

BOARD OF TRUSTEES OF HARRISON TOWNSHIP
LICKING COUNTY, OHIO
MINUTES OF REGULAR MEETING APRIL 1, 2024

The Harrison Township Trustees met in regular session on April 1, 2024 at the Township Hall. The Chairman, Mark Van Buren, called the meeting to order at 6:00 p.m. and he led those present in the Pledge of Allegiance. The Fiscal Officer called the roll, and the following members and guests were present. Trustee Ray Foor was absent.

Trustee	Mark Van Buren
Trustee	Eric Smith
Fiscal Officer	Carolyn Elder
Zoning Inspector	Valerie Hans
Road Superintendent	Pete Sigman
Guest	Ross Kirk, The Shelly Company
Guest	Jordan Delong, Chemcote, Inc.

Road Department Report – Pete Sigman, Road Superintendent
Discussion was held concerning road employee Hunter Skaggs vacation hours.

-Eric Smith moved to approve an additional 40 hours of vacation time for 2024 for road employee Hunter Skaggs. 80 hours was approved at the January 2024 organizational meeting, as per handbook. Hunter Skaggs was granted these additional hours due to past service accumulated from prior public service. Hunter Skaggs will receive 120 hours of vacation per year until he has been employed by Harrison Township for five continuous years (10/3/2027), at which time he will earn vacation hours according to the Harrison Township Personnel Policies and Procedures Manual. Mark Van Buren seconded the motion. Roll call: Van Buren YES, Smith YES and Foor ABSENT. The motion passed.

Pete reported that the EPA Grant that the township applied for to renovate the salt barns has not been awarded yet. If awarded these funds are State Funds not Federal Funds. The township still needs to purchase 300 tons of road salt on last winters contract. Pete would like to create a makeshift storage area to store the 300 tons in case the township is awarded the grant and the salt barn would be renovated.

The trustees agreed and stated that there would not be much expense to do so.

Pete inquired if the trustees would like to complete another tree trimming project this fall. The trustees would like Pete to prepare a plan and estimate to review.

-Eric Smith moved to approve a purchase order to Keystone Cooperative, Inc. for \$20,000.00 to purchase fuel. The current Co-Alliance purchase order will be closed due to a business name change. Mark Van Buren seconded the motion. Roll call: Van Buren YES, Smith YES and Foor ABSENT. The motion passed.

-Eric Smith moved to approve a purchase order to the Licking County Health Department for Mosquito Control in the amount of \$10,000.00. Mark Van Buren seconded the motion. Roll call: Van Buren YES, Smith YES and Foor ABSENT. The motion passed.

Zoning Report – Valerie Hans, Zoning Inspector

- The Zoning Inspector reported on the following items.
- The March zoning permit and fee total was \$1,702.00.
- 7910-7911-7921-7941 Blacks Road - Edward J. Stiles Parcel #s 025-073608-00.000, 025-073614-00.000, 025-078036-00.000, 025-078030-00.000, 025-077094-00.000. Judge Marcelain signed the order stating Harrison Township has been granted a summary judgment in this case. The LCPO filed a motion for contempt of court on Mr. Stiles. The Zoning Inspector is awaiting a hearing date on this matter.
- 4765 National Road – L & W Supply Corporation Parcel #025-067986-00.000 Conditional Use Violation Letter sent. 2/5/2024 Re-inspected the property and found materials still being stored outdoors. Parking lot is still not paved. The business is planning to relocate. The trustees would like to know their timeline for relocation.
- 40 Chevrolet Ave. – Chilcote – Parcel #025-076332-00.000 3/25/2024 Complaint received for junk motor vehicles on the property. 3/25/2024 Verified complaint and took pictures. In the process of identifying the vehicles on the property prior to sending a certified violation letter and posting it to the property. The property also has a nuisance debris violation.
- 6397 Watkins Road. – Moore – Parcel # 025-077130-00.000 Complaint received for junk motor vehicles and a junk camper on the property. 3/26/2024 Verified complaint and took pictures. In the process of identifying the vehicles on the property prior to sending a certified violation letter and posting it to the property.
- 6397 Watkins Road. – Moore – Parcel # 025-077130-00.000 Complaint received regarding trash and junk motor vehicles on the property. 3/26/2024 Verified complaint and took pictures. Valerie will be sending a certified violation letter and posting it to the property as soon as all junk motor vehicles are identified.
- 7341 Columbus Road – Harmon Parcel # 025-075702-00.000 Placed a shed and swimming pool on the property without a permit. 3/6/2024 Sent certified letter and posted to the property. 3/26/2024 property owner contacted the office to apply for zoning permits. 4/1/2024 Owner is meeting with Valerie to receive zoning permits.
- The TRC will meet on 4/4/2024 at 11:00 a.m. to discuss Scenic View subdivision and specifically the roadway connections to Harrison Township. The applicant is proposing offset T turnarounds at Regret Drive, Faultless Lane, Middleground Drive East, and Middleground Drive North. After speaking with Pete, Valerie responded on Open Gov in objection to offset T turnarounds. This will be discussed further during the TRC meeting; however, the Licking County Engineer's Office agrees with the township on this.
- CESO submitted a site plan and zoning application for the Dollar General Market that they are planning to construct at the corner of Ephriam Drive and Columbus Road. The Zoning Inspector has informed the applicant that this application cannot be accepted until they have completed TRC approval and completed architectural review with the township.

- Peniel Ethiopian Evangelicals Church at 5457 York Road has completed the TRC review with LCPC and is under construction to pave their parking lot. The paving of the lot will bring them into compliance with the township’s zoning regulations.
- Valerie has received several calls concerning the new electric aggregation contract. The new contract is with Energy Harbor and will run from June 1, 2024 through May 2025. The fixed price is 6.28 cents per kWh.
- Valerie informed the trustees that the 2023 MS4 Consortium Fees would be \$5,000 to the Licking County Soil and Water this year. The trustees would like to know why this fee has gone up so much (\$2,639.00 last year) and what the township is benefiting from it.

The Zoning Commission presented the Board of Township Trustees with proposed revisions to the Zoning Resolution. Article 3 Definitions, Article 10 District and General Provisions and Article 16 M-1 General Manufacturing. The ZC received a non-binding recommendation from the LCPC in favor of adopting these changes. The next step is for the Board of Trustees to hold a public hearing.

-Eric Smith moved to hold a Public Hearing on April 23, 2024 at 9:00 a.m. at the Harrison Township Hall located at 6750 Outville Road, Pataskala, Ohio 43062. The purpose of this hearing is to consider proposed revisions to the Harrison Township Zoning Resolution. Articles with proposed revisions to be presented, discussed and acted upon are: Article 3 Definitions, Article 10 District and General Provisions and Article 16 M-1 General Manufacturing. Mark Van Buren seconded the motion. Roll call: Van Buren YES, Smith YES and Foor ABSENT. The motion passed.

6:30 p.m. – Open the Harrison Township Road Maintenance Project Bids

Chemcote	\$1,102,115.30
The Shelly Company	\$960,633.60

The Licking County Engineers Estimate was \$1,252,995.95.

-Eric Smith moved to award the Harrison Township Road Maintenance Project to The Shelly Company. They were the apparent low bidder and have an excellent record of work with the township. The completion date for the project will be September 30, 2024. This contract will be funded with \$792,976.14 from the American Rescue Plan Act Fund with the remainder coming from the Road and Bridge Fund. The purchase order of \$960,633.60 is approved pending the review and approval of the contract by the Licking County Prosecutors Office. Mark Van Buren seconded the motion. Roll call: Van Buren YES, Smith YES and Foor ABSENT. The motion passed.

Trustee Mark Van Buren stated that he had received the paperwork from Attorney Pete Griggs concerning the S.R. 158 JEDD Contract. The trustees need to adopt a resolution holding a public hearing and notify the public hearing at least 30 days in advance.

-Eric Smith moved to adopt Resolution 2024 04 01 01 which states: A RESOLUTION SETTING A JEDD PUBLIC HEARING DATE AND AUTHORIZING ANY TOWNSHIP TRUSTEE OR OTHER APPROPRIATE TOWNSHIP OFFICIAL TO PUBLISH NOTICE OF THE PUBLIC HEARING; AND OTHER RELATED AUTHORIZATIONS PURSUANT TO OHIO REVISED CODE SECTION 715.72.

On the 6th day of May, 2024 at 7:00 PM, the Board of Trustees of Harrison Township, Licking County, Ohio (the "Township") will hold a public hearing to consider approving a contract to form and govern the Harrison Township Joint Economic Development District. The public hearing will be held at the Harrison Township Hall located at 6750 Outville Road, Pataskala, Ohio 43062. The public hearing shall allow for public comment and recommendations on the contract. The following documents are on file for public inspection: (1) a copy of the contract, including the economic development plan; (2) a description of the area to be included in the district, including a map in sufficient detail to denote the specific boundaries of the area; and (3) an income tax schedule. These documents may be reviewed in the office of the Zoning Inspector of the Township at the Harrison Township Hall at 6750 Outville Road, Pataskala, Ohio 43062 or on the Township Website at www.harrisontownship.net.

Mark Van Buren seconded the motion. Roll call: Van Buren YES, Smith YES and Foor ABSENT. The resolution was adopted.

-Eric Smith moved to approve the following:

- 1. The minutes of the March 4, 2024 regular meeting.**
- 2. Payment Advice 94-2024 through 128-2024.**
- 3. Warrants 19022 through 19050.**
- 4. The March Bank Reconciliation.**

Mark Van Buren seconded the motion. Roll call: Van Buren YES, Smith YES and Foor ABSENT. The motion passed.

The trustees discussed the Road Maintenance Project Contract that was awarded to The Shelly Company. They were pleasantly surprised at the contract total and started discussing the possibility of adding on additional work. Preparing for this project, Gale Road and the striping project was removed from the road project before it went out to bid. It was felt that the project would be over budget. Ross Kirk with The Shelly Company was still in attendance. The trustees ask him if this could be a possibility and he stated that work could be added at the same rate. The trustees would like for Pete to work up a change order to add Gale Road resurfacing. This work was included in the original cost estimate from the Licking County Engineer.

-Mark Van Buren moved to hold a special meeting on Tuesday, April 23, 2024. The meeting will start at 9:10 A.M. or immediately following the Public Hearing that starts at 9:00 A.M. and will be held at the Harrison Township Hall, located at 6750 Outville Road, Pataskala, Ohio 43062. The purpose of the meeting will be to discuss and act on the "Harrison Township Road Maintenance Project" contract as well as a change order, approve minutes and warrants/bills. Eric Smith seconded the motion. Roll call: Van Buren YES, Smith YES and Foor ABSENT. The motion passed.

Trustee Mark Van Buren presented an employee application from Benjamin Patterson for part time employment. Discussion was held. The position would be a part time on call position with no benefits.

-Eric Smith moved to hire Benjamin Patterson as a part time on call as needed road department employee, pending pre-employment drug and alcohol testing as well as a background check. He would be paid \$25.00 per hour with no benefits. Mark Van Buren seconded the motion. Roll call: Van Buren YES, Smith YES and Foor ABSENT. The motion passed.

Chairman Mark Van Buren completed the quarterly credit card compliance report.

The fiscal officer read various pieces of correspondence and passed out Financial Reports for the trustees to review. The March bank reconciliation was signed.

Being no further business, Chairman Mark Van Buren adjourned the meeting at 7:06 p.m. Minutes are unofficial until approved by the trustees.

Respectively Submitted,

Carolyn I. Elder
Harrison Township Fiscal Officer

Resolution 2024 04 01 01 is a part of the April 1, 2024 minutes.