

BOARD OF TRUSTEES OF HARRISON TOWNSHIP  
LICKING COUNTY, OHIO  
MINUTES OF SPECIAL MEETING NOVEMBER 21, 2022

The Harrison Township Trustees met in special session on November 21, 2022 at the Township Hall. The Chairman, Mark Van Buren, called the meeting to order at 12:00 p.m. The purpose of the meeting is to address emergency repairs to the township meeting hall, pay bills and approve the minutes. The Fiscal Officer called the roll, and the following members were present.

Trustee	Mark Van Buren
Trustee	Eric Smith
Trustee	Ray Foor
Fiscal Officer	Carolyn Elder
Road Superintendent	Ben Patterson

The HVAC heat exchanger has rusted through and failed in the Township Hall. Estimates for replacement systems were requested from the following:

1. Local HVAC – came on site, not sure if they have units available, no quote submitted.
2. Holbrook HVAC - came on site, they have units available, no quote submitted.
3. Five Star HVAC – came on site, checking supplier, no quote submitted.
4. Dor-Mar HVAC – come on site, checking supplier, no quote submitted.
5. Shaw Mechanical – too busy and cannot install in a reasonable amount of time.
6. True North HVAC – they charge a \$89 fee to come on site and submit an estimate.
7. Logan HVAC – this company does not do commercial work.
8. Select Heating & Cooling LLC - \$14,950.00 to install two 4 ton American Standard Package Units with gas heating.
9. Chaney Mechanical, LLC – estimate to replace the heat exchanger on the two current units \$4,650.00.

The trustees contacted Chaney Mechanical and Select Heating & Cooling to discuss quoted products and warranties.

The north unit in the Township Hall has leaked freon and will need repairs. Discussion was held concerning repairing or replacing the HVAC units.

**-Eric Smith moved to approve the following:**

- 1. The minutes of the November 7, 2022 regular meeting.**
- 2. Payment advice #333-2022 through 339-2022**
- 3. Warrants 18532 through 18541**

**Ray Foor seconded the motion. Roll call: Van Buren YES, Smith YES and Foor YES. The motion passed.**

**-Ray Foor moved to approve a purchase order to Select Heating & Cooling LLC to install two 4 ton American Standard Package units for gas heating in the amount of \$17,000.00 in the Harrison Township Hall. Eric Smith seconded the motion. Roll call: Van Buren YES, Smith YES and Foor YES. The motion passed.**

Being no further business, Chairman Mark Van Buren adjourned the meeting at 12:37 p.m. Minutes are unofficial until approved by the trustees.

Respectively Submitted,

Carolyn I. Elder  
Harrison Township Fiscal Officer