

BOARD OF TRUSTEES OF HARRISON TOWNSHIP
LICKING COUNTY, OHIO
MINUTES OF REGULAR MEETING APRIL 1, 2019
MINUTES OF PUBLIC HEARING FOR ROADS TO NON-MAINTAINED STATUS
DARK STAR DRIVE AND MERIDIAN DRIVE IN HARRISON TOWNSHIP

The Harrison Township Trustees met in regular session on April 1, 2019 at the Township Hall. The Chairman, Eric Smith, called the meeting to order at 6:00 p.m. and he led those present in the Pledge of Allegiance. The Fiscal Officer called the roll, and the following members and guests were present.

Trustee	Eric Smith
Trustee	Mark Van Buren
Trustee	Ray Foor
Fiscal Officer	Carolyn Elder
Zoning Inspector	Tom Frederick
Road Superintendent	Ben Patterson
Guest	Vickie Noble, Zoning Secretary
Guest	Tony Sharp
Guest	Frank Shortridge
Guest	Jim Lipnos, 2700 E. Dublin Granville Road
Guest	Kevin Bing, 12678 Green Lawn
Guest	Scott Dunbar, 6550 Outville Road
Guest	Zane Wilson, 337 Cherokee Trail
Guest	Bruce Kerns, 41 Jeremy Court
Guest	Angela Haines, 5204 Deeds Road
Guest	Larry Kretzmann, SWLCW&SD

From the floor – Tony Sharp

Mr. Sharp reported that there is soil that has washed onto Millstone Circle from the recent rains.

From the floor – Kevin Bing

Mr. Bing explained that his business is water and sewer lines and that he will have business to discuss at the April 2nd Zoning Commission meeting. Tom Frederick ask if he will be occupying Mr. Dunbar’s property next to the railroad tracks in Outville and he responded yes. Tom reviewed the zoning regulations for his business.

From the floor – Vickie Noble

Vickie is working with the township webmaster concerning the website and zoning content.

From the floor – Jim Lipnos

Jim Lipnos requested a two year extension to the Scotland Ridge PUD. The City of Pataskala

services water and sewer to the existing homes. They are waiting for the district to extend water service to the development. This could take up to eighteen months. Other than that, Section 2 plans are ready to be signed.

-Eric Smith moved to approve a two (2) year extension to the Scotland Ridge PUD. Mark Van Buren seconded the motion. Roll call: Smith YES, Van Buren YES and Foor YES. The motion passed.

From the floor – Bruce Kerns

Mr. Kerns lives at 41 Jeremy Court in Roland Estates. He has been having drainage issues with his property. His entire yard floods, it is effecting the foundation of his home and water is entering his crawl space. He has lived there 3 years. Trustees Van Buren and Smith explained about the ditch petition that was attempted and the opposition and how the cost outweighed the benefits. He has obtained estimates from four to six thousand dollars to drain his water to Kelley Marie Drive. Trustee Van Buren said he would meet with him at his property the following day to discuss. Frank Shortridge explained that this property was a swamp when it was a farm and how the tile were cut during the building of homes.

From the floor – Zane Wilson

Mr. Wilson inquired about the results of the Engineer's report concerning drainage on Cherokee Drive in the Indian Hills Subdivision. Discussion was held.

-Ray Foor moved to adopt Resolution 2019 04 01 01 which states: RESOLUTION AUTHORIZING PARTICIPATION IN THE ODOT ROAD SALT CONTRACTS AWARDED IN 2019. Harrison Township is requesting 600 Tons of road salt. Mark Van Buren seconded the motion. Roll call: Smith YES, Van Buren YES and Foor YES. The resolution was adopted.

The regular meeting was placed on hold for the following public hearing.

7:04 p.m. – Public Hearing for Roads to Non-maintained Status

The Board of Harrison Township Trustees, Licking County, Ohio, hereby provides notice that the Board shall consider the adoption of a resolution to place Dark Star Drive and Meridian Drive, in Harrison Township, on 'non-maintained' status as authorized by Ohio Revised Code §5571.20. The Board shall hold two public hearings in order to receive public comment prior to the proposed action.

The public hearings are scheduled for Monday, March 4, 2019 and Monday, April 1, 2019, at the Harrison Township Hall, 6750 Outville Road, Pataskala, OH 43062. Each hearing shall begin at 7:00 PM. Township website: www.harrisontownship.net.

The Chairman, Eric Smith opened the floor for public comment concerning this issue. There was no one in attendance that wanted to comment on this subject.

The trustees stated that both Dark Star Drive and Meridian Drive are unimproved roadways and should not be maintained by the township.

-Mark Van Buren moved to adopt Resolution 2019 04 01 02 which states: IN THE MATTER OF PLACING DARK STAR DRIVE, LOCATED IN HARRISON TOWNSHIP, ON NON-MAINTAINED STATUS. Ray Foor seconded the motion. Roll call: Smith YES, Van Buren YES and Foor YES. The resolution was adopted.

-Ray Foor moved to adopt Resolution 2019 04 01 03 which states: IN THE MATTER OF PLACING MERIDIAN DRIVE, LOCATED IN HARRISON TOWNSHIP, ON NON-MAINTAINED STATUS. Mark Van Buren seconded the motion. Roll call: Smith YES, Van Buren YES and Foor YES. The resolution was adopted.

7:07 p.m. – The Chairman, Eric Smith adjourned the Public Hearing.

7:07 p.m. – The Harrison Township Board of Trustees regular meeting is back in session.

From the floor – Angela Haines

Ms. Haines attended the meeting to inform the trustees of a cherry tree leaning over the road at 5204 Deeds Road. The trustees ask Ben Patterson, Road Superintendent to notify the Licking County Engineer of this tree immediately, since this is a county road.

-Mark Van Buren moved to approve the following:

- 1. The minutes of the March 4, 2019 regular meeting and public hearing**
- 2. The minutes of the March 15, 2019 special meeting**
- 3. Payment advice #26-2019 through #29-2019**
- 4. Bills and payroll, warrants 16870 through 16899**
- 5. The March Bank Reconciliation**

Eric Smith seconded the motion. Roll call: Smith YES, Van Buren YES and Foor YES. The motion passed.

From the floor – Larry Kretzmann, SWLCW&SD

Mr. Kretzmann reported on activities of the district. A rate study was done for cash flow. The debt elimination fee will be added into the rates. Water is subsidizing sewer rates. The new water plant will add 16 million dollars to the debt service.

Zoning Report – Tom Frederick, Zoning Inspector

The March zoning fee and permit total was \$6,320.12.

Tom announced that he would not be attending the OTA zoning meeting this spring.

Tom is working with a resident at 5513 Beecher Road concerning junk cars violation.

Tom has filed the township's MS4 annual report with the county to the EPA.

Tom has sent out letters concerning PUD extensions, who were invited to attend one of the two May meetings.

Tom presented estimates to clean the tile in the township hall as follows:

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| 1. All-American Cleaning Company | \$529.35 |
| 2. Servpro of Licking County | \$469.71 |

The trustees ask Tom to get estimates to clean the carpet in the meeting room as well.

Tom explained that the Zoning Commission will meet on April 2, 2019 to consider a planned revision of the Ellington Village Subdivision PUD. It falls under Article 24, PUD, the same procedure as a rezoning but it is not a rezoning. It is a review and approval of the remainder of the undeveloped portion of the subdivision owned by D.R. Horton, d.b.a. Westport Homes Inc. Without any specific regulations/guidelines for a planned revision within the Harrison Township Zoning Resolution it was determined to present this revision/review under the procedures outlined within Article 6 – Amendment and Article 24 – Planned Unit Development. This provides for an administrative review and approval of the proposed changes to the subdivision design and layout of future lots, open space and streets that have been revised from the 2008 subdivision design plan.

The Zoning Commission will make a recommendation to the Board of Trustees and the trustees will complete an Administrative Review.

-Mark Van Buren moved to hold a public hearing as follows: The Harrison Township Board of Trustees will hold a Public Hearing on Monday, May 6, 2019 at 7:30 p.m. at the Harrison Township Hall located at 6750 Outville Road, Pataskala, Ohio 43062. The purpose of the hearing is to review the planned revision to the PUD for the Ellington Village Subdivision. Westport Homes Inc. has made changes in the subdivision layout from the original PUD plan approved in 2008. The 2019 plan has a total of 392 lots (2008 plan has a total of 393 lots). They have also reduced the amount of street length and increased the amount of open space. This is not a rezoning but a review of the planned revision of the subdivision plan layout. Questions can be directed to Tom Frederick, Harrison Township Zoning Inspector, 740-927-8277 or zoningtom@yahoo.com. Township website: www.harrisontownship.net. Ray Foor seconded the motion. Roll call: Smith YES, Van Buren YES and Foor YES. The motion passed.

-Mark Van Buren moved to establish the asking price to sell property owned by Harrison Township at \$5,000.00. The property parcel #025-069762-00.000 is located on Cadillac Avenue in Harrison Township. It is Lot 110-A, Sunshine Park and is 0.52 acres. Ray Foor seconded the motion. Roll call: Smith YES, Van Buren YES and Foor YES. The motion passed.

Road Report – Ben Patterson, Road Superintendent

The trustees reviewed the Licking County Engineer’s estimate for the Jefferson Ridge Subdivision Curb and Drainage Repair Project.

-Mark Van Buren moved to adopt Resolution 2019 04 01 04 which states: IN THE MATTER OF CONSTRUCTING, RECONSTRUCTING, RESURFACING, OR IMPROVING RESURFACING VARIOUS ROADS IN HARRISON TOWNSHIP, Jefferson Ridge Subdivision Curb and Drainage Repair Project. Sealed proposals for “Jefferson Ridge Subdivision Curb and Drainage Repair” will be received by the Harrison Township Board of Trustees, c/o Carolyn Elder, Fiscal Officer, at 3886

Outville Rd., Granville, OH 43023, until the 6th day of May, 2019 at 4:00 P.M. On the 6th day of May, 2019, at 7:00 P.M., bids will be opened at the office of the Harrison Township Trustees, 6750 Outville Rd., Pataskala, OH. Final completion date is August 1, 2019. Eric Smith seconded the motion. Roll call: Smith YES, Van Buren YES and Foor YES. The resolution was adopted.

Licking County Engineer's estimate for the Beaver Run Road Culverts #1 and #2 were reviewed by the trustees. The use of force account was discussed since the township could save considerable funds and the estimates came in below the bidding threshold.

-Mark Van Buren moved to adopt Resolution 2019 04 01 05 which states: IN THE MATTER OF CONSTRUCTING, RECONSTRUCTING, RESURFACING, OR IMPROVING RESURFACING VARIOUS ROADS IN HARRISON TOWNSHIP, Beaver Run Road Culvert #1 (near 4851 Beaver Run Road). Ray Foor seconded the motion. Roll call: Smith YES, Van Buren YES and Foor YES. The resolution was adopted.

-Ray Foor moved to adopt Resolution 2019 04 01 06 which states: IN THE MATTER OF CONSTRUCTING, RECONSTRUCTING, RESURFACING, OR IMPROVING RESURFACING VARIOUS ROADS IN HARRISON TOWNSHIP, Beaver Run Road Culvert #2 (near 5188 Beaver Run Road). Mark Van Buren seconded the motion. Roll call: Smith YES, Van Buren YES and Foor YES. The resolution was adopted.

Discussion was held concerning supplies and materials needed for the Beaver Run Road Culvert Projects. There are existing purchase orders to cover the concrete, gravel (Martin Trucking), pipe (Elm Recycling), top soil and straw.

-Eric Smith moved to approve purchase orders for the following items that will be needed for the Beaver Run Road Culvert #1 and #2 Project:

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| 1. Forterra Pipe | \$5,000.00 |
| 2. Shelly Materials | \$1,000.00 |
| 3. J. Clayton Excavation | \$15,000.00 |

Ray Foor seconded the motion. Roll call: Smith YES, Van Buren YES and Foor YES. The motion passed.

-Mark Van Buren moved to approve a purchase order to Shelly Materials for material to repair roads in the amount of \$15,000.00. Ray Foor seconded the motion. Roll call: Smith YES, Van Buren YES and Foor YES. The motion passed.

The fiscal officer presented Resolution 99-20 from the Licking County Commissioners. It states that a hearing will be held on April 30, 2019 at 2:00 p.m. for the re-naming of Kelley Marie Drive TO Kelly Marie Drive (name being proposed).

-Ray Foor moved to approve \$15,000.00 to the Licking County Health Department for 2019 Mosquito Control. Mark Van Buren seconded the motion. Roll call: Smith YES, Van Buren YES and Foor YES. The motion passed.

-Eric Smith moved to approve \$15,000.00 to Asphalt Materials for liquid asphalt (for road repair) and close the current purchase order 8-2019. Mark Van Buren seconded the motion. Roll call: Smith YES, Van Buren YES and Foor YES. The motion passed.

Trustee Foor brought up the subject of the Sheldon Cemetery in Harrison Township on Blacks Road. Trustee Foor will obtain estimates for cleanup of the cemetery for the next meeting. Angela Haines said that she would look into the history of the Sheldon Cemetery.

Trustee Smith reported that Roy Van Atta might have funds available to demolish homes in the township.

Trustee Smith is the Harrison Township Credit Card Compliance Officer. He presented and reviewed his quarterly credit card report (dated April 1, 2019) with the Board.

The fiscal officer reviewed the township's CDARs Investment Resolution 2016 07 05 01 and the need to raise the amount that can be invested in CDAR accounts.

-Mark Van Buren moved to adopt Resolution 2019 04 01 07 which states: CDARS INVESTMENT WITH PARK NATIONAL BANK. Ray Foor seconded the motion. Roll call: Smith YES, Van Buren YES and Foor YES. The resolution was adopted.

The Fiscal Officer read various pieces of correspondence and passed out Financial Reports for the trustees to review. The trustees signed the March 2019 bank reconciliations.

Being no further business, Chairman Eric Smith adjourned the meeting at 9:20 p.m. Minutes are unofficial until approved by the trustees.

Respectively Submitted,

Carolyn I. Elder
Harrison Township Fiscal Officer

The following resolutions are a part of the April 1, 2019 minutes:

Resolution 2019 04 01 01	Resolution 2019 04 01 02
Resolution 2019 04 01 03	Resolution 2019 04 01 04
Resolution 2019 04 01 05	Resolution 2019 04 01 06
Resolution 2019 04 01 07	