

BOARD OF TRUSTEES OF HARRISON TOWNSHIP
LICKING COUNTY, OHIO
MINUTES OF REGULAR MEETING DECEMBER 30, 2019

The Harrison Township Trustees met in regular session on December 30, 2019 at the Township Hall. The Chairman, Eric Smith, called the meeting to order at 9:30 a.m. and he led those present in the Pledge of Allegiance. The Fiscal Officer called the roll, and the following members and guests were present.

Trustee	Eric Smith
Trustee	Mark Van Buren
Trustee	Ray Foor
Fiscal Officer	Carolyn Elder
Zoning Inspector	Tom Frederick
Road Superintendent	Ben Patterson
Guest	Tony Sharp
Guest	Vickie Noble, Zoning Secretary

-Ray Foor moved to approve the following:

- 1. Minutes of the December 2, 2019 regular meeting**
- 2. Payroll and bills, warrants 17358 through 17377**
- 3. Payment advice 95-2019 through 103-2019**
- 4. Payment advice 1-2020 through 4-2020**

Mark Van Buren seconded the motion. Roll call: Smith YES, Van Buren YES and Foor YES. The motion passed.

Zoning Report – Tom Frederick, Zoning Inspector

Tom reported that the property at 5513 Beecher Road, Greg & Louise Adams is in the process of removing the junk motor vehicles that are in violation. Several have been removed and the driving camper is still on the property. This property will be reviewed at the January 6th meeting. The township’s legal counsel is working on the contracts for the towing company and the salvage yard.

The property on Hillgail will be reviewed at the January 6th meeting for junk motor vehicle violations.

-Mark Van Buren moved to close PO 38-2019 to the Licking County Soil Water District for a MS4 Partner Fee. Eric Smith seconded the motion. Discussion: There is a lack of information and the funds are not needed at this time. Roll call: Smith YES, Van Buren YES and Foor YES. The motion passed.

Tom reported that he received an email from Jeff Monebrake, Realtor. They are ready to get started on the Hardwoods and Citation Drive project. The trustees reviewed that a permit must be obtained from the Road Department as well as provide their deposit.

Road Report – Ben Patterson, Road Superintendent

Ben presented the Annual Township Inventory.

-Eric Smith moved to approve the Annual Township Inventory. Mark Van Buren seconded the motion. It will be filed with the Fiscal Officer. Roll call: Smith YES, Van Buren YES and Foor YES. The motion passed.

Ben presented the Annual Culvert Report. He reviewed the culverts with a poor rating. There is two on Beaver Run Road between York and Outville and one on Wesleyan Church Road near the old Cooper Farm.

Ben shared a resume from Arron Hollis showing interest in snow plowing. Ben will interview him before the next meeting.

The Road Department's open purchase orders were reviewed.

-Eric Smith moved to approve the following:

- 1. Reduce the Martin Trucking, stone material contract purchase order. Current balance is \$36,344.17. Reduce to \$20,000.00 on Road & Bridge Fund.**
- 2. Close purchase order 52-2019 to Paul Brown Concrete, contractor could not complete work, will bid out again in the spring.**
- 3. Close purchase order 50-2019 to The Shelly Company for striping of Beaver Run Road (part of the 2019 Resurfacing Project). Work cancelled due to weather and will not be completed.**

Ray Foor seconded the motion. Roll call: Smith YES, Van Buren YES and Foor YES. The motion passed.

Chairman Smith read the Statement of Indemnity that will be used when the SWLCW&SD applies for a permit. Trustee Van Buren would like for Ben to consult with the Prosecutor if the township should have all applicants sign a statement of indemnity.

Chairman Smith submitted the fourth quarter Credit Card Compliance Report.

From the floor – Vickie Noble

Vickie thanked the Road Department for their help with the Outville Christmas Parade.

Trustee Van Buren stated that Scenic View will hold a public hearing on January 2nd. Concerns have been raised about connecting to township roads. Trustee Van Buren responded that roads are public.

Trustee Van Buren stated the Water & Sewer District will hold its organizational meeting on January 9th and that he will attend.

Trustee Van Buren reported on activities of the West Licking Fire District.

Trustee Smith stated that the Historical Depot needs to be painted this year and will work to obtain estimates.

Fiscal Officer Report

The Fiscal Officer reported that the Licking County Prosecutor has reviewed the township's health insurance Resolution 2015 12 29 01 and it is up to date for 2020.

-Mark Van Buren moved to approve spending township funds for health insurance following Resolution 2015 12 29 01. Eric Smith seconded the motion. Roll call: Smith YES, Van Buren YES and Foor YES. The motion passed.

-Eric Smith moved to approve January 1, 2020, New Year's Day, as a township holiday. Ray Foor seconded the motion. Roll call: Smith YES, Van Buren YES and Foor YES. The motion passed.

-Mark Van Buren moved to approve the fiscal officer transferring funds into the HRA account to start 2020 with a balance of \$87,750.00. Ray Foor seconded the motion. Roll call: Smith YES, Van Buren YES and Foor YES. The motion passed.

The Fiscal Officer reviewed Temporary Appropriations for 2020.

-Mark Van Buren moved to approve Resolution 2019 12 30 01 which states: 2020 TOWNSHIP ANNUAL TEMPORARY APPROPRIATION RESOLUTION. Ray Foor seconded the motion. Roll call: Smith YES, Van Buren YES and Foor YES. The resolution was adopted.

-Eric Smith moved to approve blankets, super blankets and purchase orders with amounts listed, issued January 1, 2020 and expires December 31, 2020.

Regular Blanket and Super Blanket purchase order numbers 1-2020 through 37-2020, issued January 1, 2020 and expires December 31, 2020, maximum limit \$15,000.00.

The motion further approves the following regular purchase orders:

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| 1. Columbia Gas | \$12,000.00 |
| 2. HRA | \$87,750.00 |
| 3. Conkle's Truck Repair, Inc. | \$5,000.00 |
| 4. Co-Alliance LLP | \$17,000.00 |
| 5. The Dexter Company | \$5,000.00 |
| 6. ELM Concrete Recycling Yard | \$10,000.00 |
| 7. Osburn Associates, Inc. | \$10,000.00 |
| 8. Asphalt Materials Inc. | \$15,000.00 |
| 9. Edwards Sheet Metal Works Inc. | \$10,000.00 |
| 10. Jess Howard Electric Company | \$2,000.00 |
| 11. Jae's Towing & Recovery | \$10,000.00 |

12. Ischy Technology Solutions, LLC	\$5,000.00
13. McDonald Auto & Truck Repair	\$15,000.00
14. Project Architecture LTD	\$5,000.00
15. Lucas Truck Sales, Inc.	\$5,000.00
16. Licking County Auditor	\$45,000.00
17. Tree King	\$5,000.00
18. Medical Mutual of Ohio	\$165,000.00
19. Koenig Equipment	\$5,000.00
20. Wilson, Phillips & Agin	\$5,000.00
21. MD Solutions	\$10,000.00

Eric Smith seconded the motion. Roll call: Smith YES, Van Buren YES and Foor YES. The motion passed.

From the floor – Vickie Noble, Zoning Secretary
 Vickie presented the trustees with a list of everything that she does as Zoning Secretary. Compensation will be discussed at the January 6th meeting.

The Fiscal Officer read various pieces of correspondence and passed out Financial Reports for the trustees to review.

Being no further business, Chairman Eric Smith adjourned the meeting at 12:05 p.m. Minutes are unofficial until approved by the trustees.

Respectively Submitted,

Carolyn I. Elder
 Harrison Township Fiscal Officer

Resolution 2019 12 30 01 is a part of the December 30, 2019 minutes.