

BOARD OF TRUSTEES OF HARRISON TOWNSHIP  
LICKING COUNTY, OHIO  
MINUTES OF REGULAR MEETING JUNE 7, 2021

The Harrison Township Trustees met in regular session on June 7, 2021 at the Township Hall. The Chairman, Mark Van Buren, called the meeting to order at 6:00 p.m. and he led those present in the Pledge of Allegiance. The Fiscal Officer called the roll, and the following members and guests were present.

Trustee	Mark Van Buren
Trustee	Eric Smith
Trustee	Ray Foor
Fiscal Officer	Carolyn Elder
Road Superintendent	Ben Patterson
Guest	Vickie Noble
Guest	Andy Leitch, OTARMA
Guest	Sharon Doughty, RMP
Guest	Larry Kretzmann, SWLCW&SD

From the floor – Sharon Doughty, The Ohio Plan Insurance  
The annual renewal insurance policy premium would be \$13,048.00. One-million-dollar coverage for cyber insurance would deduct \$318.00 and add \$1,617.00. Total premium would be \$14,347.00 plus crime insurance with Travelers Insurance would be \$1,069.00 annually.

From the floor – Andy Leitch, OTARMA  
An annual insurance premium with OTARMA would be \$12,552.00 which includes \$10,000 crime insurance coverage. An additional \$500,000 worth on crime insurance would cost \$1,000.00 and \$315.00 for annual faithful performance coverage. Annual premium would be \$13,867.00. The township would be eligible for a MORE Grant of \$500 to purchase safety equipment. After one year with OTARMA the township would be eligible for capital distribution.

**-Eric Smith moved to purchase insurance for the township from OTARMA (Ohio Township Association Risk Management Authority) with a 2021-2022 annual premium of \$13,867.00. The motion further states that a purchase order for \$14,000.00 is approved to cover the annual premium. Township insurance with The Ohio Plan will be cancelled at maturity. The new insurance policy will take effect on June 16, 2021. This premium includes a faithful performance of duty policy instead of a surety bond requirement for employees and elected officials. Ray Foor seconded the motion. Roll call: Van Buren YES, Smith YES and Foor YES. The motion passed.**

**-Eric Smith moved to adopt Resolution 2021 06 07 01 which states: THE TOWNSHIP WILL USE AN EMPLOYEE DISHONESTY AND FAITHFUL PERFORMANCE OF DUTY POLICY. Ray Foor seconded the motion. Roll call: Van Buren YES, Smith YES and Foor YES. The resolution was adopted.**

**-Eric Smith moved to approve the following:**

- 1. The minutes of the May 18, 2021 regular meeting.**
- 2. Payment advice 131-2021 through 155-2021**
- 3. Warrants 17921 through 17944**
- 4. The May bank reconciliation.**

**Ray Foor seconded the motion. Roll call: Van Buren YES, Smith YES and Foor YES. The motion passed.**

From the floor – Larry Kretzmann, SWLCW&SD

Mr. Kretzmann reported on activities of the district. The Hollow Road project was discussed. The project will go to 161 not stopping at Morse Road as Mr. Kretzmann has been reporting. The district raised their price for water to Jefferson Township.

Road Report – Ben Patterson, Road Superintendent

Ben discussed with the trustees the Hollow Road issues caused by the Water and Sewer District (the district is running a line down Hollow Road to 310). In places the ditch is too close to the township road and there is concern that with a freeze and thaw the edges of the pavement will not hold. Ben will speak with the district about these concerns. Trustee Van Buren instructed Ben to keep good communication records and document them.

Ben reported that paving is finished for the 310 Investments project.

Ben reported that the JD6320 needs new tires. He obtained the following quotes:

- |                       |            |
|-----------------------|------------|
| 1. Bob's Tire Service | \$2,448.00 |
| 2. Schrader           | \$3,846.00 |

**-Eric Smith moved to approve purchasing new tires for the JD6320 tractor for \$3,000.00 from Bob's Tire Service. Ray Foor seconded the motion. Roll call: Van Buren YES, Smith YES and Foor YES. The motion passed.**

Ben reported that Terracon is working through a few issues concerning the Refugee Road retaining wall project.

**-Mark Van Buren moved to approve a \$2,000.00 purchase order to Parson's Trucking LLC for mulch for the township playground. Ray Foor seconded the motion. Roll call: Van Buren YES, Smith YES and Foor YES. The motion passed.**

Zoning Report – Vickie Noble (reporting for Valerie Hans in her absence)

The May zoning fee and permit total was \$7,913.22.

The Harrison Township Zoning Commission presented the Board of Trustees with the Buckhorn Place Subdivision PUD for the Board's review and approval of an extension of time.

**-Eric Smith moved to hold a Public Hearing to review an application submitted by DR Horton. The applicant is seeking approval for a Planned Unit Development Residential Subdivision, Buckhorn Place Subdivision (PUD). The development is located on the east side of York Road between Blacks Road and Beaver Run Road. The development plans are for 97 lots on 52.96 acres. The Public Hearing will be held on June 28, 2021 at 7:00 p.m. at the Harrison Township Hall (in case of a large crowd the hearing will be held in the Road Department Garage). Details can be viewed on the township's website at [www.harrisontownship.net](http://www.harrisontownship.net). Ray Foor seconded the motion. Roll call: Van Buren YES, Smith YES and Foor YES. The motion passed.**

**-Mark Van Buren moved to adopt Resolution 2021 06 07 02 which states: REMOVE JUNK MOTOR VEHICLE OHIO REVISED CODE SECTION 505.173, 199 Ford Ave., Pataskala. Ray Foor seconded the motion. Roll call: Van Buren YES, Smith YES and Foor YES. The resolution was adopted.**

The Fiscal Officer reviewed a letter from NOPEC and a letter from the Licking County Board of Commissioners announcing a June 10<sup>th</sup> meeting on electric and natural gas government aggregation program.

The Fiscal Officer read various pieces of correspondence and passed out Financial Reports for the trustees to review. The May bank reconciliation was signed.

Being no further business, Chairman Mark Van Buren adjourned the meeting at 8:00 p.m. Minutes are unofficial until approved by the trustees.

Respectively Submitted,

Carolyn I. Elder  
Harrison Township Fiscal Officer

The following resolutions are a part of the June 7, 2021 minutes.

Resolution 2021 06 07 01

Resolution 2021 06 07 02