

BOARD OF TRUSTEES OF HARRISON TOWNSHIP
LICKING COUNTY, OHIO
MINUTES OF REGULAR MEETING AUGUST 3, 2020

The Harrison Township Trustees met in regular session on August 3, 2020 at the Township Hall. The Chairman, Eric Smith, called the meeting to order at 6:00 p.m. and he led those present in the Pledge of Allegiance. The Fiscal Officer called the roll, and the following members and guests were present.

Trustee	Eric Smith
Trustee	Mark Van Buren
Trustee	Ray Foor
Fiscal Officer	Carolyn Elder
Zoning Inspector	Valerie Hans
Road Superintendent	Ben Patterson
Guest	Tony Sharp
Guest	Don Phillips

From the floor – Don Phillips

Mr. Phillips reported that he has cleaned up his business on State Route 16. He inquired what else he needs to accomplish to be compliant. The Zoning Inspector stated that Article 15 of the township zoning resolution states that junk yards are not a permitted use. Vehicles are not allowed to park in the road right of way for safety reasons. She pointed out that stored cans of paint are a hazard. Mr. Phillips stated that he has removed the paint cans. The Zoning Inspector listed axles and car parts and stated that they cannot be lying around. Discussion of items that need cleaned up continued.

Zoning Report – Valerie Hans, Zoning Inspector

The July zoning permit and fee total was \$1,862.70.

The Zoning Inspector presented a response from Project Architecture for Matt Walter, J&M Rentals. The buffering is inadequate. Mr. Walter will have to provide a new plan to the Architect before approval is granted.

Trustee Smith inquired how the Zoning Commission approved this with updates. He felt that maybe the item should have been tabled.

Valerie will continue to work with J&M Rentals.

Valerie presented another quote from Bill Ischy for the Wireless Project to beam the internet from the township hall to the road department. Trustees will discuss later. Trustee Van Buren has someone that he wants to check with first concerning the work.

Valerie reported that Ellington Condos were mowed.

Valerie presented the trustees with reports, titled Junk Motor Vehicle Progress and Nuisance Property Progress. Violations were discussed.

Valerie is looking into a fire proof file cabinet for the township.

Valerie is not satisfied with the work and efficiency of the current webmaster. Therefore she presented the trustees with an estimate from Crystal Davis to redesign the township website and preform maintenance throughout the year. Her cost would be \$599.00 for website design, layout, maintenance and management, August through December 2020 and \$599.00 for maintenance and management, January through June 2021. She charges \$100.00 per hour for special work.

7:05 p.m. – Open the “Harrison Township Culvert Replacement Project” Bids

J&J Bridge Company Inc.	
6181 Beecher Road	\$74,776.00
6750 Beecher Road	\$106,348.00

Axis Civil Construction LLC	
6181 Beecher Road	\$69,877.00
6750 Beecher Road	\$87,252.00

TLV Services, Inc.	
6181 Beecher Road	\$50,781.00
6750 Beecher Road	\$76,428.20

BUDS, Inc.	
6181 Beecher Road	\$69,902.10
6750 Beecher Road	\$74,948.00

Note: J&J Bridge Company Inc. was more than 10% over the Licking County Engineers Estimate making their bid ineligible.

-Mark Van Buren moved to award the “Harrison Township Culvert Replacement Project”, 6181 Beecher Road to TLV Services, Inc. for \$50,781.00. Ray Foor seconded the motion. Roll call: Smith YES, Van Buren YES and Foor YES. The motion passed.

-Mark Van Buren moved to award the “Harrison Township Culvert Replacement Project”, 6750 Beecher Road to BUDS, Inc. for \$74,948.00. Eric Smith seconded the motion. Roll call: Smith YES, Van Buren YES and Foor YES. The motion passed.

Zoning Report – Valerie Hans, Zoning Inspector, continued

-Mark Van Buren moved to approve Crystal Davis as the new township webmaster. A purchase order for \$599.00 will be issued to cover website design, layout, maintenance and management, August through December 2020. The motion further states that Philip Vaughn (current webmaster) will be phased out by September 1, 2020. Ray Foor seconded the motion. Roll call: Smith YES, Van Buren YES and Foor YES. The motion passed.

The Zoning Inspector reported that she is working to identify graves in the Sheldon Cemetery. Discussion took place about mowing or preparing the grounds to mow and to hire someone to check for graves.

Road Report – Ben Patterson, Road Superintendent

Ben presented the Engineers plans for the Wesleyan Church Road Culvert replacement project. The trustees reviewed and deemed it a necessity to replace.

-Mark Van Buren moved to adopt Resolution 2020 08 03 01 which states: IN THE MATTER OF DECLARING THE NECESSITY FOR CONSTRUCTION, RECONSTRUCTION, RESURFACING, OR IMPROVEMENT OF the Wesleyan Church Road, Harrison Township Culvert Replacement Project. The motion further states that the project should be completed by November 1, 2020. Ray Foor seconded the motion. Roll call: Smith YES, Van Buren YES and Foor YES. The resolution was adopted.

Everyone thought that the old white Historic Township Hall looked nice after the siding was replaced, the roof painted and the siding painted.

Ben reviewed and discussed residents with road department issues.

Trustee Van Buren reviewed the latest information concerning Scenic View and Faultless Lane.

Street lighting assessments in Outville, Indian Hills and Harrison Meadows were discussed.

- Eric Smith moved to adopt Resolution 2020 08 03 02 which states: The Board of Harrison Township Trustees hereby levies an assessment against each lot in the Outville Lighting District in the amount of \$10.00, to be paid in semiannual installments, which includes the fees authorized to be collected by the Licking County Auditor. Mark Van Buren seconded the motion. Roll call: Smith YES, Van Buren YES and Foor YES. The resolution was adopted.

-Eric Smith moved to adopt Resolution 2020 08 03 03 which states: The Board of Harrison Township Trustees hereby levies an assessment against each lot in the Subdivision of Indian Hills Lighting District in the amount of \$10.00, to be paid in semiannual installments, which includes the fees authorized to be collected by the Licking County Auditor. Mark Van Buren seconded the motion. Roll call: Smith YES, Van Buren YES and Foor YES. The resolution was adopted.

-Eric Smith moved to adopt Resolution 2020 08 03 04 which states: The Board of Harrison Township Trustees hereby levies an assessment against each lot in the Harrison Meadows Subdivision Lighting District in the amount of \$55.00, to be paid in semiannual installments, which includes the fees authorized to be collected by the Licking County Auditor. Mark Van Buren seconded the motion. Roll call: Smith YES, Van Buren YES and Foor YES. The resolution was adopted.

-Ray Foor moved to approve the following:

- 1. Minutes of the July 21, 2020 regular meeting**
- 2. Payment advice # 219-2020 through 245-2020**
- 3. Warrants 17576 through 17595**
- 4. The July Bank Reconciliation**

Eric Smith seconded the motion. Roll call: Smith YES, Van Buren YES and Foor YES. The motion passed.

The Fiscal Officer read various pieces of correspondence and passed out Financial Reports for the trustees to review. The July Bank Reconciliation was signed.

Being no further business, Chairman Eric Smith adjourned the meeting at 8:11 p.m. Minutes are unofficial until approved by the trustees.

Respectively Submitted,

Carolyn I. Elder
Harrison Township Fiscal Officer

The following resolutions are a part of the August 3, 2020 minutes.

RESOLUTION 2020 08 03 01

RESOLUTION 2020 08 03 02

RESOLUTION 2020 08 03 03

RESOLUTION 2020 08 03 04