

BOARD OF TRUSTEES OF HARRISON TOWNSHIP
LICKING COUNTY, OHIO
MINUTES OF REGULAR MEETING FEBRUARY 3, 2020

The Harrison Township Trustees met in regular session on February 3, 2020 at the Township Hall. The Chairman, Eric Smith, called the meeting to order at 6:00 p.m. and he led those present in the Pledge of Allegiance. The Fiscal Officer called the roll, and the following members and guests were present.

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| Trustee | Eric Smith |
| Trustee | Mark Van Buren |
| Trustee | Ray Foor |
| Fiscal Officer | Carolyn Elder |
| Zoning Inspector | Tom Frederick |
| Road Superintendent | Ben Patterson |
| Guest | Vickie Noble, Zoning Secretary |
| Guest | Tony Sharp |
| Guest | Deputy Collins #81 |
| Guest | Larry Kretzmann, SWLCW&SD |

From the floor – Tony Sharp

Tony reported that there are rotten boards on the old Township Hall (white) that needs replaced and that he will take care of it.

From the floor – Robert Martin

Mr. Martin owns property south of Refugee Road east of York Road. The farm lies in Harrison and Etna Townships and encompasses the south fork of the Licking River. Mr. Martin explained that increased rains over the past two years has created a log jam in the river that is causing water to push out and run across two farm fields on his farm. He is currently applying to the Muskingum Watershed Conservancy District to receive assistance in removing the log jam. Part of the process is obtaining local support for the project. Mr. Martin ask for the trustees signatures in support of this project.

-Ray Foor moved that the Board of Trustees will show support for Robert Martins project to remove the log jam by signing his statement. Mark Van Buren seconded the motion. Roll call: Smith YES, Van Buren YES and Foor YES. The motion passed.

From the floor – Vickie Noble

Vickie reported that she has been working with the webmaster and that the zoning information is up to date.

From the floor – Deputy Collins

Deputy Collins presented the Board with the 2019 Crime Stats for Licking County. He will email the file to the fiscal officer.

-Ray Foor moved to approve the following:

- 1. Minutes of the January 6, 2020 regular/organizational meeting**
- 2. Electronic/EFT payment of bills and payroll, 16-2020 through 55-2020**
- 3. Warrants 17393 through 17413**
- 4. The January Bank Reconciliation**

Mark Van Buren seconded the motion. Roll call: Smith YES, Van Buren YES and Foor YES. The motion passed.

Zoning Report – Tom Frederick, Zoning Inspector

The January zoning permit and fee total was \$2,297.80.

Tom reported that the 1985-1990 Winnebago located at 5513 Beecher Road, Granville has not been moved.

-Mark Van Buren moved to adopt Resolution 2020 02 03 01 which states: Notice of Intention to Remove at 5513 Beecher Road, Granville, Ohio 43023. Ray Foor seconded the motion. Roll call: Smith YES, Van Buren YES and Foor YES. The resolution was adopted.

Tom reported that Mrs. Judy Thomas, 8421 Blacks Road has been notified to remove the junk motor vehicle, 1996-2000 Chevrolet Caviler, and no progress has occurred.

-Ray Foor moved to adopt Resolution 2020 02 03 02 which states: RESOLUTION TO REMOVE JUNK MOTOR VEHICLE, OHIO REVISED CODE SECTION 505.871. Mark Van Buren seconded the motion. Roll call: Smith YES, Van Buren YES and Foor YES. The resolution was adopted.

Tom is working with Crispin's concerning a contract to remove junk motor vehicles.

Tom presented an estimate from RA Long Painting to paint the Historical Depot.

Option #1 – Pressure wash, repair and paint \$4,970.00

Option #2 – Paint \$1,975.00

Tom will obtain additional estimates.

Tom informed the trustees that Alpha Link is available for website services if needed.

Road Report – Ben Patterson, Road Superintendent

-Eric Smith moved for Harrison Township, Licking County, Ohio to receive sealed bids for a contract to supply the specified stone material for use in the maintenance of Harrison Township roads. The contract period shall be from April 1, 2020, through March 31, 2021.

Stone prices need to be submitted for those materials specifically identified in the Township's bid document. Stone should be priced by the ton delivered to the Harrison Township Complex, 6750 Outville Road, Pataskala, Ohio 43062; and, also, priced by the ton for pick up by the Township. Bidding and contract documents may be examined and obtained at the Harrison Township Complex, 6750 Outville Road, Pataskala, Ohio 43062; or by calling Ben Patterson at 740-927-8280 or 740-404-8420. Bids should be sealed in an envelope and marked, "Stone Material Bid" on the outside. Bids will be received by the Harrison Township Trustees at 3886 Outville Road, Granville, Ohio 43023, until March 2, 2020 at 4:00 p.m. Bids will be publicly opened at 7:00 p.m. during the Harrison Township Trustees monthly meeting on March 2, 2020. Ray Foor seconded the motion. Roll call: Smith YES, Van Buren YES and Foor YES. The motion passed.

Ben presented an estimate to clear trees from the Sheldon Cemetery.

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| Clear Cut | Cut trees | \$3,600.00 | Grind stumps | \$500.00 |
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The trustees discussed and decided that more trees need cut.

-Eric Smith moved to approve \$8,500.00 to cut trees and grind stumps in the Sheldon Cemetery. The funds over the estimate will cover additional clearing on the west side of the property. Ray Foor seconded the motion. Roll call: Smith YES, Van Buren YES and Foor YES. The motion passed.

-Mark Van Buren moved to approve up to \$300.00 to cover damage to Jim Tuggle's lawn mower caused from a tree falling on it from the Sheldon Cemetery. The Road Superintendent will work with Mr. Tuggle on a settlement. Eric Smith seconded the motion. Roll call: Smith YES, Van Buren YES and Foor YES. The motion passed.

Ben informed the trustees that Faultless Lane is not a township road. He went on to explain that a petition for establishing road maintenance would need to be filed with the Licking County Commissioners to become the townships responsibility.

-Mark Van Buren moved to sign the petition for establishing road maintenance for Faultless Lane. Eric Smith seconded the motion. Roll call: Smith YES, Van Buren YES and Foor YES. The motion passed.

Discussion arose before the petition was signed. The trustees felt that they should leave it as private property and revisit the topic at a later time if needed.

-Mark Van Buren moved to void the prior motion and NOT sign the petition for establishing road maintenance for Faultless Lane. Eric Smith seconded the motion. Roll call: Smith YES, Van Buren YES and Foor YES. The motion passed. The petition was not signed.

-Eric Smith moved to request Engineering Assistance from the Licking County Engineer for the following:

- 1. Culvert, Beecher Road, .67 miles east of York Road**
- 2. Culvert, Beecher Road, 430' east of York Road**
- 3. Culvert, Wesleyan Church Road, .27 miles east of Watkins Road**
- 4. Culvert, Gale Road, .25 North of Williamson Road SW**

Ray Foor seconded the motion. Roll call: Smith YES, Van Buren YES and Foor YES. The motion passed.

Ben presented estimates for electric repair in the Road Department Shop as follows:

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| Gutridge Electric | \$1,360.00 |
| Legend Electric | \$2,565.80 |

-Mark Van Buren moved to approve \$2,000.00 for electrical repairs in the Road Department Shop from Gutridge Electric, Inc. Ray Foor seconded the motion. Roll call: Smith YES, Van Buren YES and Foor YES. The motion passed.

Ben presented estimates for a new trailer for the Road Department from the following:

- 1. Bowman Automotive \$1,754.50**
- 2. Rocks Trailer Sales, Inc. \$1,781.49**

-Ray Foor moved to approve purchasing a Big Tex Utility Trailer for the Road Department from Bowman Automotive for \$1,754.50. Mark Van Buren seconded the motion. Roll call: Smith YES, Van Buren YES and Foor YES. The motion passed.

From the floor – Larry Kretzmann, SWLCW&SD

Mr. Kretzmann updated the trustees on activities of the district.

Arron L. Hollis was in attendance and the trustees were ready to interview him for a position with the road department.

-Eric Smith moved to go into Executive Session at 7:33 p.m. under RC 121.22(G), for the purpose of appointment, employment, dismissal, discipline, promotion, demotion, compensation or the investigation of charge against a public employee or official, etc. Ray Foor second the motion. Roll call: Smith YES, Van Buren YES and Foor YES. The motion passed.

-Eric Smith moved to return to Regular Session from Executive Session at 7:57 p.m. Ray Foor second the motion. Roll call: Smith YES, Van Buren YES and Foor YES. The motion passed.

-Mark Van Buren moved to hire Arron L. Hollis as a part time on call Road Department employee. Pay per hour will be \$17.00 per hour. Not eligible for holiday pay. Ray Foor second the motion. Roll call: Smith YES, Van Buren YES and Foor YES. The motion passed.

The trustees reviewed the drivers' abstracts.

The fiscal officer reviewed permanent appropriations for 2020.

-Eric Smith moved to adopt Resolution 2020 02 03 03 which states: HARRISON TOWNSHIP TOWNSHIP ANNUAL PERMANENT APPROPRIATION RESOLUTION Rev. Code, Sec. 5705.38. Mark Van Buren seconded the motion. Roll call: Smith YES, Van Buren YES and Foor YES. The resolution was adopted.

The Fiscal Officer read various pieces of correspondence and passed out Financial Reports for the trustees to review. The January bank reconciliation was signed. The fiscal officer presented the 2019 Annual Financial Reports to the trustees.

Being no further business, Chairman Eric Smith adjourned the meeting at 8:14 p.m. Minutes are unofficial until approved by the trustees.

Respectively Submitted,

Carolyn I. Elder
Harrison Township Fiscal Officer

The following Resolutions are a part of the February 3, 2020 minutes.
Resolution 2020 02 03 01
Resolution 2020 02 03 02
Resolution 2020 02 03 03