

BOARD OF TRUSTEES OF HARRISON TOWNSHIP
LICKING COUNTY, OHIO
MINUTES OF REGULAR MEETING AUGUST 6, 2018

The Harrison Township Trustees met in regular session on August 6, 2018 at the Township Hall. The meeting was called to order at 6:00 p.m. by the Chairman, Eric Smith and he led those present in the Pledge of Allegiance. The Fiscal Officer called the roll, and the following members and guests were present. Trustee Ray Foor was absent.

Trustee	Eric Smith
Trustee	Mark Van Buren
Fiscal Officer	Carolyn Elder
Zoning Inspector	Tom Frederick
Road Superintendent	Ben Patterson
Guest	Vickie Noble
Guest	Tony Sharp

Zoning Report – Tom Frederick, Zoning Inspector

The July permit and fee total was \$2,001.93.

Tom notified those that were living in a camper on Blacks Road that this is not allowed and they responded.

Tom presented the trustees with a letter that Connie Klema, representing Ellington Village, brought to him along with the minutes of the June 25, 2003 BZA Public Hearing. It was a letter dated February 26, 2004, signed by Harrison Township Zoning Inspector, Richard Casto. The letter stated that the minimum square footages for the homes include 1,500 square feet for ranch homes and 1,800 square feet for two-story homes.

Trustee Van Buren stated that when Ellington Village was granted a PUD Extension it must comply with the 1,800 square foot minimum as stated in the extension.

Tom will review with the Licking County Prosecutor.

Tom presented a cemetery deed for Donna Bowles. She would like to change the plot for the second time. On February 23, 2017 she paid \$500.00 (opening and closing fee) and the plot was at no cost due to living in the township for thirty years. At that time she was issued a deed for Lot Number A, Section 065. On May 15, 2018 she changed the plot to Lot Number D, Section 049 and was issued a deed. At this time she would like to change the plot to Lot Number B, Section 066.

-Eric Smith moved to approve the change to the cemetery deed for Donna Bowles from Lot D, Section 049 to Lot B, Section 066. Note: Lot Number A, Section 065 and Lot Number D, Section 049 have been voided from her name. The trustees notarized the deed. Mark Van Buren seconded the motion. Roll call: Smith YES, Van Buren YES and Foor ABSENT. The motion passed.

The township received a request for an indigent burial for Charles Samuel Michael. The family has agreed to take care of the arrangement and burial.

-Eric Smith moved to approve the following:

- 1. The minutes of the July 24, 2018 regular meeting**
- 2. Payment advice 56-2018, 59-2018, 60-2018 and 61-2018**
- 3. Payroll and bills, warrants 16438 through 16475**

Mark Van Buren seconded the motion. Roll call: Smith YES, Van Buren YES and Foor ABSENT. The motion passed.

-Mark Van Buren moved to accept a verbal resignation from Curtis Painter, an alternate member of the Board of Zoning Appeals, effective August 6, 2018. The motion further states by Trustee Van Buren that Jack Treinish will be appointed as an alternate member to the Harrison Township Board of Zoning Appeals. His five (5) year term will be August 6, 2018 to December 31, 2022. Eric Smith seconded the motion. Roll call: Smith YES, Van Buren YES and Foor ABSENT. The motion passed.

Road Report – Ben Patterson, Road Superintendent
Ben reviewed several culvert projects with the trustees.
Ben is looking into reupholstering the seat of the F150 pickup.

Trustee Van Buren mentioned that there have been concerns with speeding in BWT Subdivision. He explained to the residents the reasons that speed bumps are not beneficial.

Trustee Smith brought forward the topic of the Refuse Contract.

Bids were opened on July 2, 2018 for the Harrison Township Single Hauler: Residential Refuse, Recycling and Yardwaste Collection Contract. On July 2, 2018 the trustees awarded the contract to Waste Management of Ohio, Inc. The contract was reviewed by the Licking County Prosecutors Office and everything is in order. Before signing the contract the trustees wanted to review all options.

The trustees reviewed the option to renew the current contract with Waste Management for three years (October 1, 2018 to September 30, 2021) at the following rates:

Standard Service	\$12.42 per month
Senior Discount	\$11.17 per month
Recycle	\$2.48 per month
Sr. Recycle	\$2.20 per month
Cart Rental	\$3.03 per month

No Fuel charge unless fuel goes above \$3.50 / gallon according to D.O.E. fuel table Midwest #2 at which point a surcharge according to the schedule would be implemented.

The current recycle processing cost is \$50.00 per ton; Waste Management will cover the gap to \$60.00 per ton. If the processing charge were to go above \$60.00 due to the volatility and uncertainty of the markets a recovery fee would need to be implemented for the recycling services at .02 cents for each additional cost per ton above \$60.00.

The trustees reviewed the modified proposal submitted by Waste Management of Ohio on July 2, 2018 followed by the next closest bid from Rumpke.

Harrison Township Single Hauler: Residential Refuse, Recycling and Yardwaste Collection Contract to Waste Management of Ohio, Inc. with weekly pickup service.

Waste Management submitted a Modified Proposal with years 1-3 at a flat rate and years 4 &5 with a 3% increase.

Refuse Garbage Trash and Yard Waste (Fuel Adjustment Alternative)

Monthly unit cost for each residential household: \$11.29 Years 1 – 3

Monthly unit cost for each residential household: \$11.63 Year 4

Monthly unit cost for each residential household: \$11.98 Year 5

5 year average \$11.50

Monthly unit cost for each residential household (Senior Citizen): \$10.15 Years 1 – 3

Monthly unit cost for each residential household (Senior Citizen): \$10.45 Year 4

Monthly unit cost for each residential household (Senior Citizen): \$10.77 Year 5

5 year average \$10.33

Recycling (Fuel Adjustment Alternative)

Monthly unit cost for each residential household weekly collection: \$5.50 Years 1 -3

Monthly unit cost for each residential household weekly collection: \$5.67 Year 4

Monthly unit cost for each residential household weekly collection: \$5.83 Year 5

5 year average \$5.60

Monthly unit cost for each residential household weekly collection (Sr. Citizen): \$5.00 Years 1 -3

Monthly unit cost for each residential household weekly collection (Sr. Citizen): \$5.15 Year 4

Monthly unit cost for each residential household weekly collection (Sr. Citizen): \$5.30 Year 5

5 year average \$5.09

Monthly unit cost for wheeled Toter (90 Gallon minimum) \$2.75 Years 1 – 3

Monthly unit cost for wheeled Toter (90 Gallon minimum) \$2.83 Year 4

Monthly unit cost for wheeled Toter (90 Gallon minimum) \$2.92 Year 5

5 year average \$2.80

Measure of fuel price increases shall be tied to weekly US Mid West On-Highway Diesel Fuel Prices for the as defined by the US Department of Energy's US Energy Information Administration. A fuel adjustment will reflect a set and equal incremental increase over the established base price during the term of this contract. The established base price of diesel fuel is \$3.00 per gallon. The increase will be applied as fuel costs per gallon increase in four cent increments according the chart.

Next closest bid receive from Rumpke

Monthly cost for residential household	\$14.21
Monthly cost for residential household – Senior Citizen	\$12.79
Fuel Adjustment Alternative	
Monthly cost for residential household	\$12.50
Monthly cost for residential household – Senior Citizen	\$11.25
Recycling	
Monthly cost for residential household	\$4.56
Monthly cost for each residential household – Senior Citizen	\$4.10
Fuel Adjustment Alternative	
Monthly cost for residential household	\$4.01
Monthly cost for each residential household – Senior Citizen	\$3.61
Monthly cost for wheeled Toter	\$3.19

All bids received and opened on July 2, 2018 can be found in the July 2, 2018 minutes of the Harrison Township Board of Trustees.

The trustees discussed the options. The trustees decided that fuel would have to hit unprecedented highs to approach the next lowest bid from Rumpke, with the agreed upon fuel surcharge schedule.

They decided to move forward with signing the contract with Waste Management of Ohio for five (5) years.

-Eric Smith moved to sign the Harrison Township Single Hauler: Residential Refuse, Recycling and Yardwaste Collection Contract with Waste Management of Ohio for five (5) years of weekly service after consideration of the fuel charge; this is the most responsive bid. Mark Van Buren seconded the motion. Note: the bid was awarded to Waste Management on July 2, 2018 and the Licking County Prosecutor has approved this bid. Roll call: Smith YES, Van Buren YES and Foor ABSENT. The motion passed.

The trustees signed the Harrison Township Single Hauler: Residential Refuse, Recycling and Yardwaste Collection Contract with Waste Management of Ohio.

The fiscal officer received a letter from the Ohio Division of Liquor Control for El Venero LLC having requested a liquor permit. The trustees do not want to request a hearing.

The fiscal officer and trustees reviewed the status of all three lighting assessment funds and considered what the assessment should be for the upcoming year.

-Eric Smith moved to adopt Resolution 2018 08 06 01 which states: the Board of Harrison Township Trustees hereby levies an assessment against each lot in the Village of Outville Lighting District in the amount of \$2.00, to be paid in semiannual installments, which includes the fees authorized to be collected by the Licking County Auditor. Mark Van Buren seconded

the motion. Roll call: Smith YES, Van Buren YES and Foor ABSENT. The resolution was adopted.

-Eric Smith moved to adopt Resolution 2018 08 06 02 which states: the Board of Harrison Township Trustees hereby levies an assessment against each lot in the Subdivision of Indian Hills Lighting District in the amount of \$40.00, to be paid in semiannual installments, which includes the fees authorized to be collected by the Licking County Auditor. Mark Van Buren seconded the motion. Roll call: Smith YES, Van Buren YES and Foor ABSENT. The resolution was adopted.

-Eric Smith moved to adopt Resolution 2018 08 06 03 which states: the Board of Harrison Township Trustees hereby levies an assessment against each lot in the Harrison Meadows Subdivision Lighting District in the amount of \$50.00, to be paid in semiannual installments, which includes the fees authorized to be collected by the Licking County Auditor. Mark Van Buren seconded the motion. Roll call: Smith YES, Van Buren YES and Foor ABSENT. The resolution was adopted.

The Fiscal Officer read various pieces of correspondence and passed out Financial Reports for the trustees to review. The July Bank Reconciliation was reviewed and signed.

Being no further business, Chairman Eric Smith adjourned the meeting at 7:24 p.m. Minutes are unofficial until approved by the trustees.

Respectively Submitted,

Carolyn I. Elder
Harrison Township Fiscal Officer

The following Resolutions are a part of the August 6, 2018 minutes.

Resolution 2018 08 06 01

Resolution 2018 08 06 02

Resolution 2018 08 06 03