire Tree King Services Inc. to cut and haul away trees in the road right of way for a cost of \$22,575.00. Ray Foor seconded the motion. Roll call: Smith YES, Van Buren YES and Foor YES. The motion passed.

Ben presented the Engineer Estimate to replace the culvert on Wesleyan Church Road. The trustees would like to replace the culvert. Ben will check with local contractors for bids. The Prosecutor will prepare a contractor agreement and a permission form to access the Wexner Property.

Ben presented estimates to replace three driveway approaches, two at 85 Twenty Grand and one at 127 Twenty Grand. They are as follows:

1. D & D Concrete	85 Twenty Grand	\$5,630.00
	127 Twenty Grand	\$3,365.00
2. Classic Cement Contractors	85 Twenty Grand	\$6,240.00
	127 Twenty Grand	\$4,192.00

The Creek Road guardrail was damaged in a car accident. The cost to repair the guardrail damaged by the accident is \$4,700.00 and an additional 12.5 feet needs replaced for a cost of \$231.25. This estimate is from M. P. Dory Co.

-Mark Van Buren moved to pay M. P. Dory Co. to repair the Creek Road Guardrail. A purchase order for \$5,000.00 was approved. Eric Smith seconded the motion. Roll call: Smith YES, Van Buren YES and Foor YES. The motion passed.

Ben reported that the Kubota zero turn mower will not run. Discussion was held concerning repairs or purchasing a new mower. Demo mowers will be requested.

Ben stated that he had information recorded for all of the road signs in the township. He would like for Vickie Noble to input the information into a spreadsheet. The trustees would like to wait and see if the GIS mapping software is feasible.

Ben reported that the 2006 Chevy Truck has been having electrical issues. Ben will look on state bid for a replacement and pursue repairing the 2006 Chevy Truck.

Trustee Van Buren stated that the Licking County Foundation is offering \$1,000.00 grants to nonprofit organizations for community activities. 2016 is Harrison Township bicentennial year. The township would like to have a community celebration in September.

-Ray Foor moved to approve Trustee Mark Van Buren filling out the grant application from the Licking County Foundation for a community celebration of Harrison Township's bicentennial year. Eric Smith seconded the motion. Roll call: Smith YES, Van Buren YES and Foor YES. The motion passed.

-Eric Smith moved to approve the \$974.96 installment transaction premium to the Ohio Bureau of Workers Compensation. Mark Van Buren seconded the motion. Roll call: Smith YES, Van Buren YES and Foor YES. The motion passed.

The fiscal officer explained that Park National Bank has Community Credit Cards now that the township can use. The current cards hold a personal liability to the cardholders.

-Eric Smith moved to open new Community Credit Cards for employees, Zoning Inspector Tom Frederick, Road Superintendent Ben Patterson, Road Worker Mike Stickle and Fiscal Officer Carolyn Elder. The credit limit will stay the same at \$2,500.00. The Fiscal Officer shall be authorized to sign for the township to open new accounts and close current accounts. Ray Foor seconded the motion. Roll call: Smith YES, Van Buren YES and Foor YES. The motion passed.

The Fiscal Officer read various pieces of correspondence and passed out Financial Reports for the trustees to review. The trustees reviewed and signed the bank statements. The trustees reviewed and signed the Statement of Pooled Securities as of March 31, 2016.

Being no further business, Chairman Eric Smith adjourned the meeting at 9:44 p.m. Minutes are unofficial until approved by the trustees.

Respectively Submitted,

Carolyn I. Elder
Harrison Township Fiscal Officer