

BOARD OF TRUSTEES OF HARRISON TOWNSHIP
LICKING COUNTY, OHIO
MINUTES OF REGULAR MEETING JUNE 17, 2025

The Harrison Township Trustees met in regular session on June 17, 2025 at the Township Hall. The Chairman, Mark Van Buren, called the meeting to order at 9:00 a.m. and lead those present in the Pledge of Allegiance. The Fiscal Officer called the roll, and the following members and guests were present.

Trustee	Mark Van Buren
Trustee	Eric Smith
Trustee	Ray Foor
Fiscal Officer	Carolyn Elder
Road Superintendent	Pete Sigman
Zoning Secretary	Vickie Noble

Road Report – Pete Sigman, Road Superintendent

Pete reported that the historical Depot porch has deck boards that need to be replaced. The trustees instructed Pete to proceed with any needed work using the road department employees.

The Licking County Engineers estimate for the Resurfacing of Keller Road in Harrison Township Project has been received. The Engineer did not account for the tons that ODOT plans to place, 150 cy of type 2. Using the Engineers estimate, Pete estimates the savings for the township at \$28,815.00. Pete would like to have the road department berm Keller Road instead of bidding that item out. Pete would also like to close the road instead of paying to maintain traffic. The Chairman, Mark Van Buren stated that the Licking County Prosecutor will prepare an IGA with Kirkersville for this project.

-Eric Smith moved to adopt Resolution 2025 06 17 01 which states: IN THE MATTER OF CONSTRUCTING, RECONSTRUCTING, RESURFACING, OR IMPROVING The Resurfacing of Keller Road in Harrison Township Project has been declared a necessity. Bids will be opened at the July 22, 2025 regular meeting at 9:00 a.m. No pre-bid construction meeting will be held. Ray Foor seconded the motion. Roll call: Van Buren YES, Smith YES and Foor YES. The resolution was adopted.

Pete reported that the new F-600 Ford truck has been picked up from the dealer. Pete reported that we are in Henderson's system and should receive the upfit build date shortly. Pete received Hunter Skaggs's resignation effective June 27, 2025.

-Ray Foor moved to accept Hunter Skaggs's resignation effective June 27, 2025. Eric Smith seconded the motion. Roll call: Van Buren YES, Smith YES and Foor YES. The motion passed.

The vacant road worker position was discussed and will be advertised soon.

Zoning Report – Zoning Inspector Valerie Hans was absent.

Vickie Noble, Zoning Secretary reported.

Cleanup of the Stiles property is weather dependent.

The copier lease will expire in August, the Board will review at the next meeting.

The Chairman, Mark Van Buren explained that he has received complaints concerning very young kids riding motorcycles on Blacks Road. They live on Ford Avenue. They are riding dangerously and through the road right of way. The trustees want Pete Sigman to monitor the road right of way for damages. They will look into this matter further and ways that the township has authority to act, if any.

The BZA will meet on July 8, 2025 for a public hearing. The purpose of the public hearing is to consider an appeal filed by Allen T. Lewis appealing the denial of a permit for a Home Occupation at 7676 Smoke Road.

Trustee Smith started the discussion concerning solicitation in Beechwood Trails. The trustees could, by resolution, prohibit solicitation at any residence at which the owner has posted a sign on the property prohibiting solicitation. The board could require the registration of all transient vendors with a fee. This is a subject that the township must be careful that such regulations do not violate the First Amendment. Trustee Smith stated that if they were to regulate solicitation, this would also prevent youth groups from going door to door. This would also be very hard to enforce. The board will continue to consider this topic.

-Eric Smith moved to approve the following:

- 1. The minutes of the June 2, 2025 regular meeting.**
- 2. Payment advice #229-2025 through 234-2025.**
- 3. Warrants 19401 through 19410.**

Ray Foor seconded the motion. Roll call: Van Buren YES, Smith YES and Foor YES. The motion passed.

The fiscal officer shared a letter from the Licking Regional Water District stating that the township needs a backflow prevention device installed directly after the water meter with an expansion tank installed after the backflow preventer to reduce pressure build up from the hot water heater.

-Mark Van Buren moved to approve a purchase order for \$3,000.00 to Cruikshank Plumbing to install a backflow prevention device and necessary requirements requested by the Licking Regional Water District. Eric Smith seconded the motion. Roll call: Van Buren YES, Smith YES and Foor YES. The motion passed.

The fiscal officer read various pieces of correspondence and passed out Financial Reports for the trustees to review.

Being no further business, Chairman Mark Van Buren adjourned the meeting at 9:45 a.m.
Minutes are unofficial until approved by the trustees.

Respectively Submitted,

Carolyn I. Elder
Harrison Township Fiscal Officer

Resolution 2025 06 17 01 is a part of the June 17, 2025 minutes.