BOARD OF TRUSTEES OF HARRISON TOWNSHIP
LICKING COUNTY, OHIO
MINUTES OF SPECIAL MEETING May 28, 2024

The Harrison Township Trustees met in special session on May 28, 2024 at the Township Hall. The Chairman, Mark Van Buren, called the meeting to order at 8:00 a.m. The purpose of the meeting was to discuss and act on the "Harrison Township Road Maintenance Project" contract as well as a change order and approve minutes and warrants/bills. The Fiscal Officer called the roll, and the following members and guests were present.

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| Trustee | Mark Van Buren |
| Trustee | Eric Smith |
| Trustee | Ray Foor |
| Fiscal Officer | Carolyn Elder |
| Road Superintendent | Pete Sigman |

The Road Superintendent, Pete Sigman, explained that during his final inspection of marking repairs in Ellington Village for the road maintenance project, there are additional areas in need of repair. Pete's estimate is for 150 additional square yards at a cost of $67.25 per square yard totaling $10,087.50. The trustees discussed and felt that extra funds should be approved to cover any additional repairs needed on the job. Pete has spoken with The Shelly Company and they agreed to complete any additional work at the same price as the contract.

**-Eric Smith moved to approve a purchase order in the amount of $40,000.00 for change order #1, payable to The Shelly Company. The change order is for the Harrison Township Road Maintenance Project Contract to complete additional repairs in Ellington Village and any road included in the contract. Ray Foor seconded the motion. Roll call: Van Buren YES, Smith YES and Foor YES. The motion passed.**

**-Eric Smith moved to approve the following:**
 1. **The minutes of the May 21, 2024 regular meeting.**
 2. **Payment advice 173-2024 through 194-2024**
 3. **Warrants 19090 through 19092**
**Ray Foor seconded the motion. Roll call: Van Buren YES, Smith YES and Foor YES. The motion passed.**

Being no further business, Chairman Mark Van Buren adjourned the meeting at 8:10 a.m. Minutes are unofficial until approved by the trustees.
Respectively Submitted,

Carolyn I. Elder
Harrison Township Fiscal Officer          Page 1 of 1