

BOARD OF TRUSTEES OF HARRISON TOWNSHIP
LICKING COUNTY, OHIO
MINUTES OF REGULAR MEETING JANUARY 3, 2017

The Harrison Township Trustees met in regular session on January 3, 2017 at the Township Hall. The meeting was called to order at 6:00 p.m. by the Chairman, Eric Smith and he led those present in the Pledge of Allegiance. The Fiscal Officer called the roll, and the following members and guests were present. Trustee Mark Van Buren was ABSENT.

Trustee	Eric Smith
Trustee	Ray Foor
Fiscal Officer	Carolyn Elder
Zoning Inspector	Tom Frederick
Road Superintendent	Ben Patterson
Guest	Trevor Place
Guest	Vickie Noble
Guest	Tony Sharp
Guest	Larry Kretzmann, SWLCW&SD
Guest	Aaron Dicks
Guest	Glen Gram, 6353 Gale Road, Pataskala

From the floor – Tony Sharp

Tony reported that the windows have been replaced in the historic Township Hall. He explained that there were four smaller windows that should be replaced. The trustees agreed and Tom Frederick can make the purchase on his township credit card.

From the floor – Glen Gram

Mr. Gram was present along with his son-in-law, Trevor Place. Mr. Gram explained that he is in contract for a property at 4991 Blacks Road which is currently zoned M-1. He is requesting a Conditional Use of the property. He would like to make a family campground with 109 standard size camping sites. He shared his plans and answered questions for the Board.

Zoning Report – Tom Frederick, Zoning Inspector

The December zoning permit and fee total was \$1,425.71.

Tom presented a new Zoning Fee Schedule for 2017 which included a \$250.00 deposit for an Architectural Standards Review.

-Ray Foor moved to approve the new Harrison Township Zoning Fees for 2017. The new fee schedule includes the addition of a \$250.00 deposit for an Architectural Standards Review. The new fees will be effective January 4, 2017 and are follows:

HARRISON TOWNSHIP ZONING FEES 2017

1. ZONING CERTIFICATE	\$35.00 MINIMUM CHARGE
2. RESIDENCE SINGLE FAMILY AND/OR PER UNIT	\$100.00 PLUS \$0.10 PER SQ. FT.
3. CONVERSION TO DWELLING	\$50.00 PER UNIT
4. ADDITION TO ANY STRUCTURE	\$100.00 PLUS \$0.10 PER SQ. FT.
5. COMMERCIAL & MANUFACTURING BUILDING ARCHITECTURAL STANDARDS REVIEW DEPOSIT	\$250.00 PLUS \$0.20 PER SQ. FT. \$250.00 DEPOSIT*
6. GARAGE / ACCESSORY BUILDING	LESS THAN 100 SQ. FT \$10.00, UP TO 576 SQ. FT. \$35.00, OVER 576 SQ. FT. \$50.00 PLUS \$0.10 PER SQ. FT.
7. SWIMMING POOL	\$50.00
8. DECK	\$35.00
9. MOBILE HOME * CONDITIONAL USE* TEMPORARY RESIDENCE OR VISITORS	\$100.00
10. CHANGE IN USE COMMERCIAL & MANUFACTURING	\$100.00
11. REZONING APPLICATION PUD REZONING APPLICATION	\$1,000.00 DEPOSIT*
12. VARIANCE, CONDITIONAL USE OR APPEAL	\$500.00 DEPOSIT*
13. OCCUPANCY PERMIT – RESIDENCE COMMERCIAL OR MANUFACTURING	\$50.00 \$200.00
14. CONSTRUCTION TRAILER	\$150.00
15. SIGNS	\$100.00 PLUS \$0.50 PER SQ. FT. PER SIDE
16. REVISION OR CHANGE OF PERMIT	\$25.00
17. HOME OCCUPATIONS	\$35.00
18. RETURNED CHECKS	\$30.00

* FOR APPLICATIONS FOR ARCHITECTURAL STANDARDS REVIEW, REZONING OR A BOARD OF APPEALS CONDITIONAL USE, VARIANCE OR APPEALS IS THAT THE DEPOSIT IS THE BASE FEE. IF EXPENSES FOR SUCH AN APPLICATION IS MORE THAN THE DEPOSIT THE APPLICANT WILL BE BILLED FOR THE ADDITIONAL EXPENSES OVER THE DEPOSIT AMOUNT.

Adopted: 1/3/2017 Effective: 1/4/2017

Eric Smith seconded the motion. Roll call: Smith YES, Van Buren ABSENT and Foor YES. The motion passed.

Tom will check with the Architect concerning his fees for 2017.

The Board reviewed Licking County Commissioners Resolution 88-218 – Commissioners' Approving The Ellington Village, Section 3, Part 2 Subdivision Ditch Maintenance Petition.

-Eric Smith moved to approve the following:

- 1. Minutes of the December 27, 2016 regular/organizational meeting**
- 2. Payroll & withholding, OTAS warrants 15050 through 15054**
- 3. Payment advice #77-2016 through #81-2016**
- 4. UAN warrants, 15512 through 15518**

Ray Foor seconded the motion. Roll call: Smith YES, Van Buren ABSENT and Foor YES. The motion passed.

Road Department Report – Ben Patterson, Road Superintendent

Ben discussed with the trustees which roads to pave this year.

Ben shared an estimate from Strawser Construction Inc. for Cape Sealing Beecher Road from Outville Road to York Road. This estimate is on an ODOT State Contract. The estimate to Chip Seal and Cap Seal Beecher Road would be \$101,544.80. Cape Seal means the road will be surfaced with chip seal to seal the cracks and then a micro surfacing will be placed on top as a hard wearing course.

An estimate from Shelly for paving is as follows:

Pavement Planning – 1.50" Depth – 7995 SY @ \$2.20/SY = \$17,589.00

Asphalt Concrete Type 1, PG64-22 – 27124 SY @ \$7.85/SY = \$212,923.40

-Eric Smith moved to adopt Resolution 2017 01 03 01 which states: IN THE MATTER OF DECLARING THE NECESSITY FOR CONSTRUCTION, RECONSTRUCTION, RESURFACING, OR IMPROVEMENT OF BEECHER ROAD (OUTVILLE ROAD TO YORK ROAD) IN HARRISON TOWNSHIP – CAPE SEAL PROJECT. Ray Foor seconded the motion. Roll call: Smith YES, Van Buren ABSENT and Foor YES. The resolution was adopted.

-Eric moved to adopt Resolution 2017 01 03 02 which states: IN THE MATTER OF DECLARING THE NECESSITY FOR CONSTRUCTION, RECONSTRUCTION, RESURFACING, OR IMPROVEMENT OF VARIOUS ROADS IN HARRISON TOWNSHIP – 2017 PAVING PROJECT. Ray Foor seconded the motion. Roll call: Smith YES, Van Buren ABSENT and Foor YES. The resolution was adopted.

- Eric moved to adopt Resolution 2017 01 03 03 which states: IN THE MATTER OF DECLARING THE NECESSITY FOR CONSTRUCTION, RECONSTRUCTION, RESURFACING, OR IMPROVEMENT OF VARIOUS ROADS IN HARRISON TOWNSHIP – 2017 STRIPING PROJECT. Ray Foor seconded the motion. Roll call: Smith YES, Van Buren ABSENT and Foor YES. The resolution was adopted.

Ben presented an estimate from Angeletti Overhead Door for a new garage door opener for the road garage for \$785.00 plus additional remotes. Ben will obtain additional estimates.

Discussion was held concerning how much stone material would be needed on the current purchase order with Martin Trucking. All agreed that Purchase order 16-2016 could be reduced to \$20,000.00. The fiscal officer will reduce this purchase order before year end closure.

-Eric Smith moved to approve the following regular purchase orders for 2017:

1. Anthem Blue Cross & Blue Shield OH Group	\$104,000.00
2. Columbia Gas	\$14,000.00
3. HRA	\$60,000.00
4. Conkle's Truck Repair, Inc.	\$10,000.00
5. Co-Alliance LLP	\$15,000.00
6. The Dexter Company	\$5,000.00
7. E.L.M. Concrete Recycling Yard	\$10,000.00
8. Shelly Materials, Inc.	\$5,000.00
9. Osburn Associates, Inc.	\$10,000.00
10. Lecal Equipment, Inc.	\$2,500.00
11. Asphalt Materials, Inc.	\$5,000.00
12. Edwards Sheet Metal Works Inc.	\$10,000.00
13. Jess Howard Electric Company	\$2,000.00
14. MD Solutions Inc.	\$1,500.00
15. Jae's Towing & Recovery	\$10,000.00

Ray Foor seconded the motion. Roll call: Smith YES, Van Buren ABSENT and Foor YES. The motion passed.

-Ray Foor moved to approve a purchase order for \$500.00 to Ischy Technology Solutions, LLC. for computer repair. Eric Smith seconded the motion. Roll call: Smith YES, Van Buren ABSENT and Foor YES. The motion passed.

From the floor – Larry Kretzmann, SWLCW&SD

The district will hold their organizational meeting on January 10, 2017. The district is carrying a 33 million debt load. District happenings were discussed.

The Fiscal Officer read various pieces of correspondence and passed out Financial Reports for the trustees to review.

Being no further business, Chairman Eric Smith adjourned the meeting at 8:00 p.m. Minutes are unofficial until approved by the trustees.

Respectively Submitted,

Carolyn I. Elder
Harrison Township Fiscal Officer

Resolution 2017 01 03 01

Resolution 2017 01 03 02

Resolution 2017 01 03 03 is part of the January 3, 2017 minutes.