

**HARRISON TOWNSHIP**  
**YORK STREET CEMETERY RULES AND REGULATIONS RESOLUTION**

WHEREAS: The Board of Trustees of Harrison Township, Licking County, Ohio, have updated the York Street Cemetery Rules and Regulations.

The Board of Trustees of Harrison Township, Licking County, Ohio met in regular session at the Township Hall on March 3, 2025, with the following members present:

Eric Smith

Mark Van Buren

Ray Foor

THEREFORE: The Harrison Township Trustees hereby adopt the attached Rules and Regulations, Fee Schedule, Indigent Burial Policy, and Application for Indigent Burial for the York Street Cemetery as of March 3, 2025, replacing all other rules, regulations, applications, and fee schedules for the York Street Cemetery.

Eric Smith moved to adopt the resolution; Ray Foor seconded; and the vote was as follows:

Mark Van Buren	YES
Eric Smith	YES
Ray Foor	YES

Adopted March 3, 2025

Certificate

State of Ohio, Licking County

I, the undersigned Fiscal Officer of Harrison Township, Licking County, Ohio, certify that the foregoing Resolution No. 2025 03 03 03 is taken and copied from the record of proceedings of the township and that it has been compared by me with the resolution on the record and it is a true copy.

March 3, 2025  
Date



\_\_\_\_\_  
Carolyn I. Elder, Fiscal Officer  
Harrison Township

# YORK STREET CEMETERY RULES AND REGULATIONS

The York Street Cemetery is owned and operated by the Harrison Township Trustees. Your cooperation in the observance of the following rules and regulations is vital to the operation of this cemetery.

**1. Visiting Hours**

We welcome your visits within the cemetery from 8:00 a.m. until approximately dusk each day. Actual hours are posted at the entrance gate.

**2. Business Hours**

You may call the township office at 740-927-8277 during regular business hours. For emergencies or after 5:00 p.m. or on the weekends you may leave a message on the voice recorder or call a township trustee.

**3. Traffic Regulations**

The speed limit in all areas of the cemetery is 5 MPH. Automobiles are permitted on designated roadways only. Please do not park off the roadway. No recreation riding of motorcycles is permitted.

**4. General Rules**

Picking flowers or breaking shrubbery is prohibited. No picnicking, alcoholic beverages or excess noise are permitted. Dogs must be leashed, and excrement must be contained and disposed of in an appropriate manner. No soliciting or advertising is permitted. The cemetery does not accept responsibility for theft or damages to any item placed on burial spaces.

**5. Grave Marker**

Monuments may be placed on fully paid for plots. Up-right monuments are permitted with a maximum height of 36 inches. Foot markers and military markers must be flush mounted. The Township is not responsible for any damage to monuments.

**6. Flowers and Planting**

Floral bouquets are always welcome. We request that these be removed when they begin to fade or wither (usually within seven to ten days). We reserve the right to remove any such decorations when not removed by the individuals placing the decorations. Flowers may be planted along the front and sides of a monument within six inches but not along the rear. Your assistance in this matter facilitates our mowing of grass and general maintenance of the cemetery. Trees may not be planted except by cemetery personnel. Permanent shrubs, plantings and vegetation plantings must be approved by the Cemetery Personnel. We appreciate your cooperation regarding the planting of plants to prevent the cemetery from becoming untidy and overgrown.

**7. Burial Requirements**

The Township Trustees require the use of an outer burial container for the burial of casketed remains and the use of a recoverable container for the burial of cremated remains. Up to four cremated remains may be interred in one grave with one cremated remains interred in each quadrant of the grave. In addition, a maximum of one cremated remains may be interred over a casketed burial.

**8. Maintenance**

The cemetery personnel have sole responsibility for the care and maintenance of the cemetery grounds. Digging within the cemetery is strictly prohibited. Requests for assistance or special services should be directed to the township office.

**9. Fees**

A current list of fees for the purchase of burial rights and fees for services by the Harrison Township Trustees is available at the Township Office. To purchase or reserve a burial lot, a non-refundable prepayment of \$750.00 dollars shall be required, and which shall be applied at the time of burial toward applicable opening and closing cost. Said pre-payment will be in addition to any other possible related township burial cost. In instances where more than one person is requesting to be buried in the same lot, the lot purchase fee and opening/closing fee will apply to each person on the lot deed.

**10. Township Holidays and Weekends**

There will be no burials on Sunday's, or on the observance day of the following township holidays: New Year's Day, Memorial Day, Independence Day, Thanksgiving Day, or Christmas Day. An additional fee of One Thousand Dollars (\$1,000.00) will be charged for after weekday hours burials (burials requested to occur at a time other than 8 a.m. - 2 p.m. Monday-Friday), Saturday burials or other official township holiday burials. All Memorial Services shall be completed by 2 p.m. for all Saturday burials or other official township holiday burials.

**HARRISON TOWNSHIP  
YORK STREET CEMETERY  
BURIAL LOT FEES**

<b>RESIDENTS</b>	<b>LOT FEE</b>	<b>OPENING &amp; CLOSING</b>
Thirty (30) Year Current Harrison Township Resident	Complementary	\$750.00
Current and Former 20+ year Harrison Township Resident & Business Owners	\$ 1,000.00	\$750.00
Current 20+ year Licking County Resident	\$ 2,500.00	\$750.00
Former 20+ year Licking County Resident	\$ 3,000.00	\$750.00
Current and former 20+ year Ohio Resident	\$ 5,000.00	\$750.00
All Other United States Residents	\$10,000.00	\$750.00

## **HARRISON TOWNSHIP INDIGENT BURIAL POLICY**

Pursuant to Ohio Revised Code Sections 517.06 and 9.15, the Board of Harrison Township Trustees shall require, for indigent burials at Township expense, the submission of a completed “Application for Indigent Burial prior to funeral arrangements being made. This application should be completed by the person most knowledgeable about the decedent’s financial affairs. A copy of the death certificate, proof of township residency, and financial proof of indigency must accompany the application to be processed. Such residency supporting documentation may include a deed, rent receipt, utility bill, income tax return. Documentation supporting decedent’s indigence may include veteran’s benefits notification, social security benefits notification, unemployment compensation, pensions, bank statements, annuities, outstanding debts, outstanding financial liabilities, or other criteria deemed relevant for consideration at the discretion of Harrison Township. Indigence will be determined on a case-by-case basis. A copy of the Application appears at the conclusion of the Cemetery Rules.

Upon the approval of a completed “Application for Indigent Burial,” the Board shall cause the cremation of a body as soon as practicable.

The Board shall provide a burial lot and marker for the person’s cremated remains. The burial lot location and marker shall be selected by the Board, and both may be shared by multiple indigent burials.

The Harrison Township Indigent Burial Policy is not supplemental. The funeral home shall not accept any extra funds for additional services.

The Board reserves the right to amend the policy provided herein at any time and without notice. The Board reserves the right to vary from the policy provided herein on a case-by-case basis without a formal policy modification or amendment.

# HARRISON TOWNSHIP APPLICATION FOR INDIGENT BURIAL

Name of the Deceased: \_\_\_\_\_ Date of Birth: \_\_\_\_\_

Address: \_\_\_\_\_

Date of Death: \_\_\_\_\_ Location of Death: \_\_\_\_\_ SSN #: \_\_\_\_\_

Marital Status: \_\_\_\_\_ Did the deceased have a Will? \_\_\_\_\_

Number of people & ages living in household where deceased resided: \_\_\_\_\_

Household Income Source(s): Please attach documentation of each income source, including SS cards, pay stubs, income tax returns.

_____	Amount \$ _____	_____	Amount \$ _____
(Income Source)	(Monthly/Yearly)	(Income Source)	(Monthly/Yearly)

_____	Amount \$ _____	_____	Amount \$ _____
(Income Source)	(Monthly/Yearly)	(Income Source)	(Monthly/Yearly)

Funeral Resources: Veteran \_\_\_\_\_ Social Security \_\_\_\_\_ Insurance \_\_\_\_\_

Estate (Real Estate/Personal Property) \_\_\_\_\_ Other \_\_\_\_\_

Applicant's Name: \_\_\_\_\_ Phone #: \_\_\_\_\_

Home Address: \_\_\_\_\_

Relationship to Deceased: \_\_\_\_\_ Is applicant authorizing funeral service (signing contract)?  Yes  No

Is Applicant able to finance burial?  Yes  No Willing to finance burial?  Yes  No

Additional circumstances and background pertaining to the application: \_\_\_\_\_

\_\_\_\_\_

I, \_\_\_\_\_, certify that the above information is a true statement of the burial circumstances for \_\_\_\_\_  
(Deceased)

I understand that the total cost of the funeral shall not exceed the maximum allowable under the Harrison Township Indigent Burial Policy. I further understand that funding must be sought from other sources and that any funds contributed by another source must be revealed and will be deducted from the maximum allowable under this program. Additionally, if the funeral home asks for any funds above the maximum allowable under this program, I will report that fact to the Harrison Township Administrative Offices. I also understand that if I knowingly make a false statement on this application, that I can be charged with falsification. I understand that this application is a public record, which will be kept on file at the Harrison Township Administrative Offices.

_____	_____	_____	_____
Applicant Signature	Date	Witness Signature	Date

Application Filed on: \_\_\_\_\_ Received by: \_\_\_\_\_ Income documentation attached: Yes / No  
Township Trustees meeting when considered: \_\_\_\_\_ Approved or denied/date: \_\_\_\_\_