

BOARD OF TRUSTEES OF HARRISON TOWNSHIP
LICKING COUNTY, OHIO
MINUTES OF REGULAR MEETING SEPTEMBER 3, 2019

The Harrison Township Trustees met in regular session on September 3, 2019 at the Township Hall. The Chairman, Eric Smith, called the meeting to order at 6:00 p.m. and he led those present in the Pledge of Allegiance. The Fiscal Officer called the roll, and the following members and guests were present.

Trustee	Eric Smith
Trustee	Mark Van Buren
Trustee	Ray Foor
Fiscal Officer	Carolyn Elder
Zoning Inspector	Tom Frederick
Road Superintendent	Ben Patterson
Guest	Richard Ricketts, 50 Hill Road S., Pickerington
Guest	Doug Beaty, 137 Mannaseh Drive W
Guest	Vickie Noble, Zoning Secretary
Guest	Tony Sharp
Guest	Brad Williams, 4671 Beaver Run Road
Guest	Dwight Gibson, Jr., 381 Cherokee Trail
Guest	Larry Kretzmann, SWLCW&SD

There were guests who attended the meeting interested in the Parking Prohibition item on the agenda, so business moved to the zoning report.

Zoning Report – Tom Frederick, Zoning Inspector

Tom reported that the Parking Prohibition Resolution was ready for adoption and the trustees reviewed the following list.

The Board of Township Trustees of Harrison Township, Licking County, Ohio, pursuant to ORC Section 505.17(A), hereby prohibits vehicle parking within the established right-of-ways identified and as specified, hereafter.

The ‘No Parking’ Prohibition shall be effective and enforced on the side of the streets on which fire hydrants are located within the following Subdivisions:

Ellington Village Subdivision - Mannaseh Dr. West and East, Johnathan Dr., Woolard Park Dr., Ellington Blvd., Ambrosia Dr., Chapman Dr., Ephraim Dr.

Jefferson Ridge Subdivision - Epernay Ave., Bohyer Ave., Penrod Ave., Jefferson Ct., Jefferson Ridge Dr., Habersac Ave.

Highland Hills Subdivision - South Bend Ct., North Bend Dr., Highview Blvd. North and South, North Bend Ct., Knob Hill Dr., Ravine View Ct., Hardwoods Dr., Lochness Ln., Bend View Dr., Knob Ct.

Harvest Ridge Subdivision - Sorrel Crest Dr., Harvest Ridge Ave., Tassel View St., Autumn Wood Dr.

Lexington Woods Subdivision - Lexington Woods Dr.

Harrison Meadows Subdivision - Bluegrass Dr., Buttercup Ct.

Yorkshire Subdivision - Crossbow Lane, Castleton Ct., Almahurst Rd.

The 'No Parking' Prohibition shall be effective and enforced on all sides of the streets within the following Subdivisions:

Beech Wood Trails Subdivision - Lookout Lane, Lawrin Ct., Needles Dr., Agile Rd., Chateaugay Dr., Apollo Ct., Ponder Place, Donau Rd., Cavalcade Lane, Carry Back Dr., Twenty Grand Rd., Beecher Rd., Forward Pass, Middleground Rd., Hillgail Circle, Hillgail Rd., Tim Tam Place, Kauai Ct., Regret Dr., Nashua Dr., Plaudit Ct., Venetian Way, Donerail Dr., Capot Lane, Alsab Dr., Fabius Way, Riva Ridge, Determine Lane, Challedon Circle, Dauber Ct., Citation Dr., Whirlaway Loop, Wintergreen Loop, Faultless Ln.

Indian Hills Subdivision - Comanche Ct., Hiawatha Trail., Cherokee Trail

Outville Village - Madison St., Walnut St.

York Gate Subdivision - York Gate Dr., Covington Lane, Manchester Dr.

Pine Oak Estates - Amanda Dr., Joshua Lane

Ashcraft Acres - Ashcraft Dr.

Happy Homes - Sunshine Park - Vine St., Jones Ave., Union Ave., Mound Ave., King Ave., Cadillac Ave., Buick Ave., Ford Ave., Chevrolet Ave., Ohio Ave., Florence Ave.

River Forrest Subdivision - River Forest Rd., Ash Grove Circle, Burr Oak Dr., Aspen Ln.

Rockwood Hills Subdivision - Rockwood Ct., Warwood Dr.

Alison Meadows Subdivision - Nichole Ct.

Hillside Farms Subdivision - Apple Blossom Rd., Peach Blossom Rd., Cherry Blossom Rd.

White Oaks Subdivision - Oak Leaf Lane, White Oak Dr.

Roland Estates Subdivision - Thomas Christopher Lane, Brandon Dr., Jeremy Ct., Melissa Ct., Kelly Marie Dr., Roland Ct.

Lexington Woods Subdivision - Corbin Dr. North and South, Calumet Dr. North and South

Harrison Trace Subdivision - Millstone Circle, Gristmill Ct.

Brittany Woods Subdivision - Zackary Dr., Erika Ct., Brittany Ct.

Essex Subdivision - Lake Dr.

Tom reported that the resolution would be posted on the township website, at the Harrison Township hall, the Granville Post of the State Highway Patrol, Amish Oak, Shell Gas Station, The Barn on York, Cheer Force, Pataskala Library and Kroger's in Pataskala. The Library and Kroger's are not in the township but will be posted there for the higher volume of traffic. It is required to be posted for thirty days at five locations in Harrison Township. This resolution would take effect on October 6, 2019.

The fiscal officer presented estimates of the cost to place the legal notice in The Pataskala Standard for \$630.00 and an estimate for The Advocate at \$1,255.00.

-Ray Foor moved to adopt Resolution 2019 09 03 01 which states: Ohio Revised Code Section 505.17(A) authorizes the Board of Township Trustees of Harrison Township to make regulations and orders to control all vehicle parking within the unincorporated areas of Harrison Township. The legal notice will be published in The Pataskala Standard once a week for three consecutive weeks. Postings will be at the Granville Post of the State Highway Patrol, Amish Oak, Shell Gas Station, The Barn on York, Cheer Force, Pataskala Library and Kroger's in Pataskala as well as the Township Hall and Township website. Mark Van Buren moved to second the motion. Roll call: Smith YES, Van Buren YES and Foor YES. The resolution was adopted.

The August permit and fee total was \$1,815.16.

Tom presented a nuisance property that has not been mowed at 201 Ohio Ave., Jack and Lisa Winland, parcel number 025-070902-00.000.

-Mark Van Buren moved to adopt Resolution 2019 09 03 02 which states: RESOLUTION TO DECLARE AND ABATE NUISANCE OHIO REVISED CODE SECTION 505.87. Ray Foor seconded the motion. Roll call: Smith YES, Van Buren YES and Foor YES. The resolution was adopted.

Tom presented an estimate to mow the property at 201 Ohio Ave., from Lane's Lawn and Landscape for \$450.00.

-Mark Van Buren moved to adopt Resolution 2019 09 03 03 which states: In accordance with Ohio Revised Code Section (ORC) 5579.06, if the owner, lessee, agent, or tenant having charge of land in the township on which noxious weeds, wild parsnip, wild carrot, oxeye daisy, wild mustard, or other harmful weeds are growing in accordance with ORC 5579.05 fails to comply with ORC 5579.05(A), the Harrison Township Board of Trustees shall cause the weeds to be cut or destroyed and may employ the necessary labor, material, and equipment to perform the task. Ray Foor seconded the motion. Roll call: Smith YES, Van Buren YES and Foor YES. The resolution was adopted.

Tom shared information that Willard (Bill) Evenson is moving out of Harrison Township at the end of September and that the Board would need to fill this vacancy.

-Ray Foor moved to except Willard Evenson's resignation from the Harrison Township Zoning Commission as of September 3, 2019. The position would be filled with alternate member, Brenda Oliver. Brenda Oliver would fill the remainder of the term which ends December 31, 2020. Mark Van Buren seconded the motion. Roll call: Smith YES, Van Buren YES and Foor YES. The motion passed.

-Mark Van Buren moved to proclaim September 7, 2019 as "Licking County River Round Up Day" and urge all citizens to participated in this effort in any way possible to clean-up our local waterways. Ray Foor seconded the motion. Roll call: Smith YES, Van Buren YES and Foor YES. The motion passed.

-Mark Van Buren moved for the Board to prepare a letter of support to the District Engineer, U.S. Army Corps of Engineers, Huntington District, on behalf of Harrison Township. The letter supports the South Licking Conservancy District's efforts to serve our community with flood management and water conservation. Ray Foor seconded the motion. Roll call: Smith YES, Van Buren YES and Foor YES. The motion passed.

An estimate of \$603.00 from Bill Ischy was reviewed concerning projector equipment for the meeting room.

The township owns parcel 025-069762-00.000 in the Sunshine Park Subdivision. The Board signed a real estate purchase agreement on July 16, 2019 to sell the property for \$5,000.00.

-Ray Foor moved to adopt Resolution 2019 09 03 04 which states: The Board of Harrison Township Trustees, pursuant to Ohio Revised Code Section 505.10, is authorized to dispose of township real property that is no longer needed for public use, is obsolete, or is unfit for the purpose for which it was acquired. Note: The Quit Claim Deed will be signed at closing. Mark Van Buren seconded the motion. Roll call: Smith YES, Van Buren YES and Foor YES. The motion passed.

-Mark Van Buren moved to extend the contract for parcel number 025-069762-00.000, located at 0 Cadillac Avenue, Pataskala, Ohio 43062, being Lot #110-A as delineated on the Sunshine Park Subdivision Re-plat until October 7, 2019 or date of close. Ray Foor seconded the motion. Roll call: Smith YES, Van Buren YES and Foor YES. The motion passed.

-Mark Van Buren moved to approve the following:

- 1. The minutes of the August 5, 2019 regular meeting**
- 2. Bills and payroll, warrants 17123 through 17179**
- 3. Payment advice # 66-2019 through 69-2019**
- 4. The August Bank Reconciliation**

Ray Foor seconded the motion. Roll call: Smith YES, Van Buren YES and Foor YES. The motion passed.

From the floor – Richard Ricketts with 310 Investments, Ltd.

Mr. Ricketts presented the proposed plans for the road extension and a cost estimate. The plans are for extensions of Citation Drive and Hardwoods Drive.

Ben Patterson, Road Superintendent shared a map showing that he would like to see larger areas to push snow. He feels it needs pushed back and to be a T turn with a radius on it.

Mr. Ricketts agreed to the change.

Based on Willis Engineering's cost estimate of \$14,625 for the project, 310 Investments propose to provide Harrison Township with Cashier's checks in the total amount of \$17,500 as surety for completion of the project. Two checks would be in the amount of \$5,000 each and one for \$7,500 on the premise that as the Road Superintendent confirms completion of work at the

project, the first two \$5,000 checks would be returned to facilitate payment to the contractor completing the work. The \$7,500 check would be retained by Harrison Township until the pavement has been fully installed and accepted by the Township. Mr. Ricketts stated that cashier checks are good for six months and would have to be replaced if needed.

-Ray Foor moved for Harrison Township to hold \$17,500.00 from 310 Investments Ltd. for the road extensions of Citation Drive and Hardwoods Drive. If the cashier's checks are approaching expiration, they will be cashed by the Township if not replaced. The proposed map with the Road Superintendents changes were accepted. Work must meet final inspection and be accepted by Harrison Township for surety to be released. Mark Van Buren seconded the motion. Roll call: Smith YES, Van Buren YES and Foor YES. The motion passed.

Road Report – Ben Patterson, Road Superintendent

Final totals for the 24" Culvert Replacement near 4851 Beaver Run Road, Culvert #1 Project was \$11,747.01, performed by Force Account.

The Licking County Engineers estimate (if the township bid out the work) was \$23,995.00.

Final totals for the 48" Culvert Replacement near 5188 Beaver Run Road, Culvert #2 Project was \$27,372.64, performed by Force Account.

The Licking County Engineers estimate (if the township bid out the work) was \$44,195.00.

The recent BWC claim paperwork was reviewed by the trustees.

Ben had concerns from new resident Chad Hackenbracht who lives at 284 Ashcraft Drive concerning water issues. The owner needs to replace the culvert and clean their ditch. This is on private property and the township cannot go on private property.

The road department will replace a culvert at 99 Ashcraft Drive and since it is a dead end street, will extend the culvert and keep the road open with the use of steel plates.

Resident Denise Smith reported a sink hole near 107 Apollo Court. Ben checked and said the culvert will have to be replaced.

Ben reported that the JD tractor is still having issues and will need Koenig Equipment to come out and repair the tractor.

-Ray Foor moved to open a credit account with Koenig Equipment in Urbana, Ohio. Eric Smith seconded the motion. Roll call: Smith YES, Van Buren YES and Foor YES. The motion passed.

-Eric Smith moved to approve up to \$5,000.00 for a purchase order to Koenig Equipment for equipment repair. Ray Foor Roll call: Smith YES, Van Buren YES and Foor YES. The motion passed.

Ben reported that there are curbs that need repaired and he will obtain an estimate from Paul Brown.

Ben ask if he could spec out a new truck for purchase in 2020 as well as a new back hoe and tractor.

Trustee Van Buren ask Ben to examine the road departments work load. Do they need more help, part time/full time, a fourth employee or what would make accomplishing the necessary work tasks more obtainable in a timelier manner.

From the floor – Larry Kretzmann, SWLCW&SD

Larry reported that the district has collected two million dollars in tap fees so far this year. The district can easily produce one half million gallons of water a day. There will be an open house in mid-September. He reported on other activities of the district.

The fiscal officer presented Schedule A from the Licking County Auditor stating the tax rates and estimated amounts that the township should receive for the 2019 tax year collected in 2020.

-Eric Smith moved to adopt Resolution 2019 09 03 05 which states: Resolution Accepting the Amounts and Rates as Determined by the Budget Commission and Authorizing the Necessary Tax Levies and certifying them to the County Auditor. Ray Foor seconded the motion. Roll call: Smith YES, Van Buren YES and Foor YES. The resolution was adopted.

The fiscal officer reported that the itemized report of distribution of estimated undivided Local Government Fund for calendar year 2020 for Harrison Township is \$18,304.43. This notice was from the Licking County Auditor.

The fiscal officer reported that Park National Bank is working with the township to implement Check Positive Pay and ACH Debit Block for the checking account. The fiscal officer would like to start direct deposit with payroll also.

-Mark Van Buren moved to approve the implementation of Check Positive Pay Services and ACH Debit Block for the main checking account with Park National Bank. The checking account minimum balance will be \$75,000 instead of \$35,000 to cover the service. Ray Foor seconded the motion. Roll call: Smith YES, Van Buren YES and Foor YES. The motion passed.

-Mark Van Buren moved to allow the fiscal officer to implement direct deposit for payroll. Eric Smith seconded the motion. Roll call: Smith YES, Van Buren YES and Foor YES. The motion passed.

The fiscal officer reported that IPA Ken Phillips and the Auditor of State have renewed the township's contract for the 2018-2021 audit years.

The Fiscal Officer read various pieces of correspondence and passed out Financial Reports for the trustees to review. The trustees signed the August Bank Reconciliation.

Being no further business, Chairman Eric Smith adjourned the meeting at 8:02 p.m.
Minutes are unofficial until approved by the trustees.

Respectively Submitted,

Carolyn I. Elder
Harrison Township Fiscal Officer

The following Resolutions are a part of the September 3, 2019 minutes:

Resolution 2019 09 03 01

Resolution 2019 09 03 02

Resolution 2019 09 03 03

Resolution 2019 09 03 04

Resolution 2019 09 03 05