

BOARD OF TRUSTEES OF HARRISON TOWNSHIP
LICKING COUNTY, OHIO
MINUTES OF REGULAR MEETING NOVEMBER 2, 2020

The Harrison Township Trustees met in regular session on November 2, 2020 at the Township Hall. The Chairman, Eric Smith, called the meeting to order at 6:00 p.m. and he led those present in the Pledge of Allegiance. The Fiscal Officer called the roll, and the following members and guests were present.

Trustee	Eric Smith
Trustee	Mark Van Buren
Trustee	Ray Foor
Fiscal Officer	Carolyn Elder
Zoning Inspector	Valerie Hans
Road Superintendent	Ben Patterson
Guest	Larry Kretzmann, SWLCW&SD
Guest	Mark Stevenson

Road Department Report – Ben Patterson, Road Superintendent

Discussion was held concerning the culvert replacement on Wesleyan Church Road and rebidding the project.

-Mark Van Buren moved to adopt Resolution 2020 11 02 01 which states: THE MATTER OF DECLARING THE NECESSITY FOR CONSTRUCTION, RECONSTRUCTION, RESURFACING, OR IMPROVEMENT OF Harrison Township Culvert Replacement Project, Wesleyan Church Road. Eric Smith seconded the motion. Roll call: Smith YES, Van Buren YES and Foor YES. The resolution was adopted.

Ben reviewed the use of BEET HEET with Brine and rates per gallon as well as options to store the product.

K-Tech Specialty Coatings (BEET HEET)

4600 gallons	\$1.42 delivered price per gallon
2500 gallons	\$1.64 delivered price per gallon
2000 gallons	\$1.76 delivered price per gallon
Don’s Dust Control (Brine)	\$.15 per gallon

-Mark Van Buren moved to approve a purchase order to K-Tech Specialty Coatings LLC for BEET HEET for snow and ice control on roads in the amount of \$15,000.00. Ray Foor seconded the motion. The motion further states that the expiration date of the purchase order will be June 1, 2021. Roll call: Smith YES, Van Buren YES and Foor YES. The motion passed.

-Mark Van Buren moved to approve a purchase order to Don's Dust Control LLC for Brine for snow and ice control on roads in the amount of \$1,000.00. Ray Foor seconded the motion. The motion further states that the expiration date of the purchase order will be June 1, 2021. Roll call: Smith YES, Van Buren YES and Foor YES. The motion passed.

The trustees ask Ben what new equipment he might need in the next year. Ben listed replacing the pickup truck (with a truck that would have tool boxes), possibly the backhoe and replacing the hydraulic lines on the tractor.

Zoning Report – Valerie Hans, Zoning Inspector

Valerie Hans, Harrison Township Zoning Inspector reported on the following items.

- The October permit and fee total was \$4,196.17.
- Reviewed the refund to Jack Dorman for a BZA hearing.
- She is working on compiling a list of key holders for the township and new employee evaluation forms.
- Reported problems with mail service and how it is affecting notices to nuisance properties and junk motor vehicle violations.
- The township internet and phone service should be switched over to Spectrum this week.
- 565 Forward Pass and 1030 Carry Back Drive were in the process of zoning improvements without a permit.
- 199 Ford Ave., Pataskala, Susan J. Hamrick and 150-170 Ford Ave., Pataskala, Edward J. Stiles, both junk motor vehicle violations will need to be posted on the site and advertised for the December meeting.
- Valerie is researching street tree policies.

From the floor – Mark Stevenson

Mr. Stevenson lives at 49 Buick Avenue and attended the meeting to observe. He mentioned that the zoning inspector had his vehicle towed that was parked in the right of way and not parked on the pavement. Trustee Van Buren stated that he did not care if vehicles are parked in the right of way as long as they are not parked on the pavement and that they are not junk motor vehicles.

Trustee Foor reported that he tried to find out how much revenue the township should receive from the Pataskala Jedd but was unsuccessful.

-Mark Van Buren moved to approve the purchase of safety jackets and safety boots for three road department employees. \$150 for safety boots and \$70 for safety jackets per employee (\$220 total per employee). Eric Smith seconded the motion. Roll call: Smith YES, Van Buren YES and Foor YES. The motion passed.

Trustee Smith reported that he met with DR Horton, Buckhorn, the Zoning Inspector and Buckhorn is working on a design plan.

Trustee Smith reported that there will be no Outville Christmas Parade or bean dinner this year due to coronavirus. Trustee Van Buren added that they might have a coloring contest and a decorated house contest. This would have been the twenty fifth anniversary of the parade.

The Road Superintendent stated that he is looking for part time help to plow snow and that Arron Hollis (a former employee) would be interested.

-Mark Van Buren moved to hire Arron Hollis as a part time on call employee to plow snow, etc. for the road department. This position will earn \$17.00 per hour. Ray Foor seconded the motion. Roll call: Smith YES, Van Buren YES and Foor YES. The motion passed.

From the floor – Larry Kretzmann, SWLCW&SD

Mr. Kretzmann reported that tap fees are up. The district approved two loan applications for the Hollow Road project. Water shut offs are down. Discussion took place about activities of the district.

Fiscal Officer Report

The fiscal officer reviewed the health insurance renewal with Medical Mutual. The premiums are up 3.7% this year. The PPO Bronze 6850 HSA plan has a deductible of \$6,850/\$13,700 (single/family).

-Eric Smith moved to renew the township's health insurance with Medical Mutual for the 2021 plan year. The monthly total renewing premium is \$15,180.71. The motion further states that the township's HRA account will cover the \$6,850/\$13,700 (single/family) deductible. Mark Van Buren seconded the motion. Roll call: Smith YES, Van Buren YES and Foor YES. The motion passed.

-Eric Smith moved to approve the fiscal officer advertising the Harrison Township Records Commission meeting to be held on December 7, 2020 at 5:45 p.m. at the Harrison Township Hall. Ray Foor seconded the motion. Roll call: Smith YES, Van Buren YES and Foor YES. The motion passed.

-Eric Smith moved to adopt Resolution 2020 11 02 02 which states: PERSONAL PROPERTY (DISCARD/SALVAGE), computer/printer equipment. Ray Foor seconded the motion. Roll call: Smith YES, Van Buren YES and Foor YES. The motion passed.

The fiscal officer has received one application for a position on the BZA or ZC. The deadline is December 2, 2020 for a position on the Board of Zoning Appeals or Zoning Commission. Interviews will start at 7:00 p.m. during the December 7th regular meeting.

The fiscal officer reported that the township's participation in the One Claim Program for the new rating year beginning January 1, 2021 has been renewed. The next annual premium payment is due in December.

-Mark Van Buren moved to approve paying the annual premium payment due in December 2020. Approved General Fund, up to \$4,000.00 and Road & Bridge Fund, up to \$5,000.00. The premium invoice will come in December and can be paid by direct charge. Eric Smith seconded the motion. Roll call: Smith YES, Van Buren YES and Foor YES. The motion passed.

-Mark Van Buren moved to approve the following:

- 1. Minutes of the October 5, 2020 regular meeting**
- 2. Payment advice 303-2020 through 329-2020**
- 3. Warrants 17668 through 17698**
- 4. The October Bank Reconciliation**

Ray Foor seconded the motion. Roll call: Smith YES, Van Buren YES and Foor YES. The motion passed.

Trustee Van Buren reminded the road superintendent to be careful, safe and take every precaution with the road crew concerning covid-19.

The Fiscal Officer read various pieces of correspondence and passed out Financial Reports for the trustees to review. The October Bank Reconciliation was signed.

Being no further business, Chairman Eric Smith adjourned the meeting at 7:37 p.m. Minutes are unofficial until approved by the trustees.

Respectively Submitted,

Carolyn I. Elder
Harrison Township Fiscal Officer

The following resolutions are part of the November 2, 2020 minutes.

Resolution 2020 11 02 01

Resolution 2020 11 02 02