

BOARD OF TRUSTEES OF HARRISON TOWNSHIP  
LICKING COUNTY, OHIO  
MINUTES OF REGULAR MEETING FEBRUARY 2, 2026

The Harrison Township Trustees met in regular session on February 2, 2026 at the Township Hall. The Chairman, Mark Van Buren, called the meeting to order at 6:00 p.m. and lead those present in the Pledge of Allegiance. The Fiscal Officer called the roll, and the following members and guests were present.

Trustee	Mark Van Buren
Trustee	Eric Smith
Trustee	Ray Foor
Fiscal Officer	Carolyn Elder
Zoning Inspector	Valerie Hans
Road Superintendent	Pete Sigman
Guest	Greg Pennington, 7204 Watkins Road
Guests	Jean & Peter Cea, 4356 Gale Road
Guest	Jamey Gillilan, 75 Lake Drive
Guest	Scott Dunbar, 6550 Outville Road
Guest	Janet Steele, 7259 Watkins Road SW
Guest	Paul Shames, 103 Spring Brook Court
Guest	Ronald Bankston, 103 Spring Brook Court

Paul Shames and Ronald Bankston were in attendance to answer questions concerning the Union Ridge Solar project on Watkins Road. They stated that they want to be good neighbors.

From the floor – Greg Pennington, 7204 Watkins Road

Greg lives on the northwest side of Watkins Road across from the solar panels. He is concerned that his septic system is messed up from the pounding. He would like the traffic sign that is on his property moved back a couple of feet so that he can safely back out of his driveway.

Paul Shames stated that the sign would be moved tomorrow.

From the floor – Jamey Gillilan, 75 Lake Drive

Jamey is concerned with the landscaping. Paul Shames stated that there will be a buffer of trees. Jamey stated that there has been lots of mud on their cars from Watkins Road. Paul Shames stated that they are running two street sweepers all the time. He also added that gravel will be added to the roads in the project in the spring.

From the floor – Janet Steele, 7259 Watkins Road SW

Janet has not lived in her home since August. She stated that they have been digging the same hole for six weeks. Paul Shames stated that the substation lights will not be on at night (they

were shining on her home). She asked about the rear property line of her property and the buffer. Paul Shames stated that there will be twenty feet to the fence and there will not be a road in this space. Paul Shames will send the landscaping plans to the Zoning Inspector. Trustee Van Buren offered to get the landscaping plans and let neighbors as well as the public, come to a meeting and view.

From the floor – Scott Dunbar, 6550 Outville Road  
Mr. Dunbar stated that he is working on cleaning up his property.

Road Report – Pete Sigman, Road Superintendent  
Pete priced the cost of a new loader.

1. Case 321F cost \$129,905.26 with a standard twelve month unlimited hours warranty from Southeastern.
2. John Deere 324 P High Lift cost \$132,781.00 with a Deere warranty of 60 months 2000 hours.

These prices are on a government contract.

Pete prefers the John Deere with the added warranty and extra lift height.

The John Deere 324 P-Tier Compact Wheel Loader is on the John Deere Sourcewell Contract Number: 011723-JDC from Murphy Tractor & Equipment Co.

**-Ray Foor moved to purchase a John Deere 324 P-Tier Compact Wheel Loader on the John Deere Sourcewell Contract Number: 011723-JDC from Murphy Tractor & Equipment Co. for the amount of \$132,781.00. The motion further states that Road Superintendent, Pete Sigman is appointed to be the contact individual for the Sourcewell State Contract. Eric Smith seconded the motion. Details of the Sourcewell State Contract will be researched prior to issuance of the PO. Roll call: Van Buren YES, Smith YES and Foor YES. The motion passed.**

**-Eric Smith moved to approve a purchase order to McDonald Auto & Truck Repair for \$30,000.00 for repairs to the 2014 International Truck #9. Ray Foor seconded the motion. Roll call: Van Buren YES, Smith YES and Foor YES. The motion passed.**

Pete reported on their response to the snow storm on Sunday, January 25<sup>th</sup>. They worked for many hours and days on the cleanup.

Pete presented a list of roads for the 2026 Harrison Township Resurfacing Project. The roads include Refugee Road West to Outville Road, Refugee Road - Watkins Road to Smoke Road, Hollow Road - 310 to York Road, Watkins Road - Hollow Road to Wesleyan Church Road and the Township Hall parking lot. All roads will receive a 1.5" mill and fill complete with striping, berm and prime. The Township Hall parking lot would not be milled, only around the catch basin, wheel chair ramp and a joint where the lot meets the road with a 1.5" overlay.

**-Ray Foor moved to adopt Resolution 2026 02 02 01 which states: IN THE MATTER OF DECLARING THE NECESSITY FOR CONSTRUCTION, RECONSTRUCTION, RESURFACING, OR IMPROVEMENT OF The 2026 Harrison Township Resurfacing Project. A request for**

**engineering from the Licking County Engineer will be requested for this project. Eric Smith seconded the motion. Roll call: Van Buren YES, Smith YES and Foor YES. The resolution was adopted.**

Pete would like for Pavement Technologies to apply Reclamite to the roads that are resurfaced. The approximate cost would be \$75,822.00 on the ODOT State Contract.

**-Ray Foor moved to adopt Resolution 2026 02 02 02 which states: IN THE MATTER OF DECLARING THE NECESSITY FOR CONSTRUCTION, RECONSTRUCTION, RESURFACING, OR IMPROVEMENT OF The 2026 Reclamite on Roads in the Resurfacing Project. A request for engineering from the Licking County Engineer will be requested for this project. Eric Smith seconded the motion. Roll call: Van Buren YES, Smith YES and Foor YES. The resolution was adopted.**

**-Eric Smith moved to approve up to \$150.00 each for both full time road workers and the road superintendent for safety work boots. Ray Foor seconded the motion. Roll call: Van Buren YES, Smith YES and Foor YES. The motion passed.**

Trustee Van Buren explained the options for Scenic View. It was decided to form an Easement Agreement with a designated area to push snow. The prosecutor will be notified.

Zoning Report – Valerie Hans, Zoning Inspector

- The Zoning Inspector reviewed the following items.
- The January zoning permit and fee total was \$1,675.65.
- Edward J. Stiles properties – Court ordered cleanup has been completed. Valerie will check with the prosecutor on the vehicle title process.
- 248 Middleground Road – Joe Skaggs & Diane Michel Skaggs. Complaint received regarding lighting installed on the property. Issue resolved.
- 6550 Outville Road – Scott G. & Becky S. Dunbar. Zoning violation for operating a junk yard on the property.

**-Eric Smith moved to send the zoning violation for operating a junk yard on the property at 6550 Outville Road, Scott G. & Becky S. Dunbar, to the Licking County Prosecutor for further legal action. Ray Foor seconded the motion. Roll call: Van Buren YES, Smith YES and Foor YES. The motion passed.**

- 78 Aspen Lane – Carrie Sayers. Complaint received regarding nuisance debris on property.
- A lot reconfiguration application was received for property located at 3442 Gale Road. The applicant is requesting to split a lot in the R-70 zoning district and immediately combine it with an adjacent lot. This application conditionally was approved and forwarded to the Licking County Planning Commission to complete the process.

**-Eric Smith moved to adopt Resolution 2026 02 02 03 which states: IN THE MATTER OF APPROVING SETTLEMENT AGREEMENT REGARDING ALLEN T. LEWIS V. HARRISON TOWNSHIP BOARD OF ZONING APPEALS ET AL. Ray Foor seconded the motion. Roll call: Van Buren YES, Smith YES and Foor YES. The resolution was adopted.**

**-Eric Smith moved to approve the following:**

- 1. The minutes of the January 5, 2026 regular/organizational meeting.**
- 2. Payment advice #12-2026 through 64-2026.**
- 3. Warrants 19577 through 19604.**
- 4. The December 2025 Bank Reconciliation Report.**
- 5. The January 2026 Bank Reconciliation Report.**

**Ray Foor seconded the motion. Roll call: Van Buren YES, Smith YES and Foor YES. The motion passed.**

Bill Ischy with Ischy Technology Solutions prepared a quote for security cameras for the township complex. The cost was \$15,173.76. Bill was not in attendance; this will be reviewed at a future meeting.

***-Ray Foor moved to adopt Resolution 2026 02 02 04 which states: HARRISON TOWNSHIP TOWNSHIP ANNUAL PERMANENT APPROPRIATION RESOLUTION. Eric Smith seconded the motion. Roll call: Van Buren YES, Smith YES and Foor YES. The resolution was adopted.***

The trustees reviewed all driver abstracts.

The fiscal officer passed out Financial Reports for the trustees to review.

Being no further business, the Chairman Mark Van Buren adjourned the meeting at 7:25 p.m. Minutes are unofficial until approved by the trustees.

Respectively Submitted,

Carolyn I. Elder  
Harrison Township Fiscal Officer

The following resolutions are a part of the February 2, 2026 meeting minutes.

RESOLUTION 2026 02 02 01

RESOLUTION 2026 02 02 02

RESOLUTION 2026 02 02 03

RESOLUTION 2026 02 02 04