

BOARD OF TRUSTEES OF HARRISON TOWNSHIP  
LICKING COUNTY, OHIO  
MINUTES OF REGULAR MEETING DECEMBER 4, 2017

The Harrison Township Trustees met in regular session on December 4, 2017 at the Township Hall. The meeting was called to order at 6:00 p.m. by the Chairman, Eric Smith and he led those present in the Pledge of Allegiance. The Fiscal Officer called the roll, and the following members and guests were present.

Trustee	Eric Smith
Trustee	Mark Van Buren
Trustee	Ray Foor
Fiscal Officer	Carolyn Elder
Zoning Inspector	Tom Frederick
Road Superintendent	Ben Patterson
Guest	Jim Hannahs
Guest	Brandon Menninger
Guest	Laura Strickland
Guest	Jarrold Mahaffey, 8243 Blacks Road SW
Guest	Larry Kretzmann, SWLCW&SD
Guest	Vickie & Jennifer Noble

From the floor – Laura Strickland

Ms. Strickland attended the meeting to ask permission for Weight Watchers to meet every Tuesday from 5:00 p.m. – 7:00 p.m. at the Township Hall. There would be 40 to 50 people in attendance. The township’s reservation policy states that the meeting room at the Township Hall is to be used by non-profit groups only.

From the floor – Jim Hannahs

Mr. Hannahs inquired about the recycling bins at the township complex. He stated that the bins need to be emptied more often. The county will make an extra trip to empty if needed and Tom will check with the Columbus Dispatch concerning their recycling bin.

**-Ray Foor moved to approve the following:**

- 1. The minutes of the November 6, 2017 regular meeting**
- 2. Approve payment advice 196-2017 through 199-2017**
- 3. Approve bills and payroll, warrants 15991 through 16030**

**Mark Van Buren seconded the motion. Roll call: Smith YES, Van Buren YES and Foor YES. The motion passed.**

Zoning Report – Tom Frederick, Zoning Inspector

The November zoning permit and fee total was \$388.80.

Tom presented Cemetery Plot Deed, Lot B Section 135 for Gregory A. Williams to be signed by

the Board and notarized by the Fiscal Officer.

Tom reported that Dale Morris is making progress complying with the violation letter for Junk Motor Vehicles.

Tom reported that he signed off on a notice of application for a re-plat to be considered by the Licking County Planning Commission. The property located on Ponder Place is currently owned by Kenneth and Janice Roslan.

Tom reported that the Licking County Planning Commission conditionally approved Application #2017-048-V for Jeremy Nestor, parcel #025-068958-01.000 for driveway spacing.

Road Report – Ben Patterson, Road Superintendent

Ben reported that Leo Conkel has prepared the bid packet for the Harrison Township Sanitary Sewer Service Improvement Project. Details were discussed and the estimate from Mr. Conkel stated that the project should bid under \$50,000.00. The County Prosecutor is reviewing the bid packet.

**-Mark Van Buren moved to approve reducing the weight load limits in Harrison Township on the following roads from January 1st to April 15th, 2018:**

<b>Almahust Road</b>	<b>East off York Road</b>
<b>Amanda Drive</b>	<b>South off St. Rt. 16</b>
<b>Ashcraft Drive</b>	<b>South of St. Rt. 16</b>
<b>Beaver Run Road</b>	<b>Outville Road to Gale Road</b>
<b>Beaver Run Road</b>	<b>Outville Road to York Road</b>
<b>Beecher Road</b>	<b>Outville Road to York Road</b>
<b>Beecher Road</b>	<b>York Road to Watkins Road</b>
<b>Brandon Drive</b>	<b>Outville Road to Beecher Road</b>
<b>Carryback Drive</b>	<b>York Road to Watkins Road N. of St. Rt. 16</b>
<b>Cherokee Trail</b>	<b>South off St. Rt. 16 E. of Outville Road</b>
<b>Citation Drive</b>	<b>West off Watkins Road N. of St. Rt. 16</b>
<b>Creek Road</b>	<b>West off Watkins Road to Pataskala Corp.</b>
<b>Ellington Blvd.</b>	<b>North off St. Rt. 16</b>
<b>Gale Road</b>	<b>Blacks Road to St. Rt. 16</b>
<b>Harvest Ridge Avenue</b>	<b>East off York Road</b>
<b>Millstone Circle</b>	<b>West of Outville Road</b>
<b>Highview Blvd. S. 2-Lane</b>	<b>East off St. Rt. 310</b>
<b>Hollow Road</b>	<b>York Road W. to Watkins Road S.</b>
<b>Hollow Road</b>	<b>Watkins Road W. to St. Rt. 310</b>
<b>Joshua Lane</b>	<b>St. Rt. 16 to Amanda</b>
<b>Kelly Marie Drive</b>	<b>West off Outville Road to Brandon Drive</b>
<b>Lexington Woods Drive</b>	<b>West off Outville Road S. of St. Rt. 16</b>
<b>Middleground Road</b>	<b>W. off Watkins Road &amp; S. off Riva Ridge</b>
<b>Needles Drive</b>	<b>Watkins Road to Twenty Grand</b>
<b>Nichole Court</b>	<b>South off Blacks Road</b>
<b>Palmer Road</b>	<b>East off St. Rt. 158 to Union Township Line</b>

Refugee Road  
Refugee Road  
Refugee Road  
Smoke Road  
Watkins Road  
Wesleyan Church Road  
Wesleyan Church Road  
York Gate Drive  
Zackary Drive

Gale Road to Outville Road  
Outville Road to York Road  
Watkins Road to Smoke Road  
Refugee Road to Creek Road  
Hollow Road to Wesleyan Church Road  
St. Albans Line to Watkins Road S.  
Watkins Road S. to St. Rt. 310  
West of York Road  
South of St. Rt. 16

**Ray Foor seconded the motion. Roll call: Smith YES, Van Buren YES and Foor YES. The motion passed.**

Discussion took place concerning cutting trees in the road right of way. Ben felt that the Board should wait until the first of the year to hire someone. He did not think that the work could be completed in December with winter weather coming on. Ben thought that one more round of cutting trees in the road right of way would have the township roads under control. Ben will obtain an estimate from Tree King to review later.

Ben reviewed details of a culvert north of Refugee Road on Smoke Road. The culvert is large and deep, Ben would like to have this project bid out.

**-Mark Van Buren moved to adopt Resolution 2017 12 04 01 which states: IN THE MATTER OF DECLARING THE NECESSITY FOR CONSTRUCTION, RECONSTRUCTION, RESURFACING, OR IMPROVEMENT OF SMOKE ROAD CULVERT REPLACEMENT. The motion further states that the Board is requesting engineering for this project from the Licking County Engineer. Ray Foor seconded the motion. Roll call: Smith YES, Van Buren YES and Foor YES. The resolution was adopted.**

Ben reported that the Licking County Engineer stated that the drainage issues on Ashcraft Drive would have to be solved by a ditch petition. The Engineer will meet with Ben on December 5<sup>th</sup> at 9:00 a.m.

7:00 p.m. – The regular meeting of the Board of Trustees of Harrison Township was stopped to hold the Public Hearing for the Harrison Meadows Light Petition.

7:15 p.m. – The regular meeting of the Board of Trustees of Harrison Township is now back in session.

Road Report – continued by Ben Patterson

Ben reviewed issues that have arisen when trying to flush culverts. The township needs to use a water meter and be granted permission to use the fire hydrant.

From the floor – Larry Kretzmann, SWLCW&SD

Mr. Kretzmann reviewed ongoing projects for the district. He stated that the 2018 budget will have an extra 3% increase and that revenue will have a 1% or 2% increase. The new water plant is on track to finish by the end of 2018.

Trustee Van Buren reported that the West Licking Fire Board spent 1.5 million on the Arc Building. They rebid the dirt work for the station on Morse Road. RJ Construction will build the station which will have two bays with sleeping quarters.

**-Mark Van Buren moved to appoint Anthony Sharp to a five year term (starting Jan. 1, 2018) on the Harrison Township Zoning Commission. Ray Foor seconded the motion. Roll call: Smith YES, Van Buren YES and Foor YES. The motion passed.**

**-Eric Smith moved to approve revising the revenue account status for the following accounts:**

General Fund Acct Code 1000-199-0000	Other - Local Taxes	\$1,100.00
General Fund Acct Code 1000-302-0000	Fees	\$15,000.00
General Fund Acct Code 1000-701-0000	Interest	\$17,000.00
General Fund TOTAL INCREASE		\$33,100.00

Road & Bridge Fund Acct Code 2031-892-0000	Other	\$38,770.00
Road & Bridge Fund TOTAL INCREASE		\$38,770.00

Cemetery Fund Acct Code 2041-299-0000	Other	\$2,000.00
Cemetery Fund Acct Code 2041-302-0000	Fees	\$750.00
Cemetery Fund TOTAL INCREASE		\$2,750.00

**Ray Foor seconded the motion. No appropriations were changed. Roll call: Smith YES, Van Buren YES and Foor YES. The motion passed.**

The fiscal officer presented a letter from the Department of Commerce stating that all alcoholic beverage permits will expire on February 1, 2018. No trustees had an objection with the renewal of all permits.

The Ohio Township Association Winter Conference is January 31 through February 3, 2018.

Carolyn Elder, Mark Van Buren and Ray Foor will attend the conference.

The fiscal officer received a letter from the Ohio History Connection stating that the Outville Hay & Grain Company Building is being considered by the Ohio Historic Site Preservation Advisory Board for nomination to the National Register of Historic Places.

Health Insurance renewal was discussed.

**-Eric Smith moved to renew Harrison Township's Health Insurance Policy with Anthem with an annual cost of \$109,773.00. This policy has a \$5,000/\$10,000 deductible which will be covered by the township with a HRA account. Ray Foor seconded the motion. Roll call: Smith YES, Van Buren YES and Foor YES. The motion passed.**

From the floor – Jennifer Noble

Jennifer stated that the Outville Christmas Parade is on Saturday, December 9<sup>th</sup> starting at 3:00 p.m. with lineup at 1:30 p.m. The Grand Marshall will be the Outville Presbyterian Church.

**-Mark Van Buren moved to go into Executive Session at 9:00 p.m. for the purpose of appointment, employment, dismissal, discipline, promotion, demotion, compensation or the investigation of charges against a public employee or official, etc. Ray Foor seconded the motion. Roll call: Smith YES, Van Buren YES and Foor YES. The motion passed.**

**-Mark Van Buren moved to return to Regular Session from Executive Session at 9:47 p.m. Ray Foor seconded the motion. Roll call: Smith YES, Van Buren YES and Foor YES. The motion passed.**

The Fiscal Officer read various pieces of correspondence and passed out Financial Reports for the trustees to review. The trustees reviewed and signed the December bank statements. The Statement of Pooled Securities as of October 31, 2017 was reviewed.

Being no further business, Chairman Eric Smith adjourned the meeting at 9:53 p.m. Minutes are unofficial until approved by the trustees.

Respectively Submitted,

Carolyn I. Elder  
Harrison Township Fiscal Officer

Resolution 2017 12 04 01 is part of the December 4, 2017 minutes.