

BOARD OF TRUSTEES OF HARRISON TOWNSHIP
LICKING COUNTY, OHIO
MINUTES OF REGULAR MEETING JUNE 2, 2025

The Harrison Township Trustees met in regular session on June 2, 2025 at the Township Hall. The Chairman, Mark Van Buren, called the meeting to order at 6:00 p.m. and lead those present in the Pledge of Allegiance. The Fiscal Officer called the roll, and the following members and guests were present.

Trustee	Mark Van Buren
Trustee	Eric Smith
Trustee	Ray Foor
Fiscal Officer	Carolyn Elder
Zoning Inspector	Valerie Hans
Road Superintendent	Pete Sigman
Guest	Bryce Ramsay, Assistant Prosecuting Attorney
Guest	Carolyn Carnes, Assistant Prosecuting Attorney
Guest	Constance Caruso, 6463 Blacks Road
Guest	Tracy Kelly, 492 Cherokee Trail
Guest	Robert Turberrille, 255 Hillgail SW
Guest	Linda Kretzmann, 28 Donau Road SW
Guest	Melissa Anderson, 105 Jefferson Street
Guest	Jean & Peter Cea, 4356 Gail Road

From the floor - Bryce Ramsay, Assistant Prosecuting Attorney
Mr. Ramsay is a Licking County Assistant Prosecuting Attorney that has been assigned to Harrison Township. Carolyn Carnes introduced him to Harrison Township.

From the floor – Constance Caruso, 6463 Blacks Road
Ms. Caruso lives one half mile east of York Road along the railroad tracks. She is concerned with the train blowing its whistle for the last year. She has contacted the railroad and it continues. Trustee Van Buren stated that the township has no power over the railroad and that she could contact the railroad or the Ohio Rail Commission. Ms. Caruso inquired if the Assistant Prosecutor could help and they had the same suggestions as Trustee Van Buren.

From the floor – Robert Turberrille, 255 Hillgail
Mr. Turberrille lives in Beechwood Trails. He is concerned with solicitors coming door to door. He stated that elderly residents are very upset and that no wants what they are selling. Trustee Van Buren stated that Bryce Ramsay, Assistant Prosecuting Attorney will look into this matter.

From the floor – Linda Kretzmann and Melissa Anderson
Linda Kretzmann introduced Mellissa Anderson and both were with the Licking County Coalition

of Care. The Ruff Checkbook Program, supported by the John A. and Dorothy E. Ruff Fund of the Licking County Foundation, was established to address the temporary needs of residents of Harrison Township in Licking County. The program provides food, clothing, financial assistance for shelter and, in other ways, meets the basic needs of residents of the township who are experiencing a hardship in an emergency.

Road Report – Pete Sigman, Road Superintendent

Pete reported that the F-600 pickup from Coughlin Ford is ready to pick up.

Pete reviewed the inventory list and came up with a closer value of the road department shop contents for the insurance renewal. OTARMA has not had sufficient time to get us a new quote. The fiscal officer recommended approving a purchase order from the original quote for the township insurance since the renewal is effective June 16th.

-Eric Smith moved to approve a purchase order to OTARMA in the amount of \$19,852.00 for the township renewal insurance policy. Ray Foor seconded the motion. Roll call: Van Buren YES, Smith YES and Foor YES. The motion passed.

Pete reported that the first round of roadside mowing is nearly complete.

Pete stated that he receives drainage complaints daily. Many of the problems are from the volume of rain that has been received this spring.

Zoning Report – Valerie Hans, Zoning Inspector

- The Zoning Inspector reported on the following items.
- The zoning permit and fee total for May was \$1,415.90.
- Edward J. Stiles Parcels – Cleanup is moving slower than expected due to extremely wet conditions.
- 4765 National Road – The trustees will consult with the Prosecutor.
- 28 Donau Road – The Prosecutor is working on the case.
- 150 Madison Street, 46 Nashua Court, 31 Buick Avenue and 201 Riva Ridge all have nuisance violations but no clean up quotes have been received.
- 110 Ford Avenue – Rice – High grass violation, requested first resolution.

-Eric Smith moved to adopt Resolution 2025 06 02 01 which states: RESOLUTION TO DECLARE AND ABATE NUISANCE OHIO REVISED CODE SECTION 505.87, 110 Ford Avenue, Pataskala, Ohio 43062, McKenzie Rice. Ray Foor seconded the motion. Roll call: Van Buren YES, Smith YES and Foor YES. The resolution was adopted.

- 110 Ford Avenue – Rice – Junk Motor Vehicle on property, requested first resolution.

-Eric Smith moved to adopt Resolution 2025 06 02 02 which states: RESOLUTION TO REMOVE JUNK MOTOR VEHICLE OHIO REVISED CODE SECTION 505.871, 110 Ford Avenue, Pataskala, Ohio 43062, McKenzie Rice. Ray Foor seconded the motion. Roll call: Van Buren YES, Smith YES and Foor YES. The resolution was adopted.

- Union Ridge Solar submitted an architectural review for their operations building, located at 7430 Watkins Road.

-Eric Smith moved to approve the following:

- 1. The minutes of the May 20, 2025 regular meeting.**
- 2. Payment advice 198-2025 through 228-2025.**
- 3. Warrants 19388 through 19400.**
- 4. The May Bank Reconciliation Report.**

Ray Foor seconded the motion. Roll call: Van Buren YES, Smith YES and Foor YES. The motion passed.

The fiscal officer reported that the 2 Mill Road & Bridge Levy has been filed with the Board of Elections.

The fiscal officer stated that the ACE Audit is complete and ARPA funds were spent appropriately. In the Auditor of States opinion, the Township complied, in all material respects, with the specified requirements referenced during the year ended December 31, 2024.

The fiscal officer read various pieces of correspondence and passed out Financial Reports for the trustees to review.

Being no further business, Chairman Mark Van Buren adjourned the meeting at 6:42 p.m. Minutes are unofficial until approved by the trustees.

Respectively Submitted,

Carolyn I. Elder
Harrison Township Fiscal Officer

The following resolutions are a part of the June 2, 2025 regular meeting minutes.

Resolution 2025 06 02 01

Resolution 2025 06 02 02