

BOARD OF TRUSTEES OF HARRISON TOWNSHIP  
LICKING COUNTY, OHIO  
MINUTES OF SPECIAL MEETING JULY 29, 2025

The Harrison Township Trustees met in special session on July 29, 2025 at the Township Hall. The Chairman, Mark Van Buren, called the meeting to order at 9:00 a.m. and lead those present in the Pledge of Allegiance.

The purpose of the meeting is to open the Resurfacing of Keller Road in Harrison Township bid packets and award the contract, approve meeting minutes and bills and review and sign an IGA for a Donation Agreement between Harrison Township and the Village of Kirkersville.

The Fiscal Officer called the roll, and the following members and guests were present.

Trustee	Mark Van Buren
Trustee	Eric Smith
Trustee	Ray Foor
Fiscal Officer	Carolyn Elder
Road Superintendent	Pete Sigman
Guest	Ross Kirk, The Shelly Company
Guest	Grant Gabriel, The Shelly Company

**-Ray Foor moved to approve the following:**

- 1. The minutes of the July 22, 2025 regular meeting.**
- 2. Payment advice #297-2025 through 301-2025**
- 3. Warrants 19437 through 19444.**

**Eric Smith seconded the motion. Roll call: Van Buren YES, Smith YES and Foor YES. The motion passed.**

9:03 a.m. – Open the Resurfacing of Keller Road in Harrison Township bid packets.

Brecks Paving	\$176,407.53
The Shelly Company	\$236,916.35

The Licking County Engineer's estimate was \$269,500.65.

Using the Licking County Engineer's estimate as a guide, the trustees compared Brecks Paving bid, line by line. The asphalt concrete intermediate course line item for Breck's Paving was \$1,583.16 while the Engineer's was \$91,055.40. It was obvious something was wrong. The Chairman, Mark Van Buren called Breck's Paving and the contractor stated that he could not qualify their bid. He used square feet instead of square yards.

**-Eric Smith moved to award the bid for the Resurfacing of Keller Road in Harrison Township to The Shelly Company for the amount of \$236,916.35. Ray Foor seconded the motion. Roll call: Van Buren YES, Smith YES and Foor YES. The motion passed.**

Chairman, Mark Van Buren and Ross Kirk with The Shelly Company both signed the contract.

The trustees reviewed the donation agreement between Harrison Township, Licking County, Ohio and the Village of Kirkersville, Licking County, Ohio. The Village of Kirkersville wishes to donate \$10,000.00 to Harrison Township for the Resurfacing of Keller Road project.

**-Eric Smith moved for the Harrison Township Board of Trustees to sign the donation agreement between Harrison Township, Licking County, Ohio and the Village of Kirkersville, Licking County, Ohio. The agreement states that the Village of Kirkersville will donate \$10,000.00 to Harrison Township for the Resurfacing of Keller Road project. Ray Foor seconded the motion. Roll call: Van Buren YES, Smith YES and Foor YES. The motion passed.**

Being no further business, Chairman Mark Van Buren adjourned the meeting at 9:25 a.m.  
Minutes are unofficial until approved by the trustees.

Respectively Submitted,

Carolyn I. Elder  
Harrison Township Fiscal Officer