

BOARD OF TRUSTEES OF HARRISON TOWNSHIP  
LICKING COUNTY, OHIO  
MINUTES OF REGULAR MEETING FEBRUARY 1, 2021

The Harrison Township Trustees met in regular session on February 1, 2021 at the Township Hall. The Chairman, Mark Van Buren, called the meeting to order at 6:00 p.m. and he led those present in the Pledge of Allegiance. The Fiscal Officer called the roll, and the following members and guests were present.

Trustee	Eric Smith
Trustee	Mark Van Buren
Trustee	Ray Foor
Fiscal Officer	Carolyn Elder
Zoning Inspector	Valerie Hans
Road Superintendent	Ben Patterson
Guest	Jim Lenner, 62283 Cabin Hill Rd
Guest	John Wieland, Leeward Renewable Energy
Guest	Kelly Pacifico, Leeward Renewable Energy
Guest	Devin Miller, 284 Ashcraft Drive
Guest	Donald Springer, 6816 Ridgelytract
Guest	Amber Springer
Guest	Larry Kretzmann, SWLCW&SD

From the floor – Devin Miller, 284 Ashcraft Drive

Mr. Miller was in attendance giving the township permission to proceed with obtaining a utility and easement permit to control drainage effecting Ashcraft Drive. Trustee Van Buren will contact the other property owner involved and report at the next meeting.

From the floor – Jim Lenner

Mr. Lenner was in attendance to offer assistance in updating the Comprehensive Plan and Zoning Resolution. The Zoning Inspector stated that it could use a solid overhaul. Mr. Lenner will submit a proposal for the trustees to review at the next meeting.

From the floor – Amber Springer

Ms. Springer was in attendance to report on the progress at 110 Ford Avenue. They are working on getting the tenant to move so that the trailer can be removed from the property.

From the floor – Kelly Pacifico and John Wieland, Leeward Renewable Energy

Kelly Pacifico introduced their business. Union Ridge is a prospective solar project located on 513 acres of flat agricultural land on Watkins Road in Harrison Township. They presented a power point presentation explaining the project. Their business has long term owner operators

that have 21 wind farms in nine states. The project is planned to start in the first quarter of 2022. The property is adjacent to a large AEP transmission hub (Kirk substation). Trustee Smith inquired about buffering of the project. They explained that there will be a public informational meeting at the end of February. Discussion took place concerning the project.

From the floor – Larry Kretzmann, SWLCW&SD

Mr. Kretzmann stated that the districts two year audit is complete. The Hollow Road project should be finished by September of this year. He reviewed other activities of the district.

Road Report – Ben Patterson, Road Superintendent (plowing snow, not in attendance)

Trustee Smith shared the Engineers estimate for the 2021 Resurfacing Project. The trustees agreed to proceed with the project.

**-Eric Smith moved to adopt Resolution 2021 02 01 01 which states: IN THE MATTER OF CONSTRUCTING, RECONSTRUCTING, RESURFACING, OR IMPROVING VARIOUS ROADS IN HARRISON TOWNSHIP “2021 Resurfacing Project” the Board of Trustees wish to proceed with the project. The motion further states the pre-bid meeting will be February 22, 2021 at 10:00 a.m. at the Harrison Township Hall. Bids will be accepted until March 1, 2021 at 4:00 p.m. and opened on March 1, 2021 at 7:15 p.m. Ray Foor seconded the motion. Roll call: Van Buren YES, Smith YES and Foor YES. The resolution was adopted.**

**-Ray Foor moved to advertise for Stone Material bids for use on Harrison Township Roads. Eric Smith seconded the motion. The motion further states that the Stone Material contract will run from April 1, 2021 until March 31, 2022. Bids will be accepted until March 1, 2021 at 4:00 p.m. and opened on March 1, 2021 at 7:35 p.m. Roll call: Van Buren YES, Smith YES and Foor YES. The motion passed.**

**-Eric Smith moved to certify the 2020 Township Highway System Mileage Certification to the Licking County Engineer. The total certified mileage at the end of Calendar Year 2019 for Harrison Township in Licking County was 48.996 miles. Ray Foor seconded the motion. Roll call: Van Buren YES, Smith YES and Foor YES. The motion passed.**

Zoning Report – Valerie Hans, Zoning Inspector

Zoning Inspector Valerie Hans presented the following items to the Board.

- The January zoning permit and fee total was \$7,748.43.
- There was \$1,000.00 in opening and closing fees collected for the Cemetery Fund.
- Valerie reviewed zoning violations that were not listed on her report.
- 120 Ford Ave., the trailer is still unoccupied and not in compliance with the minimum square footage requirements. The applicant received a zoning permit which stated that

- he would be adding 562 additional square feet over the existing size of the trailer moved onto the site. However, he has been unable to obtain building permits for this addition. Construction debris is beginning to accumulate on this property again behind the trailer. Valerie will check on the permit timeline.
- 565 Forward Pass, a 12' x 28' shed was installed in the front and side yard setbacks without zoning or building permits. The property owner has been contacted and came in to discuss. He purchased a zoning permit to place the building in a location in the rear yard that meets setbacks. Originally, the building was supposed to be moved to the permitted location by 11/15/2020. This did not happen. The trustees advised to send this matter to the Licking County Prosecutor.
- Architectural Standards were discussed. The trustees would like to see the Zoning Commission start meeting (twice a month if needed) to work on changes to the zoning resolution and architectural standards for the township. Ideas for updates were shared by all. Valerie will get the process moving.
- Valerie reported that Waste Management has had more issues missing pickups. She will continue to monitor.
- Valerie reviewed several Junk Motor Vehicle violations.

**-Eric Smith moved to adopt Resolution 2021 02 01 02 which states: RESOLUTION TO REMOVE JUNK MOTOR VEHICLE OHIO REVISED CODE SECTION 505.871, at 50-70 Ford Ave., Pataskala, Joseph A. Bowles. Ray Foor seconded the motion. Roll call: Van Buren YES, Smith YES and Foor YES. The resolution was adopted.**

**-Eric Smith moved to adopt Resolution 2021 02 01 03 which states: RESOLUTION TO REMOVE JUNK MOTOR VEHICLE OHIO REVISED CODE SECTION 505.871, at 150-170 Ford Ave., Pataskala, Edward Stiles. Ray Foor seconded the motion. Roll call: Van Buren YES, Smith YES and Foor YES. The resolution was adopted.**

- Nuisance violations at 40 Cherokee Trail and 6061 Columbus Road will be granted one more month to remedy the violations.
- Valerie is continuing to inventory old township records for disposal.
- The TRC met on January 28, 2021 at 9:00 a.m. via zoom. The 1 Nation Storage, Inc. construction plans were discussed. They are planning to add a building to the east of their existing storage buildings.
- Rick Beatty, owner of American Building Materials, contacted Valerie stating that he is getting plans together for another building on the south side of National Rd. just east of his existing building. They discussed the architectural review requirements, and he will be submitting his plans for review in the next few months.
- Valerie is researching replacement parts and equipment for the playground. More information at the next meeting.

Trustee Van Buren reported that the West Licking Fire District is looking at land on Taylor Road. He also mentioned that the Licking County Foundation have funds for Harrison Township residents in need. Residents will be able to contact local church's to benefit from these funds.

**-Ray Foor moved to approve the following:**

- 1. Minutes of the January 4, 2021 Regular/Organizational meeting.**
- 2. Payment advice 5-2021 through 27-2021**
- 3. Warrants 17774 through 17802**
- 4. The January Bank Reconciliation**

**Eric Smith seconded the motion. Roll call: Van Buren YES, Smith YES and Foor YES. The motion passed.**

**-Eric Smith moved to approve a purchase order for 2021 HRA reimbursements in the amount of \$95,900.00. Ray Foor seconded the motion. Roll call: Van Buren YES, Smith YES and Foor YES. The motion passed.**

The trustees reviewed new drivers' abstracts for all township drivers.

Valerie Hans will update the crime stats for the township on the website.

The Fiscal Officer presented a letter concerning gypsy moth treatments from the state, the Zoning Inspector will keep this information to reference in case of resident inquiry.

The Fiscal Officer reported that OTARMA would like to provide an insurance quote for the township. The trustees would like to entertain the quote.

The Fiscal Officer noted that the monthly invoice for the Harrison Meadows Street Lights increased to \$168.00 per month.

**-Mark Van Buren moved to "opt-in" for email notification from AOS/UAN if the entity has not reconciled in sixty days. Eric Smith seconded the motion. Discussion: The Fiscal Officer has already signed up. Harrison Township is always promptly reconciled. This act was recommended by the Auditor of State for all entities. Roll call: Van Buren YES, Smith YES and Foor YES. The motion passed.**

**-Ray Foor moved for the Fiscal Officer to advertise a Harrison Township Records Commission meeting to be held on March 1, 2021 at 5:45 p.m. The meeting will be held at the Harrison Township Hall. Eric Smith seconded the motion. Roll call: Van Buren YES, Smith YES and Foor YES. The motion passed.**

The Fiscal Officer presented a permanent appropriation budget.

**-Eric Smith moved to adopt Resolution 2021 02 01 04 which states: HARRISON TOWNSHIP ANNUAL PERMANENT APPROPRIATION RESOLUTION Rev. Code, Sec. 5705.38.**

**Ray Foor seconded the motion. Roll call: Van Buren YES, Smith YES and Foor YES. The motion passed.**

The Fiscal Officer read various pieces of correspondence and passed out Financial Reports for the trustees to review. The January bank reconciliation was signed.

The Fiscal Officer presented the trustees with the Harrison Township 2020 Annual Financial Report as well as the budget for 2021.

Being no further business, Chairman Mark Van Buren adjourned the meeting at 9:05 p.m. Minutes are unofficial until approved by the trustees.

Respectively Submitted,

Carolyn I. Elder  
Harrison Township Fiscal Officer

The following resolutions are a part of the February 1, 2021 minutes.

Resolution 2021 02 01 01

Resolution 2021 02 01 02

Resolution 2021 02 01 03

Resolution 2021 02 01 04