

BOARD OF TRUSTEES OF HARRISON TOWNSHIP  
LICKING COUNTY, OHIO  
MINUTES OF REGULAR MEETING DECEMBER 2, 2019

The Harrison Township Trustees met in regular session on December 2, 2019 at the Township Hall. The Chairman, Eric Smith, called the meeting to order at 6:00 p.m. and he led those present in the Pledge of Allegiance. The Fiscal Officer called the roll, and the following members and guests were present.

Trustee	Eric Smith
Trustee	Mark Van Buren
Trustee	Ray Foor
Fiscal Officer	Carolyn Elder
Zoning Inspector	Tom Frederick
Road Superintendent	Ben Patterson
Guest	Tony Sharp
Guest	Victoria Patterson
Guest	Vickie Noble, Zoning Secretary
Guest	Jim Organ
Guest	Joe Skaggs
Guest	Mark J. Schaff, 7461 National Road, Etna
Guest	Larry Kretzmann, SWLCW&SD
Guest	R. Bissett, 7384 Broad Street SW
Guest	D. Moore, 35 Gristmill Court
Guest	Sarah Weals
Guest	Jim Hannahs
Guest	Gerald Saffo
Guest	Stephen Clegg

From the floor – Jim Organ, One Source Advisors

Mr. Organ reviewed the options for renewing the township’s health insurance for 2020.

MMO Renewal           \$147,405.36

Anthem PPO           \$184,643.16

UHC PPO               \$143,424.12 (less coverage with a change in pharmacy formulary)

Mr. Organ recommended renewing with MMO and starting a Benistar Medicare Supplement policy once employees qualify throughout the year.

**-Mark Van Buren moved to renew the township’s health insurance with Medical Mutual of Ohio with an estimated cost of \$147,405.36 for 2020. Eric Smith seconded the motion. Roll call: Smith YES, Van Buren YES and Foor YES. The motion passed.**

**-Mark Van Buren moved to approve the following:**

- 1. The minutes of the November 4, 2019 regular meeting**

2. **The minutes of the November 4, 2019 Public Hearing**
3. **Payment advice 90-2019, 92-2019, 93-2019 & 94-2019**
4. **Payroll and bills, warrants 17302 through 17357**
5. **The November Bank Reconciliation**

**Ray Foor seconded the motion. Roll call: Smith YES, Van Buren YES and Foor YES. The motion passed.**

From the floor – Mark Schaff

Mr. Schaff stated that he lived in Etna Township. He attended the meeting to express his criticism of decisions made by Harrison Township’s representative to the SWLCW&SD Board, Larry Kretzmann. His first point was criticism of the scheduling of the districts meetings. Meetings are held during business hours. He feels there should be evening meetings and weekend meetings. His second point was criticism that the Boards spending on legal costs is high and extensive. He feels that an Attorney attends all meetings at a cost of \$150-\$300 per hour and should only attend meetings when needed. He stated that Larry Kretzmann authorized outside legal counsel at \$500-\$600 per hour and that it is excessive and reckless. Mr. Schaff expressed his support of John Carlisle being appointed as the General Manager of the District. He wanted the Harrison Township Board of Trustees to direct Larry Kretzmann to be more conservative.

Trustee Foor ask Mr. Schaff if he was going to attend Pataskala’s meeting with these concerns. Mr. Schaff responded yes. Trustees Foor and Van Buren both agree that there should be at least one meeting a month in the evening. Trustee Smith stated that he hoped Mr. Schaff would take his concerns to the SWLCW&SD Board meeting. Trustee Smith stated that he believes in a quorum and does not want to influence the township’s representative.

From the floor – Larry Kretzmann, SWLCW&SD Report

Mr. Kretzmann reported that the thirteen million dollar water plant came in under budget. He stated that he represents Harrison Township with one vote and that the district has been on course.

Mr. Mark Schaff interjected that expensive special counsel is not necessary.

Trustee Van Buren stated that he hopes that legal counsel costing \$500 per hour is not being used because the bill can add up quickly.

Mr. Larry Kretzmann stated that the district is under budget on expenses and has exceeded \$500,000 a year on tap fees. Mr. Kretzmann said that the organizational meeting will be in January and that the next meeting is Tuesday, December 10<sup>th</sup> at 3:00 p.m.

Road Report – Ben Patterson, Road Superintendent

**-Eric Smith moved to approve reducing the weight load limits in Harrison Township on the following roads from January 1<sup>st</sup> to April 15<sup>th</sup>, 2020:**

<b>Almahust Road</b>	<b>East off York Road</b>
<b>Amanda Drive</b>	<b>South off St. Rt. 16</b>
<b>Ashcraft Drive</b>	<b>South of St. Rt. 16</b>

<b>Beaver Run Road</b>	<b>Outville Road to Gale Road</b>
<b>Beaver Run Road</b>	<b>Outville Road to York Road</b>
<b>Beecher Road</b>	<b>Outville Road to York Road</b>
<b>Beecher Road</b>	<b>York Road to Watkins Road</b>
<b>Brandon Drive</b>	<b>Outville Road to Beecher Road</b>
<b>Carryback Drive</b>	<b>York Road to Watkins Road N. of St. Rt. 16</b>
<b>Cherokee Trail</b>	<b>South off St. Rt. 16 E. of Outville Road</b>
<b>Citation Drive</b>	<b>West off Watkins Road N. of St. Rt. 16</b>
<b>Creek Road</b>	<b>West off Watkins Road to Pataskala Corp.</b>
<b>Ellington Blvd.</b>	<b>North off St. Rt. 16</b>
<b>Gale Road</b>	<b>Blacks Road to Deeds Road</b>
<b>Gale Road</b>	<b>Deeds to St. Rt. 16</b>
<b>Gale Road</b>	<b>At Granview</b>
<b>Harvest Ridge Avenue</b>	<b>East off York Road</b>
<b>Millstone Circle</b>	<b>West of Outville Road</b>
<b>Highview Blvd. S. 2-Lane</b>	<b>East off St. Rt. 310</b>
<b>Hollow Road</b>	<b>York Road W. to Watkins Road S.</b>
<b>Hollow Road</b>	<b>Watkins Road W. to St. Rt. 310</b>
<b>Jefferson Ridge Drive</b>	<b>Watkins Road to Beecher</b>
<b>Joshua Lane</b>	<b>St. Rt. 16 to Amanda</b>
<b>Kelly Marie Drive</b>	<b>West off Outville Road to Brandon Drive</b>
<b>Lexington Woods Drive</b>	<b>West off Outville Road S. of St. Rt. 16</b>
<b>Middleground Road</b>	<b>W. off Watkins Road &amp; S. off Riva Ridge</b>
<b>Needles Drive</b>	<b>Watkins Road to Twenty Grand</b>
<b>Nichole Court</b>	<b>South off Blacks Road</b>
<b>Palmer Road</b>	<b>East off St. Rt. 158 to Union Township Line</b>
<b>Refugee Road</b>	<b>Gale Road to Outville Road</b>
<b>Refugee Road</b>	<b>Outville Road to York Road</b>
<b>Refugee Road</b>	<b>Watkins Road to Smoke Road</b>
<b>Smoke Road</b>	<b>Refugee Road to Creek Road</b>
<b>Watkins Road</b>	<b>Hollow Road to Wesleyan Church Road</b>
<b>Wesleyan Church Road</b>	<b>St. Albans Line to Watkins Road S.</b>
<b>Wesleyan Church Road</b>	<b>Watkins Road S. to St. Rt. 310</b>
<b>York Gate Drive</b>	<b>West of York Road</b>
<b>Zackary Drive</b>	<b>South of St. Rt. 16</b>

**Mark Van Buren seconded the motion. Roll call: Smith YES, Van Buren YES and Foor YES.  
The motion passed.**

Ben reported that The Shelly Company may not be able to complete the striping. This was part of the 2019 Resurfacing Project.

Ben reviewed purchases that he would like to make for the road department in 2020. New truck to replace the 2010 International, maintenance on the backhoe and purchase a new berm box. The trustees instructed Ben to replace the intake sensor on the backhoe.

Ben stated that he is working with the Licking County Prosecutor's Officer concerning what the township needs for the Refugee Road sewer line project. Trustee Van Buren instructed Ben to video tape the ditch before the project starts.

Candidates for positions on the Zoning Commission and the Board of Zoning Appeals were in attendance to be interviewed.

**-Mark Van Buren moved to go into Executive Session at 7:04 p.m. for the purpose of appointment, employment, dismissal, discipline, promotion, demotion, compensation or the investigation of charges against a public employee or official, etc. Ray Foor seconded the motion. Roll call: Smith YES, Van Buren YES and Foor YES. The motion passed.**

**-Eric Smith moved to return to Regular Session from Executive Session at 8:19 p.m. Mark Van Buren seconded the motion. Roll call: Smith YES, Van Buren YES and Foor YES. The motion passed.**

**-Mark Van Buren moved to appoint the following positions:**

**Harrison Township Board of Zoning Appeals**

**Appoint John McGowan as a full member with a five year term, January 1, 2020 – December 31, 2024.**

**Appoint Rachael Mattis Bissett as first alternate with a five year term, January 1, 2020 – December 31, 2024.**

**Appoint Gerald Saffo as second alternate with a two year term, January 1, 2020 – December 31, 2021.**

**Both alternate members of the BZA will be paid only when they are a voting member.**

**Harrison Township Zoning Commission**

**Appoint Christine Johnson as a full member with a five year term, January 1, 2020 – December 31, 2024.**

**Appoint Brad Sager as an alternate member with a five year term, January 1, 2020 – December 31, 2024. ZC alternate member is paid for each meeting attended.**

**Ray Foor seconded the motion. Roll call: Smith YES, Van Buren YES and Foor YES. The motion passed.**

Zoning Report – Tom Frederick, Zoning Inspector

The November permit and fee total was \$2,392.16.

Tom reported that Ohio Steel is not willing to accept junk motor vehicles from the township. Tom will check with Crispin Auto Wrecking and the trustees will discuss at the next meeting following ORC 505.85.

Tom Frederick presented the trustees with a letter stating he will be the Zoning Inspector through October 2020.

Trustee Van Buren presented a report on the West Licking Fire District  
The fiscal officer presented an Agreement Deposit of Public Funds with Park National Bank.

**-Mark Van Buren moved to sign the Agreement Deposit of Public Funds with Park National Bank. It states that the township will do business with PNB for the next two years. Eric Smith seconded the motion. Roll call: Smith YES, Van Buren YES and Foor YES. The motion passed.**

**-Ray Foor moved to approve paying the Licking County Township Association dues of \$310.00, \$65.00 each for elected officials (members) and \$50.00 for associate member, Tom Frederick, Zoning Inspector. Mark Van Buren seconded the motion. Roll call: Smith YES, Van Buren YES and Foor YES. The motion passed.**

The fiscal officer passed out required handouts from Medical Mutual of Ohio.

The fiscal officer reported that the 2 mill Road & Bridge Levy will expire in 2020. The fiscal officer received the Certificate of Result of Election on Tax Levy in Excess of the Ten Mill Limitation. The one mill Road & Bridge Levy that was on the November ballot passed.

The township has received a notice from the Department of Commerce stating that all permits to sell alcoholic beverages in Harrison Township will expire on February 1, 2020. The trustees have no objections.

The Licking County Engineer, Jared Knerr is holding the Licking County Township Trustees Annual Meeting on December 13<sup>th</sup> from 8:00 – 10:00 a.m. at the Licking County Historic Jail.

The fiscal officer reviewed the estimated revenue budget for 2020.

**-Eric Smith moved to approve the estimated revenue presented by the fiscal officer for the fiscal year 2020 budget. Ray Foor seconded the motion. Roll call: Smith YES, Van Buren YES and Foor YES. The motion passed.**

**-Eric Smith moved to approve a purchase order to Ohio Workers' Compensation for \$7,000.00 for the 2020 premium. \$4,000.00 Road & Bridge Fund and \$3,000.00 General Fund. Ray Foor seconded the motion. Roll call: Smith YES, Van Buren YES and Foor YES. The motion passed.**

**-Mark Van Buren moved to approve paying all necessary expenses according to the travel policy, for any members of the ZC and BZA to attend the Ohio Township Association Winter Conference, February 5-8, 2020. Ray Foor seconded the motion. Roll call: Smith YES, Van Buren YES and Foor YES. The motion passed.**

The Fiscal Officer read various pieces of correspondence and passed out Financial Reports for the trustees to review. The November bank reconciliation was signed.

Being no further business, Chairman Eric Smith adjourned the meeting at 9:42 p.m.  
Minutes are unofficial until approved by the trustees.

Respectively Submitted,

Carolyn I. Elder  
Harrison Township Fiscal Officer