

BOARD OF TRUSTEES OF HARRISON TOWNSHIP  
LICKING COUNTY, OHIO  
MINUTES OF REGULAR MEETING AUGUST 1, 2016

The Harrison Township Trustees met in regular session on August 1, 2016 at the Township Hall. The meeting was called to order at 6:00 p.m. by the Chairman, Eric Smith and he led those present in the Pledge of Allegiance. The Fiscal Officer called the roll, and the following members and guests were present. Trustee Mark Van Buren was absent.

Trustee	Eric Smith
Trustee	Ray Foor
Fiscal Officer	Carolyn Elder
Zoning Inspector	Tom Frederick
Road Superintendent	Ben Patterson
Guest	Jim Hannahs
Guest	Anthony W. Sharp, 77 Millstone Circle
Guest	Vickie Noble, Zoning Secretary
Guest	Randy Morton
Guest	Larry Kretzmann, SWLCW&SD
Guest	Lee Conkel, SWLCW&SD

From the floor - Randy Morton

Mr. Randy Morton introduced himself and stated that he is running for the office of the Licking County Sheriff in the November election. He shared his background with those in attendance and his goals if elected. He answered questions and gave out his cell phone number (740-404-4170) if anyone needed to contact him.

From the floor - Larry Kretzmann and Lee Conkel, SWLCW&SD

Mr. Kretzmann introduced Mr. Lee Conkel as the new Southwest Licking Community Water and Sewer District General Manager. Mr. Conkel spoke about his goals for the district, service growth and keeping the rates down. The district will serve the Deagle Fannin property and water is probably one to one and a half years out. He answered questions and shared his email, [LCONKEL@SWLCWS.COM](mailto:LCONKEL@SWLCWS.COM).

**-Eric Smith moved to approve the following:**

- 1. the minutes of the July 5, 2016 regular meeting**
- 2. mid month payroll, warrants 14817 through 14821**
- 3. bills and payroll, warrants 14822 through 14865**
- 4. V37, DD101, DD102 and DD103**

**Ray Foor seconded the motion. Roll call: Smith YES, Van Buren ABSENT and Foor YES.  
The motion passed.**

Zoning Report - Tom Frederick, Zoning Inspector  
The July zoning fee and permit total was \$2,976.70.

Tom presented his justification to remove Single Family Residence from the Conditional Use regulations within the Business Districts (NB, LB, GB & B Districts) and the General Manufacturing District (M-1) and to establish a Legal Notice addressing single family residence being constructed within these zoning districts. The Zoning Commission will review and send to the trustees.

Tom inquired about the opening and closing cost for cremated remains. The current Cemetery Rules are Resolution 2015 05 19 02 and the regular opening and closing costs are \$500.00.

Road Report - Ben Patterson, Road Superintendent

Ben reported that the new ODOT contract for purchase of a new truck chassis was available.

**-Ray Foor moved to adopt Resolution 2016 08 01 01 which states: The Harrison Township Trustees hereby declare that the Board would like to purchase a 2017 7400 SFA 4x2 (SA525) International Chassis from RUSH TRUCK CENTERS OF OHIO, INC. The Fiscal Officer will send a letter to the Ohio Department of Transportation requesting to participate in the use of ODOT'S Cooperative Purchasing pricing as defined under the #023-16 state contract. Eric Smith seconded the motion. Roll call: Smith YES, Van Buren ABSENT and Foor YES. The resolution was adopted.**

Ben reported that it is time to upgrade the township cell phones and the trustees agreed.

Ben reported that TLV is waiting on the outlet head wall for the Wesleyan Church Road Culvert Replacement Project.

Ben presented estimates from companies to inspect the townships fire extinguishers as follows:

- |                        |  |
|------------------------|--|
| 1. Elite Fire Services | service charge \$28.00<br>inspections (6-15) \$45.00 |
| 2. Quality Fire        | service charge \$35.00<br>inspections \$2.50 each    |
| 3. Atech               | service charge \$28.00<br>inspections \$1.00 each    |

**-Eric Smith moved to use Atech to service the townships fire extinguishers. Ray Foor seconded the motion. Roll call: Smith YES, Van Buren ABSENT and Foor YES. The motion passed.**

Ben shared a picture of a Licking County road sign for Nichole Court which included the words Harrison Township and Twp Road 922. Discussion took place about the type of road sign the township would like to use. Ben will check on the requirements.

Ben reported that the tree trimming in Harrison Meadows and Jefferson Ridge was done but not to his standards. There were also a few trees that were not trimmed because of resident interference.

**-Ray Foor moved to approve Ben Patterson and Mike Stickle, Road employees, to attend a Ohio State University Extension Pest Management Workshop which includes core training (\$95.00) and certification (\$35.00). Eric Smith seconded the motion. Roll call: Smith YES, Van Buren ABSENT and Foor YES. The motion passed.**

Trustee Foor reported that the West Licking Fire District has purchased ARC fitness on York Road which includes fifteen acres for \$800,000.

**-Eric Smith moved to renew Tom Frederick's Bond for Zoning Inspector. Ray Foor seconded the motion. Roll call: Smith YES, Van Buren ABSENT and Foor YES. The motion passed.**

**-Eric Smith moved to adopt Resolution 2016 08 01 02 which states: LIGHTING ASSESSEMENTS FOR THE VILLAGE OF OUTVILLE AND INDIAN HILLS SUBDIVISION shall be assessed at \$16.00 per half. Ray Foor seconded the motion. Roll call: Smith YES, Van Buren ABSENT and Foor YES. The resolution was adopted.**

The fiscal officer received a certified letter from the Court of Common Pleas of Licking County. The letter was notification and offer of forfeiture of real property, the Donald W. Copley II property located at National Road, Kirkersville, Ohio (Parcel number 026-080088-00.000). The property is offered to the township subject to existing liens. Due to the condition of the property the trustees will not respond to the letter.

The fiscal officer received a certified letter from the Ohio Division of Liquor Control concerning a new business at 113-117 Lois Lane, Pataskala, Ohio owned by Nuevo Leon LLC.

**-Ray Foor moved to not request a hearing from the Ohio Division of Liquor Control concerning a new business at 113-117 Lois Lane, Pataskala, Ohio owned by Nuevo Leon LLC. Eric Smith seconded the motion. Roll call: Smith YES, Van Buren ABSENT and Foor YES. The motion passed.**

The fiscal officer received a certified letter from the Ohio Environmental Protection Agency concerning National Pollutant Discharge Elimination System (NPDES) Small Municipal Separate Storm Sewer System (MS4) Storm Water Program Notification. The trustees reviewed and Tom Frederick, Zoning Inspector will deem if follow up is necessary.

The fiscal officer shared a letter from the Ohio Public Works Commission. The SCIP/LTIP application deadline for Round 31 is October 7, 2016.

The health insurance renewal quote was received. There is a 6.2% increase with the new premium coming in at \$7,204.22, with a October 1, 2016 through December 31, 2017 renewal rate. The trustees would like for the agent to check alternatives before the next meeting.

The Fiscal Officer read various pieces of correspondence and passed out Financial Reports for the trustees to review. The trustees reviewed and signed the bank statements. The trustees reviewed the Statement of Pooled Securities as of June 30, 2016.

Being no further business, Chairman Eric Smith adjourned the meeting at 8:12 p.m.  
Minutes are unofficial until approved by the trustees.

Respectively Submitted,

Carolyn I. Elder  
Harrison Township Fiscal Officer

Resolution 2016 08 01 01 and Resolution 2016 08 01 02 are a part of the August 1, 2016 minutes.