

BOARD OF TRUSTEES OF HARRISON TOWNSHIP
LICKING COUNTY, OHIO
MINUTES OF REGULAR MEETING APRIL 7, 2025

The Harrison Township Trustees met in regular session on April 7, 2025 at the Township Hall. The Chairman, Mark Van Buren, called the meeting to order at 6:00 p.m. and lead those present in the Pledge of Allegiance. The Fiscal Officer called the roll, and the following members and guests were present.

Trustee	Mark Van Buren
Trustee	Eric Smith
Trustee	Ray Foor
Fiscal Officer	Carolyn Elder
Zoning Inspector	Valerie Hans
Road Superintendent	Pete Sigman
Guest	Joel Crist, Rush Truck Center
Guests	Jean & Peter Cea, 4356 Gale Road

Road Report – Pete Sigman, Road Superintendent

Pete Sigman, Road Superintendent has received quotes for a new truck.

An International HV507 truck on ODOT contract DOT02326-10 would cost \$108,897.53.

This truck was discussed at the February meeting but Rush Truck Center did not have a ODOT contract at that time. Since February there has been a price hike of \$3,900.00.

From the floor – Joel Crist, Rush Truck Center

Mr. Crist explain that there will be a surcharge on this truck but it is not known at this time.

There would be no surcharge if it was built in May which cannot happen in less than a month.

The surcharge will be due to price increases and possible tariffs. It should be known in approximately three months what the increase will be. At this time, before the truck is built, the trustees can cancel the order. Once the surcharge is known, a change order would be addressed if the trustees wish to proceed and not cancel the order.

-Eric Smith moved to approve a purchase order in the amount of \$108,897.53 to Rush Truck Centers of Ohio Inc. to purchase an International HV507 Cab and Chassis. This purchase will be on ODOT Contract Number DOT02326-10, Single & Tandem Axle Cab & Chassis. Once ODOT has approved the purchase, a purchase order will be issued. Ray Foor seconded the motion. Roll call: Van Buren YES, Smith YES and Foor YES. The motion passed.

A discussion was held again concerning the upfit of the International HV507. The current unofficial quote from Henderson is \$120,700.00. This quote is on the NPPGov Contract number PS22170. This will be discussed again at the next meeting.

Pete reported that the Licking County Health Department has set the price on mosquito spraying at \$35.00 per mile.

-Eric Smith moved to approve a purchase order to the Licking County Health Department for \$10,000.00 for mosquito control this year. Ray Foor seconded the motion. Roll call: Van Buren YES, Smith YES and Foor YES. The motion passed.

-Eric Smith moved to adopt Resolution 2025 04 07 01 which states: Authorizing Participation in the ODOT Road Salt Contracts Awarded in 2025. Ray Foor seconded the motion. Roll call: Van Buren YES, Smith YES and Foor YES. The motion passed.

Pete reported that he obtained quotes to upgrade the road salt storage building as follows:

1. Zachery Builders \$37,800.00
2. Brindle Construction \$30,555.00
3. Kern Konstruction \$30,000.00

The scope of work will be to remove and replace the metal on sides and roof, replace gutter, remove and replace rotten/damaged boards on the inside and outside and add three feet to the interior height of the walls inside the building.

-Ray Foor moved to approve a purchase order to Wesley Kern, Kern Konstruction for \$35,000.00 to upgrade the road salt storage building. The extra \$5,000.00 will only be used if an issue comes up during the project. Eric Smith seconded the motion. Roll call: Van Buren YES, Smith YES and Foor YES. The motion passed.

Pete explained about Reclamite. It is a product that will increase the lifespan of asphalt by up to 50%. Pete shared a list of roads that would benefit from this product.

Pete shared two quotes from Pavement Technology, Inc. on two different list of roads to treat. For Gale Road, Ellington Village and Beecher Road the cost would be \$83,906.25.

For Gale Road, Ellington Village, Beecher Road, Harvest Ridge and York Gate the cost would be \$103,125.00.

The ODOT contract for this project is not yet active. Will discuss again later.

Pete reported that ODOT is offering a Township Safety Sign Grant that the township is eligible for. The township can be awarded up to \$50,000 to upgrade safety signage. The funds can be used to upgrade or replace current signs as well as add warning signs that would help the motoring public. The federally funded grant does not require a match or upfront purchase from the township. Pete is in the process of inventorying all signage, once he is finished, he can apply for the grant.

-Ray Foor moved for Harrison Township to apply for the Township Safety Sign Grant and that Pete Sigman, Road Superintendent has the authority to apply for this grant. Pete Sigman will take care of applying, reporting and all compliance required for this grant. Pete Sigman is

required to report all necessary information to the Trustees and Fiscal Officer, so that everyone can contribute to all compliance requirements. The deadline to apply is June 6, 2025. Eric Smith seconded the motion. Roll call: Van Buren YES, Smith YES and Foor YES. The motion passed.

Trustee Van Buren reported that ODOT will pave State Route 158 to the sewer pump station in Kirkersville. Trustees discussed paving the portion of Keller Road that is the townships responsibility.

-Eric Smith moved to request engineering from the Licking County Engineer for Keller Road. ODOT plans to pave from 158 East 1250'. The township would like to continue an addition 1640'x20'. Improvement planned 1.75" type 2 asphalt, 0.5 scratch course type 1 leveling as needed and 1.5" 6422 type 1 surface course. Project ending at 5066 Keller Road, west side of house. Ray Foor seconded the motion. Roll call: Van Buren YES, Smith YES and Foor YES. The motion passed.

-Eric Smith moved to approve the following:

- 1. The minutes of the March 24, 2025 Special Meeting.**
- 2. The minutes of the March 24, 2025 Public Hearing.**
- 3. Payment advice #132-2025 through 144-2025.**
- 4. Warrants 19338 through 19355.**
- 5. The March Bank Reconciliation.**

Ray Foor seconded the motion. Roll call: Van Buren YES, Smith YES and Foor YES. The motion passed.

Zoning Report – Valerie Hans, Zoning Inspector

- The Zoning Inspector reported on the following items.
- The March zoning permit and fee total was \$1,392.58.
- The MS4 fees were discussed and the 2024 MS4 Report was compliant.

-Ray Foor moved to approve a purchase order to the Licking County Soil and Water District for the 2024 MS4 Consortium Fee in the amount of \$5,500.00. Eric Smith seconded the motion. Roll call: Van Buren YES, Smith NO and Foor YES. The motion passed.

-Eric Smith moved to send the zoning violation, Junk Yard, at 6550 Outville Road, S.W., Pataskala, Ohio 43062, Scott G. & Becky S. Dunbar, Parcel 025-068040-00.000 to the Licking County Prosecutors office for further legal action. Ray Foor seconded the motion. Roll call: Van Buren YES, Smith YES and Foor YES. The motion passed.

- Edward J. Stiles parcels – The Licking County Prosecutors Office prepared a Judgment Entry at Judge Marcelain request with the specifics of the cleanup. Travis Londot from Crispin's confirmed that his crew will be able to start the cleanup in the next thirty days. The cleanup is expected to take six to eight weeks to complete.

- 150 Madison Street – Conn – Waiting to receive a cleanup quote for this nuisance property violation.
- 40 Cherokee Trail – Various Investing Company - Waiting to receive a cleanup quote for this nuisance property violation.
- 46 Nashua Drive – Eafrait – Minimal improvement on the property’s significant nuisance violation. Requesting second nuisance resolution.

-Ray Foor moved to adopt Resolution 2025 04 07 02 which states: RESOLUTION TO DECLARE AND ABATE NUISANCE OHIO REVISED CODE SECTION 505.87, 46 Nashua Drive, Pataskala, Michael J. Eafrait. Eric Smith seconded the motion. Roll call: Van Buren YES, Smith YES and Foor YES. The resolution was adopted.

- 40 Cherokee Trail – Various Investing Company – Junk motor vehicle violation still exists. Requests second JMV resolution.

-Ray Foor moved to adopt Resolution 2025 04 07 03 which states: This AGREEMENT is made by and between the Board of Harrison Township Trustees and Crispin Iron & Metal Recycling Center – 629 New Haven Avenue, Newark, Ohio 43055, for the disposal of junk motor vehicles within Harrison Township, 40 Cherokee Trail, Granville, Various Investing Company. Eric Smith seconded the motion. Roll call: Van Buren YES, Smith YES and Foor YES. The resolution was adopted.

- The Zoning Commission met on 3/4/2025 and approved Architectural Standards for the Tri-Village Church addition project. The Licking County Planning Commission recommended denial of the variance request to omit the requirement to submit a traffic study.
- Valerie reviewed two lot reconfigurations for property located on Gale Road.
- The annual zoning training will be held on April 22, 2025.

Chairman Mark Van Buren completed the first quarter 2025 credit card compliance report.

Trustee Smith read a letter from the township’s legal counsel stating that the township is allowed to loan funds from the general fund to the newly formed Harrison Township-Reynoldsburg Joint Economic Development District No. 1 (“JEDD”) Board. The JEDD Board will repay the funds once it is established and collecting revenue. The trustees are not interested in charging interest on the \$10,000. The payment to the JEDD is conditioned upon the JEDD Board taking official action to agree to reimburse the Township for the start-up costs.

-Ray Foor moved to adopt Resolution 2025 04 07 04 which states: A RESOLUTION APPROVING THE PAYMENT OF ESTABLISHMENT COSTS ASSOCIATED WITH THE HARRISON TOWNSHIP-REYNOLDSBURG JOINT ECONOMIC DEVELOPMENT DISTRICT NO. 1. RESOLVED, that the Board hereby approves the payment of \$10,000 to the JEDD for establishment costs

for the JEDD, which may include, but is not limited to, costs associated with establishment of a bank account, insurance coverage, accounting and legal expenses for the JEDD, among other expenses. Eric Smith seconded the motion. Roll call: Van Buren YES, Smith YES and Foor YES. The resolution was adopted.

-Ray Foor moved to approve the Fiscal Officer adding appropriation code 1000-730-592, General Fund, Grants to other Governments and adding a supplemental appropriation of \$10,000.00 which will be reported to the Licking County Auditor and approved. Eric Smith seconded the motion. Roll call: Van Buren YES, Smith YES and Foor YES. The motion passed.

The Fiscal Officer shared information from the Licking County Auditor concerning the funds that would be generated from the 2 mill Road & Bridge Levy if it was placed on the November ballot as a renewal levy and a replacement levy.

-Ray Foor moved to have the Licking County Prosecutor prepare the necessary resolutions to place the 2 mill Road & Bridge levy on the November ballot as a renewal levy. Eric Smith seconded the motion. Roll call: Van Buren YES, Smith YES and Foor YES. The motion passed.

-Ray Foor moved to re-enroll in the Ohio Township Association 2026 Workers' Compensation Group Rating program with Sedgwick for the township's BWC coverage. Eric Smith seconded the motion. Roll call: Van Buren YES, Smith YES and Foor YES. The motion passed.

The fiscal officer stated that the township is in the process of qualifying for an ACE Audit instead of a Single Audit. The audit will cover the compliance and expenditure of the township's ARPA funds.

The fiscal officer read various pieces of correspondence and passed out Financial Reports for the trustees to review.

Being no further business, Chairman Mark Van Buren adjourned the meeting at 7:30 p.m. Minutes are unofficial until approved by the trustees.

Respectively Submitted,

Carolyn I. Elder
Harrison Township Fiscal Officer

The following resolutions are a part of the April 7, 2025 regular meeting minutes.

Resolution 2025 04 07 01

Resolution 2025 04 07 02

Resolution 2025 04 07 03

Resolution 2025 04 07 04