

BOARD OF TRUSTEES OF HARRISON TOWNSHIP
LICKING COUNTY, OHIO
MINUTES OF REGULAR MEETING JULY 22, 2025

The Harrison Township Trustees met in regular session on July 22, 2025 at the Township Hall. The Chairman, Mark Van Buren, called the meeting to order at 9:00 a.m. and lead those present in the Pledge of Allegiance. The Fiscal Officer called the roll, and the following members and guests were present. Trustee Eric Smith was absent.

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| Trustee | Mark Van Buren |
| Trustee | Ray Foor |
| Fiscal Officer | Carolyn Elder |
| Road Superintendent | Pete Sigman |
| Zoning Inspector | Valerie Hans |
| Zoning Secretary | Vickie Noble |
| Guest | Ronald Sharpe, 467 Apple Blossom Road |

From the floor – Ronald Sharpe, 467 Apple Blossom Road

Mr. Sharpe stated that around April 4, 2024, after a two day rain, his basement flooded causing damage. He would like for the trustees to request an engineering study by the county to evaluate and enlarge the culvert under Apple Blossom Road SW to a capacity large enough to prevent recurrence. The Road Superintendent stated that the culvert is a twenty-four inch oval shaped galvanized culvert. He also stated that the stream is on private property and the township cannot touch that area.

-Mark Van Buren moved to request the Licking County Engineer to study the culvert size on Apple Blossom Road. Ray Foor seconded the motion. Roll call: Van Buren YES, Smith ABSENT and Foor YES. The motion passed.

Road Report – Pete Sigman, Road Superintendent

-Pete reported that Pavement Technology has finished Reclamite application. The project went smoothly and looks good. The lines on the roads will brighten as rain washes the product off.

-A few aged boards on the train depot porch have been replaced. Pete suggested replacing the porch next summer.

-Pete reviewed repairs for the 310 JD backhoe and the 6230 JD tractor and the cost.

-Pete reported some potholes on Wesleyan Church, Hollow and Refugee as well as spiderweb cracking in Beechwood Trails as well as road damage on Lake Drive. The road crew will exercise the dura patcher to correct those issues.

-Pete reviewed the EPA audit for the MS4 group.

Trustee Van Buren stated that a donation agreement between Harrison Township and the Village of Kirkersville has been prepared by the Licking County Prosecutors office. The Village of Kirkersville plans to donate \$10,000.00 to the Township as a contribution to the Keller Road Resurfacing Project. The Agreement needs to be signed.

-Mark Van Buren moved to add reviewing and signing the IGA between Harrison Township and the Village of Kirkersville to the purpose of the July 29, 2025 special meeting. The Harrison Township Board of Trustees will hold a special meeting on Tuesday, July 29, 2025 at the Harrison Township Hall, located at 6750 Outville Road, Pataskala, Ohio 43062. The special meeting will start at 9:00 a.m. The purpose of the meeting is to open The Resurfacing of Keller Road in Harrison Township bid packets and award the contract, approve meeting minutes and bills and review and sign an IGA for a Donation Agreement between Harrison Township and the Village of Kirkersville. Ray Foor seconded the motion. Roll call: Van Buren YES, Smith ABSENT and Foor YES. The motion passed.

-Ray Foor moved to approve the following:

- 1. The minutes of the July 7, 2025 regular meeting minutes.**
- 2. Payment advice 273-2025 through 295-2025.**
- 3. Warrants 19431 through 19436.**

Mark Van Buren seconded the motion. Roll call: Van Buren YES, Smith ABSENT and Foor YES. The motion passed.

Zoning Report – Valerie Hans, Zoning Inspector

- The Zoning Inspector reported on the following items.
- Nuisance properties at 113 Kenney Park Drive SW, Granville, Ohio 43023, 129 Jefferson Ridge Drive SW, Pataskala, Ohio 43062, 118 Dauber Court SW, Pataskala, Ohio 43062 and 981 Middleground Road SW, Pataskala, Ohio 43062. Requesting first resolution.

-Mark Van Buren moved to adopt Resolution 2025 07 22 01 which states: RESOLUTION TO DECLARE AND ABATE NUISANCE OHIO REVISED CODE SECTION 505.87, 113 Kenney Park Drive SW, Granville, Ohio 43023, Precious Franklin, Ametra Franklin, Autumn Franklin, & Jazmyne Franklin. Ray Foor seconded the motion. Roll call: Van Buren YES, Smith ABSENT and Foor YES. The resolution was adopted.

-Mark Van Buren moved to adopt Resolution 2025 07 22 02 which states: RESOLUTION TO DECLARE AND ABATE NUISANCE OHIO REVISED CODE SECTION 505.87, 129 Jefferson Ridge Drive SW, Pataskala, Ohio 43062, Mark B. Dotson. Ray Foor seconded the motion. Roll call: Van Buren YES, Smith ABSENT and Foor YES. The resolution was adopted.

-Mark Van Buren moved to adopt Resolution 2025 07 22 03 which states: RESOLUTION TO DECLARE AND ABATE NUISANCE OHIO REVISED CODE SECTION 505.87, 118 Dauber Court SW, Pataskala, Ohio 43062, Robert M. Pauley. Ray Foor seconded the motion. Roll call: Van Buren YES, Smith ABSENT and Foor YES. The resolution was adopted.

-Ray Foor moved to adopt Resolution 2025 07 22 04 which states: RESOLUTION TO DECLARE AND ABATE NUISANCE OHIO REVISED CODE SECTION 505.87, 981 Middleground Road SW, Pataskala, Ohio 43062, Luke C. & Riya H. Bailey. Mark Van Buren seconded the motion. Roll call: Van Buren YES, Smith ABSENT and Foor YES. The resolution was adopted.

- Valerie contacted DMO Security for a battery replacement.
- 4821 Hazelton Etna Road SW, Pataskala, Ohio 43062 has filed an application for a variance.

From the floor – Vickie Noble, Zoning Secretary
Vickie presented the Board of Trustees with proposed revisions to the Harrison Township Zoning Resolution from the Zoning Commission.

-Mark Van Buren moved to hold a Public Hearing on August 19, 2025 at 7:00 p.m. at the Harrison Township Hall located at 6750 Outville Road Pataskala, Ohio 43062. The purpose of this hearing is to consider proposed revisions to the Harrison Township Zoning Resolution. The Articles with proposed revisions to be presented, discussed and acted upon are: Article 4 Administration, Article 5 Enforcement, Article 18 Off-Street Parking and Loading Regulations and Article 26 Architectural Standards for Non-Residential Buildings. Information will be posted at the Township Hall and on the Township Website at www.harrisontownship.net. Questions can be directed to Valerie Hans, Zoning Inspector at 740-927-8277 or zoning@harrisontownship.net. The motion further states that the August 19, 2025 regular meeting scheduled for 9:00 a.m. will be held at 6:00 p.m. on August 19, 2025. Reason: Court Reporters are not available during the day for the public hearing. Ray Foor seconded the motion. Roll call: Van Buren YES, Smith ABSENT and Foor YES. The motion passed.

The fiscal officer shared a letter from Columbia Gas of Ohio notifying maintenance. The fiscal officer stated that it is time to run Limited Queries of all drivers in the township. The fiscal officer and the trustees reviewed and discussed street lighting assessments for Outville, Indian Hills and Harrison Meadows.

-Ray Foor moved to adopt Resolution 2025 07 22 05 which states: NOW, THEREFORE, BE IT RESOLVED: That the Board of Harrison Township Trustees hereby levies an assessment against each lot in the Outville Lighting District in the amount of \$55.00, to be paid in semiannual installments. Mark Van Buren seconded the motion. Roll call: Van Buren YES, Smith ABSENT and Foor YES. The resolution was adopted.

-Ray Foor moved to adopt Resolution 2025 07 22 06 which states: NOW, THEREFORE, BE IT RESOLVED: That the Board of Harrison Township Trustees hereby levies an assessment against each lot in the Indian Hills Subdivision Lighting District in the amount of \$85.00, to be paid in semiannual installments. Mark Van Buren seconded the motion. Roll call: Van Buren YES, Smith ABSENT and Foor YES. The resolution was adopted.

-Ray Foor moved to adopt Resolution 2025 07 22 07 which states: NOW, THEREFORE, BE IT RESOLVED: That the Board of Harrison Township Trustees hereby levies an assessment against each lot in the Harrison Meadows Subdivision Lighting District in the amount of \$75.00, to be paid in semiannual installments. Eric Smith seconded the motion. Roll call: Van Buren YES, Smith ABSENT and Foor YES. The resolution was adopted.

-Ray Foor moved to hold a Harrison Township Public Records Commission Meeting on August 19, 2025 at 5:45 p.m. at the Harrison Township Hall located at 6750 Outville Road, Pataskala, Ohio 43062. Mark Van Buren seconded the motion. Roll call: Van Buren YES, Smith ABSENT and Foor YES. The motion passed.

The fiscal officer read various pieces of correspondence and passed out Financial Reports for the trustees to review.

Being no further business, Chairman Mark Van Buren adjourned the meeting at 10:00 a.m. Minutes are unofficial until approved by the trustees.

Respectively Submitted,

Carolyn I. Elder
Harrison Township Fiscal Officer

The following resolutions are a part of the July 22, 2025 regular meeting minutes.

Resolution 2025 07 22 01

Resolution 2025 07 22 02

Resolution 2025 07 22 03

Resolution 2025 07 22 04

Resolution 2025 07 22 05

Resolution 2025 07 22 06

Resolution 2025 07 22 07