

BOARD OF TRUSTEES OF HARRISON TOWNSHIP
LICKING COUNTY, OHIO
MINUTES OF REGULAR MEETING MAY 5, 2025

The Harrison Township Trustees met in regular session on May 5, 2025 at the Township Hall. The Chairman, Mark Van Buren, called the meeting to order at 6:00 p.m. and lead those present in the Pledge of Allegiance. The Fiscal Officer called the roll, and the following members and guests were present.

Trustee	Mark Van Buren
Trustee	Eric Smith
Trustee	Ray Foor
Fiscal Officer	Carolyn Elder
Zoning Inspector	Valerie Hans
Road Superintendent	Pete Sigman
Guest	Zack Helm, Pavement Technology, Inc.
Guests	Jean & Peter Cea, 4356 Gale Road

Road Report – Pete Sigman, Road Superintendent

The township has chosen to use ODOT state contracts. ODOT requires a resolution appointing Carolyn Elder, Fiscal Officer as agent and for the township to agree to directly pay vendors. This resolution will be in effect for two years.

-Ray Foor moved to adopt Resolution 2025 05 05 01 which states: RESOLUTION AUTHORIZING PARTICIPATION IN ODOT COOPERATIVE PURCHASING PROGRAM. Eric Smith seconded the motion. Roll call: Van Buren YES, Smith YES and Foor YES. The resolution was adopted.

Pete presented a list of roads to apply Reclamite asphalt rejuvenator with Pavement Technology, Inc. Reclamite is a product that is applied to roads one to two years after the road is paved, to extend the life of the road.

The first list included Gale Road, Ellington Village, and Beecher Road for a cost of \$83,906.25. The second list included Gale Road, Ellington Village, Harvest Ridge, Beecher Road and York Gate for a cost of \$103,125.00. The Reclamite with Pavement Technology, Inc. would be purchased on the State ODOT Contract. Contract ID: CTR028836, State Contract Number: DOT101L26-7, Index Number: 101L-26.

Zach Helm with Pavement Technology, Inc. answered questions.

-Eric Smith moved to approve a purchase order to Pavement Technology Inc. to apply Reclamite asphalt rejuvenator to the following roads.

- 1. Gale Road**
- 2. Ellington Village**

- a. Ellington Blvd
 - b. Mannaseh Drive
 - c. Johnathan Drive
- 3. Harvest Ridge
 - a. Harvest Ridge Avenue
 - b. Tassel View Street
 - c. Autumn Wood Drive
 - d. Sorrel Crest
- 4. Beecher Road
- 5. York Gate
 - a. York Gate Drive
 - b. Covington Lane
 - c. Manchester Drive

The purchase order is approved for the amount of \$120,000.00. This will cover the proposed cost of \$103,125.00. The purchase order also authorizes additional funds, should the estimated application quantities and actual application quantities vary. Actual application rate and cost to be verified at completion.

The Reclamite with Pavement Technology, Inc. would be purchased on the State ODOT Cooperative Purchasing Contract. Contract ID: CTR028836, State Contract Number: DOT101L26-7, Index Number: 101L-26. Ray Foor seconded the motion. Roll call: Van Buren YES, Smith YES and Foor YES. The motion passed.

Pete presented a list of roads that need crack seal. Pete received a quote from Strawser Construction Inc. for \$90,541.20 to apply Type II Crack Seal, quantity 150,902 SY at a unit price of \$0.60. Strawser will furnish all labor, equipment and materials. The crack seal proposal would be purchased on the State ODOT Cooperative Purchasing Contract. Contract ID: CTR027779, State Contract Number DOT101G26-43, Index Number: 101G-26.

-Eric Smith moved to approve a purchase order to Strawser Construction Inc. to crack seal the following roads. Beaver Run Road, Creek Road, Hollow Road, Palmer Road, Refugee Road, Smoke Road and Wesleyan Church Road. The purchase order is approved for the amount of 100,000.00. This will cover the proposed cost of \$90,541.20. The purchase order also authorizes additional funds, should the estimated application quantities and actual application quantities vary. Actual application rate and cost to be verified at completion. The 2025 Crack Seal Project would be purchased on the State ODOT Cooperative Purchasing Contract. Contract ID: CTR027779, State Contract Number DOT101G26-43, Index Number: 101G-26. Ray Foor seconded the motion. Roll call: Van Buren YES, Smith YES and Foor YES. The resolution was adopted.

Pete would like to crack seal subdivisions with the township road crew. He feels this will produce better results. He shared a quote from Crafc0, Inc. With this program, the township purchases the sealant at a cost of \$0.84 per pound which comes on a 2250 lb. pallet for \$1,890.00 and the equipment is furnished by Crafc0.

Discussion took place on the possible cost and if there is a need to use a force account. This will be researched and discussed again at the next meeting.

Pete reported that the playground needs mulch. He received a quote from Martin Trucking for \$51.50 per yard delivered with a slinger truck.

A purchase order for stone material from Martin Trucking for 2025 is also needed.

-Eric Smith moved to approve a purchase order to Martin Trucking for \$2,000.00 for playground mulch. Ray Foor seconded the motion. Roll call: Van Buren YES, Smith YES and Foor Yes. The motion passed.

-Eric Smith moved to approve a purchase order to Martin Trucking for \$25,000.00 for stone material for the road department for 2025. Ray Foor seconded the motion. Roll call: Van Buren YES, Smith YES and Foor Yes. The motion passed.

Pete and Trustee Van Buren met with ODOT concerning Keller Road. ODOT plans to spot pave several areas that they determine to be bad with 150 cubic yards or 300 tons to work with. The estimate is based on 1.75" type 2 and 1.5" type 1 asphalt. Harrison Township sections will require 488 cy material. Kirkersville's section will require 565 cy material. The Licking County Engineer would like a new Request for Engineering since the details have changed since the prior request.

-Eric Smith moved to submit a new Township Request for Engineering Assistance from the Licking County Engineer for Keller Road. The request is to resurface Keller Road, from State Route 158, 4500' east to Harrison Township eastern Corp. limit. Resurface shall include 1.75" type 2 asphalt, 1.5" type 1 asphalt, pavement removed for butt joint tie ins and one bridge. ODOT plans to spot pave. Our project will fill in the gaps and resurface. Project will require extra quantity of type 1 for leveling transitions prior to resurfacing. Ray Foor seconded the motion. Roll call: Van Buren YES, Smith YES and Foor Yes. The motion passed.

Pete reported that the salt barn renovation would be complete on May 6th.

Zoning Report – Valerie Hans, Zoning Inspector

- The Zoning Inspector reported on the following items.
- The April zoning permit and fee total was \$3,619.40.
- 7910-7911-7921-7941 Blacks Road. - Edward J. Stiles Parcel #s 025-073608-00.000, 025-073614-00.000, 025-078036-00.000, 025-078030-00.000, 025-077094-00.000. The Licking County Prosecutors Office prepared a Judgment Entry at Judge Marcelain's request with the specifics of the cleanup.

Discussion was held concerning the cost of the cleanup for the Stiles property. The fiscal officer would like a purchase order on file for this project.

-Eric Smith moved to approve a supplemental appropriation of \$100,000.00 to account code 1000-130-599-0000, General Fund. Ray Foor seconded the motion. Roll call: Van Buren YES, Smith YES and Foor YES. The motion passed.

-Eric Smith moved to approve a purchase order to Crispin Iron & Metal Company, LLC for \$50,000.00 to clean up court ordered nuisance property and junk motor vehicles, junkyard. Ray Foor seconded the motion. Roll call: Van Buren YES, Smith YES and Foor Yes. The motion passed.

- 4765 National Road, L & M Drywall – Property has been purchased by the Licking Regional Water District. The trustees would like to meet with the district. The trustees would like to follow up on the settlement offer that was presented by L & M Drywall with the Licking County Prosecutor.
- 28 Donau Road – Kretzmann – This case is being switched to a new prosecutor.
- 150 Madison Street – Conn – Nuisance property, waiting on quote to clean up.
- 31 Buick Ave. – Houseley – Complaint received for trash and nuisance debris. Need first nuisance resolution.

-Eric Smith moved to adopt Resolution 2025 05 05 02 which states: RESOLUTION TO DECLARE AND ABATE NUISANCE OHIO REVISED CODE SECTION 505.87, 31 Buick Avenue, Pataskala, Dennis J. & Cathy J. Houseley. Ray Foor seconded the motion. Roll call: Van Buren YES, Smith YES and Foor YES. The resolution was adopted.

- 245 Middleground – Dawson – Complaint received regarding high grass. Recheck on 5/19/25.
- 920 Forward Pass – Dawson - Complaint received regarding high grass. Recheck on 5/19/25.
- 201 Riva Ridge – Humphreys - Complaint received regarding high grass. Recheck on 5/19/25.
- 9580 Refugee Road – Watson – Complaint received regarding nuisance debris on the property. Recheck on 5/19/25.
- 7614 Blacks Road – Hammond – Complaint received regarding junk motor vehicles. Recheck on 5/19/25.
- 215 Ashcraft Drive – Oppy - Complaint received regarding junk motor vehicles. Recheck on 5/19/25.
- 9580 Refugee Road – Watson – Complaint received regarding a junk motor vehicle on the property. Recheck on 5/19/25.
- Valerie ordered the annual backflow testing and it was completed on 4/8/2025 and she submitted the report to the Licking Regional Water District.

Trustee Smith reported that the next HARRISON TOWNSHIP-REYNOLDSBURG JOINT ECONOMIC DEVELOPMENT DISTRICT NO. 1 meeting will be in October 2025.

-Eric Smith moved to approve the following:

- 1. The minutes of the April 7, 2025 regular meeting.**
- 2. Payment advice #145-2025 through #191-2025.**
- 3. Warrants 19356 through 19375.**
- 4. The April Bank Reconciliation.**

Ray Foor seconded the motion. Roll call: Van Buren YES, Smith YES and Foor Yes. The motion passed.

-Eric Smith moved to approve a Then and Now Purchase Order to the Ohio Auditor of State for \$1,230.00 to complete an ACE Audit of the township's ARPA funds that were spent in 2024. Ray Foor seconded the motion. Roll call: Van Buren YES, Smith YES and Foor Yes. The motion passed.

-Eric Smith moved to adopt Resolution 2025 05 05 03 which states: RESOLUTION TO REQUEST THAT THE COUNTY AUDITOR CERTIFY VALUATION AND REVENUE INFORMATION PURSUANT TO R.C. 5705.03(B). A RESOLUTION DETERMINING THAT IT IS NECESSARY TO LEVY A TAX OUTSIDE THE TEN-MILL LIMITATION FOR THE PURPOSE OF GENERAL CONSTRUCTION, RECONSTRUCTION, RESURFACING AND REPAIR OF STREETS, ROADS AND BRIDGES IN THE HARRISON TOWNSHIP ROAD DISTRICT AND REQUESTING THE LICKING COUNTY AUDITOR TO CERTIFY THE AMOUNTS DESCRIBED IN OHIO REVISED CODE SECTION 5705.03(B)(2).

Ray Foor seconded the motion. Roll call: Van Buren YES, Smith YES and Foor YES. The resolution was adopted.

The fiscal officer read various pieces of correspondence and passed out Financial Reports for the trustees to review.

Being no further business, Chairman Mark Van Buren adjourned the meeting at 7:00 p.m. Minutes are unofficial until approved by the trustees.

Respectively Submitted,

Carolyn I. Elder
Harrison Township Fiscal Officer

The following resolutions are a part of the May 5, 2025 regular meeting minutes.

Resolution 2025 05 05 01

Resolution 2025 05 05 02

Resolution 2025 05 05 03