

BOARD OF TRUSTEES OF HARRISON TOWNSHIP  
LICKING COUNTY, OHIO  
MINUTES OF REGULAR MEETING MARCH 1, 2021

The Harrison Township Trustees met in regular session on March 1, 2021 at the Township Hall. The Chairman, Mark Van Buren, called the meeting to order at 6:00 p.m. and he led those present in the Pledge of Allegiance. The Fiscal Officer called the roll, and the following members and guests were present.

Trustee	Eric Smith
Trustee	Mark Van Buren
Trustee	Ray Foor
Fiscal Officer	Carolyn Elder
Zoning Inspector	Valerie Hans
Road Superintendent	Ben Patterson
Guest	Jim Lenner, 62283 Cabin Hill Rd
Guest	Tony Sharp
Guest	Tom Frederick, St. Albans Zoning Inspector
Guest	Michelle Linger, Small's Asphalt
Guest	Michael Blin, GM General Contracting
Guest	Ross Kirk, The Shelly Company
Guest	Larry Kretzmann, SWLCW&SD

From the floor – Jim Lenner

Mr. Lenner had sent the trustees a proposal to analyze the existing comprehensive plan and propose updates and additions as needed. The consultant, Jim Lenner, will facilitate a participatory process to develop long range planning objectives that will result in a revised comprehensive plan document integrating current planning policies, goals and objectives where appropriate. The Plan will include text, plans, charts, graphs, and other applicable graphics to illustrate past, current and future projections. The cost would be \$19,200.00. Trustee Smith inquired if Mr. Lenner could share plans from other entities that he has worked on.

From the floor – Bob Hickey

Mr. Hickey wandered into the meeting room and approached the Chairman. He talked about playing and teaching chess. He stated that he is lonely and wants to play chess with someone. After much commentary he left the meeting.

From the floor – Jim Lenner

Mr. Lenner responded that he would send links to Hanover, Buckeye Lake and others to the Board.

**-Ray Foor moved to contract with Jim Lenner, Neighborhood Strategies, for Planning Services to analyze the existing Harrison Township Comprehensive Plan and propose updates and additions as needed. Eric Smith seconded the motion. Roll call: Van Buren YES, Smith YES and Foor YES. The motion passed.**

The fiscal officer recommended opening a new account code for planning and adding a supplemental appropriation.

**-Eric Smith moved to adopt Resolution 2021 03 01 01 which states: TOWNSHIP SUPPLEMENTAL APPROPRIATION RESOLUTION. The fiscal officer will add account code 1000-130-317, planning services for zoning in the General Fund, in the amount of \$25,000.00. Ray Foor seconded the motion. Roll call: Van Buren YES, Smith YES and Foor YES. The motion passed.**

**-Eric Smith moved to approve a purchase order for \$19,200.00 (payable 50% at acceptance and 50% at final deliverable submission) for Jim Lenner, Neighborhood Strategies, for Planning Services to analyze the existing Harrison Township Comprehensive Plan and propose updates and additions as needed. Ray Foor seconded the motion. Roll call: Van Buren YES, Smith YES and Foor YES. The motion passed.**

From the floor – Tom Frederick

Mr. Frederick, Zoning Inspector for St. Albans Township would like to speak with Larry Kretzmann, representative to the SWLCW&SD. Discussion was held concerning the Water and Sewer District Board members and how their meetings are held. St. Albans Township would like to have a representative on the SWLCW&SD Board.

Road Department Report – Ben Patterson, Road Superintendent

Ben would like to purchase signs and hardware from M.D. Solutions on the ODOT contract.

**-Eric Smith moved to request permission to use ODOT Contract 033-21 for rivets and ODOT Contract 896-21 for complete sign blank and sheeting. Ray Foor seconded the motion. Roll call: Van Buren YES, Smith YES and Foor YES. The motion passed.**

**-Eric Smith moved to approve a purchase order to M.D. Solutions in the amount of \$10,000.00 to purchase items on ODOT Contract 033-21 for rivets and ODOT Contract 896-21 for complete sign blank and sheeting. Pending approval from ODOT to use the mentioned contracts. Ray Foor seconded the motion. Roll call: Van Buren YES, Smith YES and Foor YES. The motion passed.**

**-Mark Van Buren moved to approve a purchase order to Koenig Equipment for equipment repair in the amount of \$30,000.00. The current PO 17-2021 will be closed. Eric Smith seconded the motion. Roll call: Van Buren YES, Smith YES and Foor YES. The motion passed.**

Discussion took place on how to repair the sides of the salt barn.  
The retaining wall on Refugee Road was discussed and the need for engineering advice.  
Currently the bottom of the wall has washed and the bottom has kicked out.

**-Eric Smith moved to file a request for engineering with the Licking County Engineer for the retaining wall on Refugee Road. Ray Foor seconded the motion. Roll call: Van Buren YES, Smith YES and Foor YES. The motion passed.**

Zoning Report – Valerie Hans, Zoning Inspector

The Zoning Inspector discussed the following items. Her report starts and stops due to bids openings at designated times.

- The February permit and fee total was \$3,985.50.
- \$4,250.00 was collected for the Cemetery Fund in February.
- Valerie spoke with Licking County Recycling and they would like for the trustees to sign a memorandum of understanding between Licking County Recycling and Harrison Township.

From the floor – Larry Kretzmann, SWLCW&SD

Mr. Kretzmann reported that the deal with the Timmons farm had 58 acres and four possible well fields. He shared a handout that showed the employees of the district. He reported that solar farms have no hazardous material until the life of the panels have expired. The 310 project north to Morse Road has received a loan to run water.

7:00 p.m. – Open the Harrison Township Culvert Replacement Project – Wesleyan Church Road Bids

Archer Excavating Co.	
Option "B"	\$69,017.50
GM General Contracting LLC	
Option "B"	\$92,027.00
McConnell Contracting, Inc.	
Option "B"	\$98,378.00
Law General Contracting Inc.	
Option "A"	\$99,693.32
TLV Services, Inc.	
Option "B"	92,445.00
G & G Enterprises Complete Excavating Service LLC	
Option "B"	\$89,999.95
V. O. Menezes & Son, Inc.	
Option "B"	\$79,529.90

Archer Excavating Co. was the apparent low bid with V. O. Menezes & Son, Inc. coming in next. No one had heard of Archer Excavating Co. and felt that the township should research the contractors. Two contractors attending the meeting knew of V. O. Menezes & Son, Inc. and stated that they had done work for ODOT and Licking County. The bid was not awarded. A special meeting will be called.

7:15 p.m. – Open Harrison Township 2021 Resurfacing Project Bids

The Shelly Company	
Highland Hills Subdivision	\$199,488.50
Jefferson Subdivision	\$128,925.05
Lawrin Ct	\$10,366.15
Yorkshire Subdivision	<u>\$83,729.50</u>
Total Bid	\$422,509.20

Small's Asphalt	
Highland Hills Subdivision	\$235,772.87
Jefferson Subdivision	\$152,574.44
Lawrin Ct	\$10,575.83
Yorkshire Subdivision	<u>\$91,258.55</u>
Total Bid	\$490,181.69

**-Eric Smith moved to award the Harrison Township 2021 Resurfacing Project Bid to The Shelly Company. The purchase order is approved in the amount of \$422,509.20. Ross Kirk, Vice President of The Shelly Company and Chairman Mark Van Buren signed the contract. Ray Foor seconded the motion. Roll call: Van Buren YES, Smith YES and Foor YES. The motion passed.**

Zoning Report continued – Valerie Hans, Zoning Inspector

- Properties with violations were reviewed.
- Zoning code updates and ideas were reviewed and discussed. The Zoning Commission will meet on March 2, 2021.
- The MS4 quarterly meeting will be March 3<sup>rd</sup>.

7:35 p.m. – Open Stone Material Bids

Martin Trucking	
Limestone	
#4 stone	\$17.00
#2 stone	\$17.00
#57 stone	\$20.00

#304 stone	\$16.05
#411 stone	\$16.75
C and D Rip Rap	\$39.00 and \$28.25
#8 washed stone from National Delaware	\$27.10
#9 stone from Shelly Ostrander Washed Gravel	\$16.90
#9 washed	\$8.90
#57 washed	\$13.75
#9 rounds with brine water	\$9.40
#9 washed limestone from Olen Corp Columbus	N/A
#8 washed limestone from Olen Corp Columbus	\$30.00

The OLEN Corporation

Limestone	
#4 stone	\$18.75
#2 stone	\$18.75
#57 stone	\$21.75
#304 stone	\$17.50
#411 stone	\$18.25
C and D Rip Rap	\$40.25
#8 washed stone from National Delaware	No Price
#9 stone from Shelly Ostrander Washed Gravel	No Price
#9 washed	\$10.60
#57 washed	\$17.10
#9 rounds with brine water	\$12.60
#9 washed limestone from Olen Corp Columbus	\$32.25
#8 washed limestone from Olen Corp Columbus	\$31.00

**-Eric Smith moved to award the Stone Material Contract to Martin Trucking. The purchase order was approved for \$55,000.00 (\$45,000.00 Road & Bridge Fund and \$10,000.00 General Fund). The contract period shall be from April 1, 2021, through March 31, 2022. Ray Foor seconded the motion. Roll call: Van Buren YES, Smith YES and Foor YES. The motion passed.**

Zoning Report continued – Valerie Hans, Zoning Inspector

- Valerie has had a few calls concerning the solar panels that are coming to Watkins Road. A resident at 7151 Watkins Road will look onto the panels. Questions about buffering have been asked.

Trustee Smith reported that Waste Management would like to survey the township's 600 recycling customers about providing a toter and having pickup every other week.

Trustee Van Buren presented a sample resolution from the Prosecutor. The resolution would give the trustees the option to intervene in the application of the Union Ridge Solar Facility. They would be able to testify concerning buffering or any other concerns.

**-Eric Smith moved to adopt Resolution 2021 03 01 02 which states: Resolution to Intervene – Union Ridge Solar Facility. Ray Foor seconded the motion. Roll call: Van Buren YES, Smith YES and Foor YES. The resolution was adopted.**

The fiscal officer shared a letter from the Ohio Department of Job and Family Services concerning a past employee collecting unemployment.

The fiscal officer shared information from HR Butler, an Insurance Broker/Employer Benefits firm.

**-Ray Foor moved to approve the following:**

- 1. The minutes of the February 1, 2021 regular meeting**
- 2. Payment advice 28-2021 through 53-2021**
- 3. Warrants 17803 through 17843**
- 4. The February Bank Reconciliation**

**Eric Smith seconded the motion. Roll call: Van Buren YES, Smith YES and Foor YES. The motion passed.**

**-Ray Foor moved to sign the memorandum of understanding between Licking County Recycling and Harrison Township. Eric Smith seconded the motion. Roll call: Van Buren YES, Smith YES and Foor YES. The motion passed.**

**-Eric Smith moved to hold a special meeting on Friday, March 5, 2021. The meeting will start at 9:00 a.m. and will be held at the Harrison Township Hall, located at 6750 Outville Road, Pataskala, Ohio 43062. The purpose of the meeting will be to review, discuss and act on the "Harrison Township Culvert Replacement – Wesleyan Church Road Project" as well as approve minutes and warrants/bills. Ray Foor seconded the motion. Roll call: Van Buren YES, Smith YES and Foor YES. The motion passed.**

The Fiscal Officer read various pieces of correspondence and passed out Financial Reports for the trustees to review. The February bank reconciliation was signed.

Being no further business, Chairman Mark Van Buren adjourned the meeting at 8:22 p.m.  
Minutes are unofficial until approved by the trustees.

Respectively Submitted,

Carolyn I. Elder  
Harrison Township Fiscal Officer

The following resolutions are a part of the March 1, 2021 minutes.

Resolution 2021 03 01 01

Resolution 2021 03 01 02